

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE: Wednesday, November 29th, 2023**

2 **TIME: 5:30 p.m.**

3 **LOCATION: Mahogany Room – Indigo Sky Casino**

4 **INVOCATION: Chief Glenna Wallace**

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6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM:**

7 The Business Committee Meeting was called to order at 5:36 p.m. by 2nd Chief Samples
8 with the following answering roll call: 1st Council Kisse, 2nd Council Daugherty, 3rd
9 Council Kraus. Treasurer Barrett, Secretary Littlefield. Chief Wallace was present, and
10 a quorum was declared by 2nd Chief Samples.

11
12 **MOTION:** To take the agenda out of order. The motion was made by Treasurer Barrett
13 with second by 3rd Council Kraus.

14 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

15
16 **NEW ENROLLEES:**

17 **Enrollee** **Birth Year**

18 Waylon Ray Nichols 2023

19 Benjamin Douglas Mises 2022

20 Sophia Rae Weinberg 2023

21 Ashlyn Rose Garner 2023

22 Juliana Jean Harbison 2021

23 Aria Capri Roche 2023

24 Berlin Rose Collins 2023

25 Paisley Mae Susbauer 2022

26 Stephanie Marie Green 2023

27 **MOTION: To accept new enrollees: The motion was made by Treasurer Barrett**
28 **with second by 1st Council Kisse.**

29 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

30
31 **MINUTES:**

32 **MOTION To Approve the November 8th, 2023, Business Committee Meeting Minutes**
33 **with changes. The motion made by Treasurer Barrett with second by 2nd Council**
34 **Daugherty.**

35 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

36
37 **MOTION:** To return the agenda back to order. The motion was made by Treasurer
38 Barrett with second by 2nd Council Daugherty.

39 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

40
41 Premier – Health Insurance Renewal – presented by Dana Neighbors, RHU, Director of
42 Employee Benefits, Premier Consulting Partners.

43 **MOTION:** To approve Health Insurance Renewal as presented. The motion was made
44 by 3rd Council Kraus with second by 2nd Council Daugherty.

45 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

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46 REPORTS – None presented.

47

48 **RESOLUTIONS:**

49 **RESOLUTION NUMBER 112923-R-01 Approving a Budget Amendment to the**
50 **FY2023 Tribal Administration Budget - Contributions**

51 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
52 **Eastern Shawnee Tribe of Oklahoma does hereby approve the FY2023 budget**
53 **modification No. 5 to increase the Business Committee Contribution Budget by**
54 **\$950,000.00.**

55 **MOTION:** To Approve Resolution Number 112923-R-01. The motion was made by 1st
56 Council Kissee with second by 2nd Council Daugherty.

57 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

58

59 **RESOLUTION NUMBER 112923-R-02 Approving a Budget Amendment to the**
60 **FY2023 Tribal Administration Budget – Down Payment Assistance**

61 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
62 **Eastern Shawnee Tribe of Oklahoma does hereby approve FY2023 Budget**
63 **modification No. 6 to increase the Down Payment Assistance program by**
64 **\$70,000.00.**

65 **MOTION:** To approve Resolution Number 112923-R-02. The motion was made by 2nd
66 Council Daugherty with second by 1st Council Kissee.

67 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

68

69 **RESOLUTION NUMBER 112923-R-03 Approving a Budget Amendment to the**
70 **FY2023 Tribal Administration Budget – Cultural Department**

71 **NOW THEREFORE BE RESOLVED, that the Business Committee of the Eastern**
72 **Shawnee Tribe of Oklahoma does hereby approve the FY2023 budget modification No. 7**
73 **to reallocate Cultural Department to Ceremonial and Herd Management budgets. Net**
74 **effect is zero.**

75 **MOTION:** To Approve Resolution Number 112923-R-03. The motion was made by 1st
76 Council Kissee with second by 3rd Council Kraus.

77 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

78

79 **RESOLUTION NUMBER 112923-R-04 Approving a Budget Amendment to the**
80 **FY2023 Tribal Administration Budget – Indirect Departments**

81 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern**
82 **Shawnee Tribe of Oklahoma does hereby approve FY2023 budget modification No. 8 to**
83 **reallocate Indirect Department budgets. Net effect is zero.**

84 **MOTION:** To Approve Resolution Number 112923-R-04. The motion was made by 3rd
85 Council Kraus with second by 2nd Council Daugherty.

86 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

87

88 **RESOLUTION NUMBER 112923-R-05 Resolution to approve the Eastern Shawnee**
89 **Tribe of Oklahoma Housing Authority First Time Home Buyer Policies and Procedures**

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90 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
91 Shawnee Tribe of Oklahoma does hereby wish to approve the Eastern Shawnee Tribe of
92 Oklahoma Housing Authority First Time Home Buyer Policies and Procedures
93 (attached).

94 MOTION: To Approve Resolution Number 112923-R-05. The motion was made by 1st
95 Council Kissee with second by 3rd Council Kraus.

96 Motion carried: 3 approved (Kissee, Kraus, Littlefield), 0 opposed,
97 2 abstained (Daugherty, Barrett), 0 absent.

98

99 RESOLUTION NUMBER 112923-R-06 Resolution to approve the Eastern Shawnee
100 Tribe Home Improvement Program Policies and Procedures

101 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
102 Shawnee Tribe of Oklahoma does hereby approve the updated Eastern Shawnee Tribe
103 Home Improvement Program Policies and Procedures (attached)

104 MOTION: To Approve Resolution Number 112923-R-06. The motion was made by
105 Secretary Littlefield with second by 1st Council Kissee.

106 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

107

108 Resolution to Approve the FY2024 Tribal Member Benefits Manual – Tabled

109

110 Resolution to Approve the Eastern Shawnee Tribe of Oklahoma Fraudulent Policy –
111 Tabled

112

113 MOTION TO ADD RESOLUTION NUMBER 112923-R-07 to the agenda made by
114 Treasurer Barrett with second by 1st Council Kissee.

115 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

116

117 RESOLUTION NUMBER 112923-R-07 Approving a Guaranteed Maximum Price
118 Amendment to the AIA A133 Contract between the Eastern Shawnee Tribe of Oklahoma
119 and C.R. Crawford Construction originally approved by Resolution 091323-R-01

120 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
121 Shawnee Tribe of Oklahoma does hereby approve the attached Guaranteed Maximum
122 Price (GMP) Amendment to the AIA A133 Contract between the Eastern Shawnee Tribe
123 of Oklahoma and C.R. Crawford Construction originally approved by Resolution
124 091323-R-01. The Contract Sum is guaranteed by the Construction Manager not to
125 exceed \$15,350,935.00 subject to additions and deductions by Change Order as provided
126 in the contract documents.

127 MOTION: To Approve Resolution Number 112923-R-07. The motion was made by 1st
128 Council Kissee with second by 2nd Council Daugherty.

129 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

130

131 **REQUISITIONS**

132 **Requisition EN-102344 payable to GHA Technologies, Inc. in the amount of**
133 **\$65,256.22 for Commvault Services and Controller Card.**

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134 **MOTION: To Approve Requisition EN-102344. The motion was made by 2nd**
135 **Council Daugherty with second by 3rd Council Kraus.**

136 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

137

138 **Requisition EN-102462 payable to Branco Enterprises, Inc. in the amount of**
139 **\$93,956.00 for Pay App. #7 ECLC.**

140 **MOTION: To Approve Requisition EN-102462. The motion was made by**
141 **Treasurer Barrett with second by 3rd Council Kraus.**

142 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

143

144 **Requisition EN-102740 payable to GHA Technologies, Inc. in the amount of**
145 **\$38,955.39 for Kaspersky Anti-Virus 3-year renewal and upgrade.**

146 **MOTION: To Approve EN-102740. The motion was made by Treasurer Barrett**
147 **with second by 1st Council Kissee.**

148 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

149

150 **Requisition EN-103017 payable to Pelivan Transit/Grand Gateway E.D.A. in the**
151 **amount of \$49,542.14 for ARPA – October 2023 Invoice 811 FY21.**

152 **MOTION: To Approve Requisition EN-103017. The motion was made by**
153 **Treasurer Barrett with second by 2nd Council Daugherty.**

154 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

155

156 **Purchase Order PR-00063558 from Indigo Sky Casino in the amount of**
157 **\$185,001.00 for February continuity.**

158 **MOTION: To Approve PR-00063558. The motion was made by 1st Council Kissee**
159 **with second by 2nd Council Daugherty.**

160 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

161

162 **Purchase Order PR-00063591 from Indigo Sky Casino in the amount of \$29,859.60**
163 **for Threatlocker Pinnacle Quote PBS-07820-M3P3N3.**

164 **MOTION: To Approve PR-00063591. The motion was made by Treasurer Barrett**
165 **with second by Secretary Littlefield.**

166 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

167

168 **Quote 0000305617 from Booz Allen Hamilton Inc. to Indigo Sky Casino for**
169 **Software in the amount of \$41,248.00.**

170 **MOTION: To Approve Quote 0000305617. The motion was made by 1st Council**
171 **Kissee with second by 3rd Council Kraus.**

172 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

173

174 **Proposal # 23481 from Sign Designs to Indigo Sky Casino for Business 60 entrance**
175 **sign in the amount of \$91,000.00.**

176 **MOTION: To Approve Proposal #23481. The motion was made by 2nd Council**
177 **Daugherty with second by Treasurer Barrett.**

178 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

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179 **Proposal #23482 from Sign Designs to Indigo Sky Casino for Main Entrance Sign in**
180 **the amount of \$109,907.00.**

181 **MOTION: To Approve Proposal #23482. The motion was made by 1st Council**
182 **Kissee with second by 3rd Council Kraus.**

183 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

184

185 **Lobby Tile Proposal dated 11-07-2023 from Joplin Floor Designs Inc. to Indigo Sky**
186 **Casino for 1st Floor Stone Hallway Old and New Areas in the amount of**
187 **\$297,500.00.**

188 **MOTION: To Approve Joplin Floor Designs Inc. proposal dated 11/7/2023. The**
189 **motion was made by Treasurer Barrett with second by 2nd Council Daugherty.**

190 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

191

192 **Purchas Quote #687777 from Republic Services to Indigo Sky Casino in the amount**
193 **of \$41,101.70 for Compactor.**

194 **MOTION: To Approve Purchase Quote #687777. The motion was made by**
195 **Secretary Littlefield with second by 3rd Council Kraus.**

196 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

197

198 **NEW BUSINESS: Housing Authority – moved to closed session.**

199

200 **OLD BUSINESS: None Presented.**

201

202

203 **MOTION: To go into Closed Session at 7:12 P.M. made by 2nd Council Daugherty**
204 **with second by 3rd Council Kraus.**

205 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

206

207 **MOTION: To return to Open Session at 10:37 p.m. The motion was made by 2nd**
208 **Council Daugherty with second by Treasurer Barrett.**

209 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**
210 **0 abstained, 1 absent (Kraus).**

211

212 **MOTION: To approve tribal member request as discussed. The motion was made by**
213 **Treasurer Barrett with second by 2nd Council Daugherty.**

214 **Motion carried: 4 approved, (Kissee, Daugherty, Barrett, Littlefield), 0 opposed,**
215 **0 abstained, 1 absent (Kraus).**

216

217 **MOTION: To approve the FY24 Health and Social Services Manual excluding the**
218 **fraudulent section policy until such time that a Resolution is adopted. The motion was**
219 **made by 2nd Council Daugherty with second by Treasurer Barrett.**

220 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**
221 **0 abstained, 1 absent (Kraus).**

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MOTION: To add Resolution Number 112923-R-08 to the agenda. The motion was made by Treasurer Barrett with second by 1st Council Kissee.
Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Kraus).

RESOLUTION NUMBER 112923-R-08 Approving a Lease Agreement between the Eastern Shawnee Tribe of Oklahoma and Clear Creek Golf Car & Utility Vehicle, LLC for the lease of three golf carts for Shawnee Skies
NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Lease Agreement between the Eastern Shawnee Tribe of Oklahoma and Clear Creek Golf Car & Utility Vehicle, LLC for the lease of three golf carts for Shawnee Skies.

MOTION: To Approve Resolution Number 112923-R-08. The motion was made by Treasurer Barrett with second by 1st Council Kissee.
Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Kraus).

MOTION: To adjourn at 10:39 p.m. The motion was made by 2nd Council Daugherty with second by Treasurer Barrett.
Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

ADJOURN

Kathie Keat
~~Debbie Littlefield~~, Secretary
Kathie Keat
12-13-23
Date

Chris Samples
Chris Samples, Second Chief
12-13-23
Date