

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA  
REGULAR BUSINESS COMMITTEE MEETING

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**Date of Meeting:** Wednesday, January 24, 2024  
**Time of Meeting:** 5:30 p.m.  
**Location of Meeting:** Mahogany Room, Indigo Sky Casino, Wyandotte, OK 74370  
**Invocation:** Chief Glenna J. Wallace

**CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM:**

The Business Committee Meeting was called to order at 5:40 p.m. by 2<sup>nd</sup> Chief Chris Samples, with the following answering roll call: 1<sup>st</sup> Council Clint Kisse, 3<sup>rd</sup> Council Norma Kraus, Secretary Kathie Kent, Treasurer Justin Barrett, and 2<sup>nd</sup> Chief Samples were present. A quorum was declared by 2<sup>nd</sup> Chief Chris Samples. Chief Glenna J. Wallace was also present. The 2<sup>nd</sup> Council Shawn Daugherty was not present.

**NEW ENROLLEES:**

No new enrollees.

**MOTION:** To Approve the January 10, 2024, Business Committee Meeting Minutes. The motion was made by Treasurer Barrett, with second by 1<sup>st</sup> Council Kisse.

**Motion carried:** 4 approved, 0 opposed, 0 abstained, 1 absent.

**REPORTS:**

**Casino - Melanie Heskitt, General Manager:** Reporting for Fiscal Year End of 2023. Revenue was up 3.5% from 2022 for Indigo Sky, and up 9% over forecasted numbers. Revenue was down 5% from 2022 for Outpost, and down 10% less than forecasted. Net Win at Indigo Sky acceded the projected budgeted numbers. The transfer of 15.5 million to the tribe, 9.5 million of that comes from Outpost. Bingo was closed a few days due to the inclement weather, food venues stayed open due to patrons at the hotel.

**Gaming Commission – Jalene Wells, Gaming Commissioner:** December 2023 Report. **Employees – Current 01/24/2024, 39 Total employees – 13 GC Department,** 1 Commissioner, 2 Deputy Commissioner, 1 Licensing Supervisor, 1 Vendor Licensing Agent, 1 Employee Licensing Agent, 1 Licensing Clerk, **1 EGM Supervisor,** 2 EGM Agents, **Internal Auditors,** 3 Auditors, **23 Surveillance Department,** 1 Director, 1 Manager, 4 Shift Supervisors (1 vacancy-not replacing at this time), 17 Full-time Agents, **3 Technical Department,** 1 Technical Architect, 1 Systems Administrator, 1 Lead Technician, 1 Technician (Vacant-Cross training Agents) – 7 Tribal Member, 1 Tribal Spouse, 7 Native, 22.50% ESTOO Tribe, 40% Native American.

**Licensing for December 2023 – Casino Employee-** Renewals-35, New Hires-21, Temp-1, Denials-0, Suspensions-1, Revocations-0. Conditional Employee Licenses Monitored – 8,

ORIGINAL

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Non-Gaming Companies-9, Non-Gaming Vendor Employees-34, Gaming Companies-3, Gaming Vendor Employees-31, Gaming Vendor Fees Collected-\$8,900.00, Non-Gaming Vendor Fee Collected-\$3,450.00, Employee Licensing Fees Collected-\$4,950.00, **Total Fees Collected-\$17,300.00.**

**EGM December 2023** – New machine installs – 15, Machines Removed – 14, Machine Software/Theme Conversion 25, Software Upgrades – 19, Software Replacements – 10, Gaming Machine Relocations – 14, Server Installs/Upgrades -9, Single pieces of software tested - 611, Seal Activities – 267, Machine Fees Billed -\$3,300.00, Machine Fees Collected - \$3,300.00, **YTD Collected - \$7,950.00.**

**Audit Observations and Reports-December 2023** – Cage-41, EGM-0, Jackpot-15, Players Club-38, Exchanges-4, Table Inventory-68, Table Fill-28, Table Credit-0, Title 31 Inquiries-7.

Internal Audit findings have been submitted to Operations. Final will be delivered to Business Committee once finalized. External Audit is to be received Friday for submission on same day to NIGC and State.

**Treasurer Report – Justin Barrett:**

**Cash Balances as of 12/31/2023**

General Fund	\$73,166,180
Land	\$2,362,732
Economic Development	\$3,130,832 (account being closed and transferred by Resolution)
Education Reserves	\$1,420,121
Social Services & Education Reserves	\$20,891,349
Total Available Cash	\$20,453,263

**Fiscal Year 2023 Budget Review**

- Comparing budget to actual for fiscal year ending September 30, 2023.
  - Indirect Departments 86% of budget, coming in \$242,432 under budget.
  - General Fund Departments 81% of budget, coming in \$4,251,985 under budget.
  - Total Tribal 82% of budget, coming in \$4,494.390 under budget.
- Budget Overview:
  - Original Adopted Budget \$15,059,115
  - Mod 01 – Capital Outlay Vehicles - \$600,000
  - Mod 02 – Capital Outlay Carryover - \$978,350
  - Mod 03 – HIP Carryover – 78,870
  - Mod 04 – Raw Food Expense (AOA) - \$100,000

ORIGINAL

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- Mod 05 – BC Contributions - \$950,000 (3 large donations approved in July/August of 2023)
- Mod 06 – Down Payment Assistance - \$70,000
- Mod 07 – Cultural Reallocation - \$0 due to reallocations inside Cultural Departments
- Mod 08 – Indirect Reallocation \$0 due to reallocations inside Indirect Departments.
- Total Revised Budget \$17,836,335

**Fiscal Year 2024 Budget Review**

- Comparing budget to actual for fiscal year ending December 31, 2023.
  - Indirect Departments 19% of budget
  - General Fund Departments 15% of budget
  - Total Tribal 15% of budget

**Oklahoma Indian Gaming Association (OIGA)**

The OIGA Board of Directors met yesterday and elected officers whose terms had expired:

- Vice Chair – Wyandotte Nation Chief Billie Friend
- At Large Member 1 – Wes Pappan
- At Large Member 2 – Jerry Lankford

**MOTION:** To add Resolution Number 012424-R-02 to the agenda. The motion was made by Treasurer Barrett with a second by 1<sup>st</sup> Council Kissee.

Motion carried 4 approved, 0 opposed, 0 abstained, 1 absent.

**Resolution number 012424-R-01** Resolution to Approve a Design Build Agreement between the Eastern Shawnee Tribe of Oklahoma and Branco Enterprises, Inc.

**NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the attached Design Build Agreement between the Eastern Shawnee Tribe of Oklahoma and Branco Enterprises, Inc. for the construction of the Shawnee Skies Event Center.

**MOTION:** To approve Resolution Number 012424-R-01. The motion was made by Treasurer Barrett with second by 3<sup>rd</sup> Council Kraus.

Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

*(Will come back with a GMP Amendment later.)*

**Resolution number 012424-R-02** A Resolution Confirming the Nomination of New Members and Restating the Existing Members to the Eastern Shawnee Companies Board of Directors.

ORIGINAL

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130

131 **NOW THEREFORE BE IT RESOLVED** that the Business Committee of the Eastern  
132 Shawnee Tribe of Oklahoma does hereby appoint the following individuals to serve on the  
133 Board of Directors for Eastern Shawnee Companies, LLC for the term set forth after his or  
134 her respective name:

135 Robert Bluejacket - Term – 4 years from the adoption of this resolution.

136 Skylar Wallace – Term – 4 years from the adoption of this resolution.

137 **BE IT FURTHER RESOLVED** that the Business Committee of the Eastern Shawnee  
138 Tribe of Oklahoma does hereby restate that the following individuals were appointed to  
139 the Board of Directors by the Business Committee on December 28, 2022.

140 Audrey Dixon – Term – 4 years from the date of appointment.

141 Chad Kelly – Term – 4 years from the date of appointment.

142 Karen Allen – Term- 4 years from the date of appointment.

143 **MOTION:** To approve Resolution Number 012424-R-02. The motion was made Treasurer  
144 Barrett with second by 1<sup>st</sup> Council Kissee.

145 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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147 Housing Authority had no Resolutions at this time.

148

149 **REQUISITIONS:**

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151 **Purchase Requisition PR00064147 from Indigo Sky Casino** in the amount of  
152 \$28,300.00 for Upgrading Stratton Warren-Agreement number 116607.

153 **MOTION:** To approve PR-00064147. The motion was made by Treasurer Barrett with  
154 second by 1<sup>st</sup> Council Kissee.

155 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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157 **NEW BUSINESS:**

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159 **MOTION:** To move the first Business Committee Meeting of March from the 13<sup>th</sup> to the  
160 6<sup>th</sup>, due to some BC members will be on travel. The motion was made by Treasurer Barrett  
161 with a second by 1<sup>st</sup> Council Kissee.

162 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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164 **OLD BUSINESS:**

165 No rock was hit while doing the excavation for the Government Building, so we saved  
166 about \$125,000.00.

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168 **CLOSED SESSION:**

169 **MOTION:** To go into closed session at 6:06 p.m. This motion was made by Treasurer  
170 Barrett with second by 1<sup>st</sup> Council Kissee.

171 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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ORIGINAL

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173

174 **MOTION:** To return to open session at 6:39 p.m. This motion was made by Treasurer  
175 Barrett with second by Secretary Kent.

176 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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178 **MOTION:** To adjourn at 6:40 p.m. This motion was made by Treasurer Barrett and second  
179 by 1<sup>st</sup> Council Kissee.

180 Motion carried: 4 approved, 0 opposed, 0 abstained, 1 absent.

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182 **ADJOURN**

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185

Kathie Kent

Chris Samples

186 Kathie Kent, Secretary

Chris Samples, Second Chief

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188

2-14-24

2-14-24

189 Date

Date

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