

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1
2 **Date of Meeting:** Wednesday, February 28, 2024
3 **Time of Meeting:** 5:30 p.m.
4 **Location of Meeting:** Mahogany Room, Indigo Sky Casino, Wyandotte, OK
5 **Invocation:**
6

7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM:**

8 The Business Committee Meeting was called to order at 5:30 p.m. by Treasurer Justin
9 Barrett, with the following answering roll call: 1st Council Clint Kissee, 2nd Council Shawn
10 Daugherty, Secretary Kathie Kent, Treasurer Justin Barrett. A quorum was declared by
11 Treasurer Barrett. The 2nd Chief Chris Samples was not present. Due to reconvening at the
12 Bluejacket Building 3rd Council Norma Kraus was not present for the roll call.
13

14 **MOTION:** To recess and reconvene at the Bluejacket Building at 5:35 p.m and adjourn
15 from the Bluejacket Building. The motion was made by 1st Council Kissee, with second by
16 2nd Council Daugherty.

17 **Motion carried:** 4 approved, 0 opposed, 0 abstained, 1 absent.
18

19 **MOTION:** To reconvene at 5:39 p.m. The motion was made by 1st Council Kissee, with
20 second by 2nd Council Daugherty.

21 **Motion carried:** 5 approved, 0 opposed, 0 abstained.
22

23 At 5:39 3rd Council Norma Kraus, and Chief Glenna J. Wallace joined the Business
24 Committee Meeting.
25

26 **MOTION:** To take the meeting out of order for Chief Wallace and guests while they are
27 here. The motion was made by 1st Council Kissee, with second by 2nd Council Daugherty.

28 **Motion carried:** 5 approved, 0 opposed, 0 abstained.
29

30 Chief.

31 Introducing our new Print Shop Director, Tina Witten. Also, Breckon Calloway tribal
32 youth daughter of Mercedes. With a donation request for the Twelve Youth Unified travel
33 softball team, based out of Webb City, MO. She is the youngest member of the team.
34

35 **MOTION:** To donate \$2000.00 to the Twelve Youth Unified Travel Softball team. The
36 motion was made by 2nd Council Daugherty, with second by 1st Council Kissee.

37 **Motion carried:** 5 approved, 0 opposed, 0 abstained.
38

39 **MOTION:** To return the meeting to order. The motion was made by 2nd Council
40 Daugherty, with a second by 1st Council Kissee.

41 **Motion carried:** 5 approved, 0 opposed, 0 abstained.
42

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

43 **NEW ENROLLEES:**

44 Name	Birth Year
45 Belcher, Eden Grace	2022
46 Carr, Isla Iris	2024
47 Centeno, Carlos Javier	2023
48 Clouse, Kalvory Grace	2023
49 Gaines, Layla Bryce	2023
50 Koch, Dean Allen	2023
51 Mercer, Kohen Wayne	2023
52 Quillen, Mila Nicole	2023
53 Slegers, Reid Edward	2022
54 Stewart, Remingtyn Lorraine	2023

55

56 **MOTION:** To approve new enrollees with the correction to item 7. The motion was made
57 by 2nd Council Daugherty with a second by 1st Council Kissee.

58 **Motion carried:** 5 approved, 0 opposed, 0 abstained.

59

60 **MOTION:** To approve the February 14, 2024, Business Committee Meeting Minutes. The
61 motion was made by 1st Council Kissee, with second by 2nd Council Daugherty.

62 **Motion carried:** 5 approved, 0 opposed, 0 abstained.

63

64 **REPORTS:**

65 Melanie Heskett Indigo Sky Casino, General Manager

66 February 28th Casino Report

67 I am reporting for October which was the first month of the 2024 Fiscal Year

68 Revenues for Indigo Sky Casino were under budget by 19.7%

69 With our expenses coming in 7.2% under forecasted expenses

70 Outpost Actual Revenues to Budget were under by 4.3%

71 With expenses coming in at 33% less than forecasted

72 We do have the second tower at the hotel closed until this Friday due to the flooring
73 project. The tile in that area looks great and we hope to see the original tower floor go a
74 little smoother since there will not be as much demo work.

75 As the crew works in this area, we do not anticipate any closure the Tower 1 as they will
76 stanchion off the areas, they are working in.

77 The completion date is slated for March 22 or 23rd.

78 *(Balance sheets included in packet)*

79

80 Jalene Wells Eastern Shawnee Tribal Gaming Commission, Gaming Commissioner

81 BC Report

82 02/28/2024

83 February 2024 Report

84

85

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

- 86 Employees – Current 2-28-24
87 39 Total Employees as of 02-28-2024
88 o 13 GC Department
89 ▪ 1 Commissioner
90 ▪ 2 Deputy Commissioner
91 ▪ 1 Licensing Supervisor
92 • 1 Vendor Licensing Agent
93 • 1 Employee Licensing Agent
94 • 1 Licensing Clerk
95 ▪ 1 EGM Supervisor
96 • 2 EGM Agents
97 ▪ Internal Auditors
98 • 3 Internal Auditors
99 o 23 Surveillance Department
100 ▪ 1 Director
101 ▪ 1 Manager
102 ▪ 4 Shift Supervisors (1 Vacancy – not replacing at this time)
103 ▪ 17 Full-Time Agents
104
105 o 3 Technical Department
106 ▪ 1 Technical Architect
107 ▪ 1 Systems Administrator
108 ▪ 1 Lead Technician
109 ▪ 1 Technician (VACANT – Cross training Agents)
110 • 7 Tribal Members
111 • 1 Tribal Spouse
112 • 7 Native
113 • 22.50% ESTOO Tribe
114 • 40.00% Native American
115 •
116 • Licensing for January 2024
117 • Casino Employee –
118 o Renewals – 32
119 o New Hires – 17
120 o Temp Help – 0
121 o 0 Denials, 1 Suspensions, 0 Revocations
122 • Conditional Employee Licenses Monitored - 8
123 • Non-Gaming Companies –22
124 • Non-Gaming Vendor Employees – 23
125 • Gaming Companies –2
126 • Gaming Vendor Employees – 19
127 • Gaming Vendor Fees Collected – \$10,750
128 • Non-Gaming Vendor Fees Collected - \$3,375
129 • Employee Licensing Fees Collected - \$10,250
130 • **Total Fees Collected - \$24,375**

131
132

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

133 EGM January 2024

- 134 • New machine Installs- 34
- 135 • Machines Removed- 34
- 136 • Machine Software/Theme Conversions 6
- 137 • Software Upgrades- 0
- 138 • Software Replacements- 7
- 139 • Gaming Machine relocations- 16
- 140 • Server Installs/Upgrades- 6
- 141 • Single pieces of software tested – 176.
- 142 • Seal Activities- 147
- 143 • **Machine Fees Billed - \$88,400**
- 144 • **Machine Fees Collected - \$88400**
- 145 • **YTD Collected - \$96,350 (Have met and exceeded budgeted income by \$350 with 8 months)**

146 Audit Observations and Reports –January 2024

- 147 • Cage – 32
- 148 • EGM- 0
- 149 • Jackpot – 8
- 150 • Players Club – 31
- 151 • Exchanges - 4
- 152 • Table Inventory – 47
- 153 • Table Fill– 22
- 154 • Table Credit – 6
- 155 • Title 31 Inquiries – 8

156 **Final Internal Audit Report for 9.31.23 has been sent to Operations and the BC.**
157 **External Audit was filed with the State and NIGC in a timely manner.**

158 Commissioners Update

- 159 • All submitted promotions for OP and ISC have been reviewed and approved.
- 160 • 2 Policy revisions were reviewed and approved.
- 161 • GC is working on a few updates to the CHRI P&P's due to changes in CHRI Security requirements.
- 162 • Weekly meeting being conducted with Merydyan to train on new developments within our PRYME software.
- 163 • 3 employees completed the Commissioner Certification Virtual Training provided by NTGCR.
 - 166 ○ Jalene presented on Licensing and worked with Jamie Hummingbird on CHRI Training.
 - 167 ○ Amber presented on Internal Audit.
- 168 • Internal Audit staff participated in the NIGC online training (Are you prepared)
- 169 • NTGCR Conference is in Tulsa next week. We will not have any full conference attendees, however I have been asked to assist with one of the trainings so I will attend for one day.
- 170 • April will be a very busy month of travel and training in Indian Gaming.
 - 171 ○ IGA – Anaheim April 8-11
 - 172 ○ OTGRA – Downstream April 16-18 Kecia and Jalene will be presenting on topics
 - 173 ○ PRYME Summitt – Appleton, WI April 23-25 (Jalene moderating a roundtable discussion)
 - 174 ○ GLI Regulators Roundtable – Las Vegas April 23-25 (Angelia will be a presenter)
 - 175 ○ SBC Summit – New Jersey/New York May 7-9
- 176
- 177
- 178
- 179

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

- 180
- Generator has been repaired and the cost was less than expected.
 - Senate Bill 1434 has been introduced for the 2nd session of the 59th legislature. Can provide a copy to anyone interested. This is on Sports Betting.
- 181
- 182
- 183 OTGRA has developed a Sports Betting Task Force to prepare draft Regulations for
- 184 Oklahoma Regulators. I have been chosen to be the Coordinator for the Task Force and
- 185 we will begin our meetings in the coming weeks.

186 **MOTION:** To grant the Gaming Commission preliminary approvals on the Emergency
187 Response Plan. While the BC decides on a Resolution for approvals. The motion was
188 made Treasurer Barrett, with a second by Secretary Kent. (*Research to be done for the*
189 *second meeting in March*).

190 **Motion carried:** 5 approved, 0 opposed, 0 abstained.

191

192 Treasurer Barrett to do his report next month since he just received the copies of the
193 financials prior to the meeting, he didn't have time to review them.

194

195 Treasurer Barrett informed us that the Chairman of the NIGC has stepped down. He has
196 transferred his limited statutory authority to the Vice Chair for supervision, personnel, and
197 emergency actions. So, there is no appellate body right now. We will probably not see a
198 full NIGC until after election.

199

200 **RESOLUTIONS:**

201 **Resolution Number 022824-R-01** Resolution to authorize withholding of a portion of the
202 Eastern Shawnee Tribe of Oklahoma FY 2024 TTP funds to allocate payment of BIA
203 employees' salaries for monitoring of the EW 110 road project.

204 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern
205 Shawnee Tribe of Oklahoma does hereby authorize the withholding of \$50,000.00 of the
206 Eastern Shawnee Tribe of Oklahoma's FY2024 TTP funds to allocate payment of BIA
207 employees' salaries for monitoring of the EW 110 road project.

208 **MOTION:** To approve Resolution Number 022824-R-01. The motion was made by
209 Secretary Kent with second by 3rd Council Kraus.

210 **Motion carried:** 5 approved, 0 opposed, 0 abstained.

211

212 **Resolution Number 022824-R-02** Resolution supporting advance Tribal Transportation
213 Program funding for construction of 110 Rd.

214 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern
215 Shawnee Tribe of Oklahoma does hereby authorize the Chief of the Eastern Shawnee Tribe
216 of Oklahoma to borrow up to \$725,000.00 to equal 5 years of advance Tribal
217 Transportation Program funding at an interest rate of 2 percent over invested balance, if
218 additional funding is required to fund construction of 110 road.

219 **MOTION:** To approve Resolution Number 022824-R-02. The motion was made by 1st
220 Council Kisse with second by 2nd Council Daugherty.

221 **Motion carried:** 5 approved, 0 opposed, 0 abstained.

222

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

223 **Resolution Number 022824-R-03** Resolution to amend the Eastern Shawnee Tribe of
224 Oklahoma Procurement Policy for Tribal Administration.

225 **NOW THEREFORE BE IT RESOLVED**, that the Business Committee of the Eastern
226 Shawnee Tribe of Oklahoma does hereby wish to adopt the attached Eastern Shawnee Tribe
227 of Oklahoma Procurement Policy with updated approvals in the “Cost Threshold” section.
228 The attached version supersedes any and all previous versions of the policy effective the
229 date and time signed by Chief Glenna J. Wallace.

230 **MOTION:** To approve Resolution Number 022824-R-03. The motion was made by 3rd
231 Council Kraus with second by 1st Council Kissee.

232 Motion carried: 5 approved, 0 opposed, 0 abstained.

233

234 **Resolution Number 022824-R-04** Resolution Authorizing the Submission of the FY2024
235 Coordinated Tribal Assistance Solicitation Grant Application by the Authorized
236 Organization Representative (AOR).

237 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern
238 Shawnee Tribe of Oklahoma does hereby support and wish to authorize the submission of
239 the FY 2024 Coordinated Tribal Assistance Solicitation (CTAS) Grant Application for
240 Purpose Area #1: Public Safety and Community Policing (COPS) in the approximate
241 amount of \$300,000.00.

242 **MOTION:** To approve Resolution Number 022824-R-04. The motion was made by 2nd
243 Council Daugherty with second by 1st Council Kissee.

244 Motion carried: 5 approved, 0 opposed, 0 abstained.

245

246 **Resolution Number 022824-R-05** Resolution to Approve an Attorney Services
247 Agreement between the Eastern Shawnee Tribe of Oklahoma and CEIBA Legal, PC.

248 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern
249 Shawnee Tribe of Oklahoma does hereby approve the attached Attorney Services
250 Agreement between the Eastern Shawnee Tribe of Oklahoma and CEIBA Legal, PC for
251 outside Legal Counsel Services.

252 **MOTION:** To approve Resolution Number 022824-R-05. The motion was made by 1st
253 Council Kissee with second by Secretary Kent.

254 Motion carried: 4 approved, 0 opposed, 1 abstained.

255

256 *(The Resolution for the HHS SAMHSA Grant will be discussed in closed session.)*

257

258 **REQUISITIONS:**

259

260 **Requisition EN-105922** amount of \$303,902.56 for Cowin Construction LLC Job# 5439
261 Draw 6 roof replacement.

262 **MOTION:** To approve Requisition EN-105922. The motion was made by 2ND Council
263 Daugherty with second by 1st Council Kissee.

264

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

265 Motion carried: 5 approved, 0 opposed, 0 abstained.

266

267 **Requisition EN-105923** amount of \$91,204.90 for Pelivan Transit/Grand Gateway E.D.A.
268 for Inv#818 for 2023 Voyager 24C4RC1CG0PR564681.

269 **MOTION:** To approve Requisition EN-105923. The motion was made by 1ST Council
270 Kissee with second by 2nd Council Daugherty.

271 Motion carried: 5 approved, 0 opposed, 0 abstained.

272

273 **Requisition EN-105927** amount of \$50,000.00 for Pelivan Transit/Grand Gateway E.D.A.
274 Inv# 821 for January 2024 Discretionary mobility.

275 **MOTION:** To approve Requisition EN-105927. The motion was made by 2nd Council
276 Daugherty with second by 3rd Council Kraus.

277 Motion carried: 5 approved, 0 opposed, 0 abstained.

278

279 **Purchase Requisition PR00064726** from Indigo Sky amount of \$213,488.65 for phase 3
280 landscaping, In the Garden.

281 **MOTION:** To approve Requisition PR00064726. The motion was made by 1st Council
282 Kissee with second by 2nd Council Daugherty.

283 Motion carried: 5 approved, 0 opposed, 0 abstained.

284

285 **Purchase Requisition PR00064721** from Indigo Sky for \$90,230.00 for Satterlee proposal
286 #TL21624 HVAC repairs.

287 **MOTION:** To approve Requisition PR00064721. The motion was made by 2nd Council
288 Daugherty with second by 3rd Council Kraus.

289 Motion carried: 5 approved, 0 opposed, 0 abstained.

290

291 **Purchase Requisition PR00064679** from Indigo Sky for \$33,860.00 for Marketing.

292 **MOTION:** To approve Requisition PR00064679. The motion was made by 2nd Council
293 Daugherty with second by 1st Council Kissee.

294 Motion carried: 5 approved, 0 opposed, 0 abstained.

295

296 **Purchase Requisition PR00064678** from Indigo Sky for \$75,000.00 for Marketing April
297 VIP gift items.

298 **MOTION:** To approve Requisition PR00064678. The motion was made by 2nd Council
299 Daugherty with second by 1st Council Kissee.

300 Motion carried: 5 approved, 0 opposed, 0 abstained.

301

302 **NEW BUSINESS:**

303 Mike Friend from Oklahoma Full Auto Shoot (O.F.A.S.T.S), requesting sponsorship for
304 their 2024 upcoming shoots. *(BC to discuss in closed session, sponsor sheet included)*

305

306

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

307 **Old Business:**

308 None at this time, land has been discussed in earlier meetings.

309

310 **CLOSED SESSION:**

311 **MOTION:** To go into Closed Session at 6:32 p.m. This motion was made by 2nd Council
312 with second by 3rd Council Kraus.

313 Motion carried: 5 approved, 0 opposed, 0 abstained.

314

315 **MOTION:** To return to Open Session at 8:16 p.m. This motion was made by 2nd Council
316 Daugherty with second by 1st Council Kissee.

317 Motion carried: 5 approved, 0 opposed, 0 abstained.

318

319 **MOTION:** To authorize the contractor to submit grant's on behalf of the Tribe. This
320 motion was made by 2nd Council Daugherty with second by 1st Council Kissee.

321 Motion carried: 5 approved, 0 opposed, 0 abstained.

322

323 **Resolution number 022824-R-06** Resolution Authorizing the Submission of the FY 2024
324 HHS SAMSHA Tribal Behavioral Health Solicitation Grant Application by the Authorized
325 Organization Representative (AOR).

326 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern
327 Shawnee Tribe of Oklahoma does hereby support and wish to authorize the submission of
328 the FY2024 HHS SAMSHA Tribal Behavioral Health Grant Application in the approximate
329 amount of \$1,000,000.

330 **MOTION:** To approve Resolution 022824-R-06. The motion was made by Secretary Kent
331 with a second by 1st Council Kissee.

332 Motion carried: 5 approved, 0 opposed, 0 abstained.

333

334 **MOTION:** To adjourn at 8:18 p.m. This motion was made by 2nd Council Daugherty with
335 second by 1st Council Kissee.

336 Motion carried: 5 approved, 0 opposed, 0 abstained.

337

338 **ADJOURN**

339 Kathie Kent

341 Kathie Kent, Secretary

Chris Samples

Chris Samples, Second Chief

342

343 3-6-24

344 Date

3-6-24

Date