

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1
2 **DATE: July 22, 2020**

3 **TIME: 5:30 p.m.**

4 **LOCATION: BlueJacket Building**

5 **INVOCATION: Chief Glenna Wallace**

6
7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

8 The Business Committee Meeting was called to order at 5:31 P.M. with
9 the following answering roll call: 1st Council Gardner, 2nd Council
10 Daugherty, 3rd Council Stovall, Treasurer Barnes and Secretary
11 Littlefield.

12 2nd Chief Ross and Chief Wallace were also in attendance. Second
13 Chief Ross declared a quorum.

14
15 **NEW ENROLLEES – Presented by Chief Glenna Wallace**

16 **Applicants presented for consideration:**

17 **Eleanor Grace French (DOB: 06/06/2020),**

18 **Easton John Jones (DOB: 05/08/2020),**

19 **Daisy Elizabeth Bird (DOB: 06/17/2020),**

20 **Gionni Felipe Perez (DOB: 03/22/2020),**

21 **Kimber Lou Bales (DOB: 11/15/2015),**

22 **Renasmay Ruth Berryman (DOB: 01/20/2020)**

23 **Summer Elizabeth Dale (DOB: 06/10/2020)**

24 **MOTION TO APPROVE applicants by 2nd Council Daugherty with**
25 **second by 1st Council Gardner.**

26 **Motion carried: 5 approved, 0 opposed.**

27
28 **MINUTES**

29 **MOTION TO APPROVE minutes of July 8, 2020 Business**
30 **Committee Meeting made by 1st Council Gardner with second by**
31 **3rd Council Stovall.**

32 **Motion carried: 3 approved, (Gardner, Stovall, Littlefield), 0**
33 **opposed, 2 abstained (Daugherty, Barnes).**

34
35 **REPORTS**

36 **Casino- Melanie Heskitt, General Manager**

37 **Despite the bleak months of March, April and May, we were**
38 **very fortunate that in fiscal year 2019 our revenues were up by**
39 **over \$6 million dollars from 2018 and the trend was true for**
40 **the first quarter of 2020.**

41 **This helped us bolster our cash reserves tremendously that**
42 **helped us get through those lean months, pay our bills and**
43 **continue to transfer the normal amount to the tribe. During the**

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44 **closure the decrease of our cash reserves was a little over 7**
45 **million dollars and in 57 days we have been able to bridge the**
46 **gap by 4.6 million.**

47 **Our revenues are up for this June from June of last year by**
48 **18.4% or \$1.4 million dollars.**

49 **Expenses were way down by 18.9 % as we worked hard to**
50 **control them.**

51 **EBIDA was up 169% or \$2.5 million dollars more from this time**
52 **last year.**

53 **Outpost did not open until June 15. The hours are still limited,**
54 **10am to 2am. Response has been slower there. We do know**
55 **that out of 19,000 trips made to Outpost before the closure**
56 **that more than 12,000 of those came from the 60 plus age**
57 **group and they are not ready to make those trips just yet.**

58
59 **Gaming – Jalene Wells, Gaming Commissioner 7-22-2020 June**
60 **Report**

61 **Employees – Current 2020**

62 **37 Total Employees as of 7-22-2020**

63 **12 GC Department**

64 **1 Commissioner**

65 **2 Deputy Commissioner**

66 **1 Licensing Supervisor**

67 **1 Vendor Licensing Agent**

68 **1 EGM Supervisor**

69 **2 EGM Agents (1 returns 7/27/2020)**

70 **Compliance Auditors**

71 **3 Compliance Agents (Return 7/27/2020)**

72 **21 Surveillance Department**

73 **12 Agents (3 return 7/27/2020)**

74 **6 Leads**

75 **2 TG Lead**

76 **1 Supervisor**

77 **4 Budgeted FY20 Surveillance Technical Department**

78 **1 Technical Architect**

79 **1 Systems Administrator**

80 **1 Lead Technician**

81 **1 Technician**

82 **Termination Notes:**

83 **2 Licensing Staff (Both Tribal Members - positions held until**
84 **October and hope to return before then)**

85

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88 **Receptionist and Tech Admin Asst. Positions – both Tribal**
89 **members (positions held until October and hope to return**
90 **before then)**
91 **2 Compliance Auditors – Terminated**
92 **1 Technician – Tribal – Terminated Unable to get ahold of**
93 **5 Surveillance Agents – Terminated**
94 **4 Surveillance Agents Transferred to Casino**

95 **Casino Employee – Processed 147 (up 83 to last month)**
96 **Renewals processed – 0 Denials, 0 Suspensions, 0 Revocations**

97 **Conditional Employee License Monitored – 3**

98 **Non-Gaming Companies – processed 18**

99 **Non-Gaming Vendor Employees – Processed 49**

100 **Gaming Companies – Processed 4**

101 **Gaming Vendor Employees – 29**

102 **Gaming Vendor Fees Collected - \$12,825**

103 **Non-Gaming Vendor Fees Collected - \$3450**

104 **Employee Licensing Fees Collected - \$8300**

105 **Total Fees Collected - \$24575 (\$185,300 collected YTD)**
106 **EGM – April 2020**
107 **4 New Machine Installs**
108 **0 Machines Removed**
109 **0 Machine Software/Theme Conversions**
110 **0 Software Upgrades**
111 **9 Software Replacements**
112 **12 Gaming Machine relocations**
113 **1 Server Installs/Upgrades**
114 **65 Single pieces of software tested**
115 **Machine Fees Billed - \$125 (YTD \$102,750)**
116 **Machine Fees Collected \$25 (YTD \$101,650)**
117 **IRIS Enterprise was installed and Implemented. Amber and**
118 **Angelia have continued to upload and perform data input into**
119 **the software, along with setting up the ability to automate**
120 **various processes currently done through email and forms.**

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122 **Audit Observations and Reports – April 2020**

123 **Cage – 0**

124 **EGM – 0**

125 **Jackpot – 0**

126 **Players Club – 0**

127 **Tribal Inventory – 0**

128 **Card Exchange – 0**

129 **Table Fill – 0**

130 **Table Credit – 0**

131 **Title 31 Inquiries – 0**

132 **Amber has been reviewing documentation for the Bi-Annual**
133 **audit and receiving management responses to all exceptions. 3**

134 **Auditors to return on 7/27/2020.**

135 **External Annual Audit being scheduled.**

136 **Audit and Exclusion processes continue to be reviewed and**
137 **updated in PRYME.**

138

139 **RESOLUTIONS**

140 **RESOLUTION NUMBER 072220R-01 - Resolution to amend the**
141 **Eastern Shawnee Tribe of Oklahoma Tribal Administration**
142 **Employee Handbook.**

143 **NOW THEREFORE BE IT RESOLVED, that the Business**
144 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
145 **hereby wish to amend Section 4.29 “Types of Counseling and**
146 **Corrective Action” of the Eastern Shawnee Tribe of Oklahoma**
147 **Tribal Administration and Employee Handbook.**

148 **1) Section 4.29 Types of Counseling and Corrective Action**
149 **“ADD” – or the Chief in the event of suspension of the**
150 **Tribal Administrator**

151 **2) Section 4.29 Types of Counseling and Corrective Action**
152 **“ADD” – or the Chief in the event of termination of the**
153 **Tribal Administrator**

154 **Motion to approve Resolution Number 072220-01 made by**
155 **Treasurer Barnes with second by 2nd Council Daugherty.**

156 **Motion carried: 5 approved, 0 opposed.**

157 **MOTION TO TABLE RESOLUTION concerning Business**
158 **Committee Stipend until the General Council Meeting**
159 **September 12, 2020 to allow the tribal members to vote on this**
160 **Resolution. Motion made by Treasurer Barnes with second by**
161 **1st Council Gardner.**

162 **Motion to table carried: 5 approved, 0 opposed.**

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165 **REQUISITIONS**

166 **Requisition Number EN-67599 payable to Brown and Brown of**
167 **Oklahoma for Workers Comp Installment in the amount of**
168 **\$41,067.00.**

169 **Motion to approve made by 2nd Council Daugherty with a**
170 **second by 1st Council Gardner.**

171 **Motion carried: 5 approved, 0 opposed.**

172 **Requisition Number EN-67600 payable to Brown and Brown of**
173 **Oklahoma for Property/Crime/Gen. Liability Insurance**
174 **Renewal in the amount of \$863,918.50.**

175 **Motion to approve made by 3rd Council Stovall with 2nd by**
176 **Treasurer Barnes.**

177 **Motion carried: 5 approved, 0 opposed.**

178 **Motion to table Education Guidelines until later during this**
179 **meeting to allow BC Members additional time to look them**
180 **over. Motion made by Treasurer Barnes with second by 1st**
181 **Council Gardner.**

182 **Motion carried: 5 approved, 0 opposed.**

183 **Motion to approve proceeding with Resolution to dissolve**
184 **Bordertown Casino LLC made by 1st Council Gardner with**
185 **second by Treasurer Barnes.**

186 **Motion carried: 5 approved, 0 opposed.**

187

188 **NEW BUSINESS**

189 **Chairman of Election Board presented issues with the stuffing**
190 **of envelopes for mailing of Registration forms, address changes**
191 **and answered questions concerning upcoming election and**
192 **receipt of ballots.**

193

194 **OLD BUSINESS**

195 **Administrative Budget will be covered on Wed., July 29, 2020**
196 **at Business Committee working session.**

197

198 **MOTION to go into closed session at 6:48 p.m., following a five-**
199 **minute break, made by 2nd Council Daugherty with second by**
200 **1st Council Gardner.**

201 **Motion carried: 5 approved, 0 opposed.**

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203 **CLOSED SESSION**

204

205 **MOTION to return to open session at 9:54 p.m. by Treasurer**
206 **Barnes with second by 1st Council Gardner.**

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Motion carried: 5 approved, 0 opposed.

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210

RESOLUTION NUMBER 072220R-02 authorizing the purchase of restricted interest consisting of 24 acres of land from the following SuZanna Prophet, Robert Defer, and Raymond Defer.

211

212

NOW THEREFORE BE IT RESOLVED, that the Business

213

214

Committee of the Eastern Shawnee Tribe of Oklahoma does

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216

hereby wish to purchase restricted interest consisting of 24 acres of land in Tract 927 2000 from Raymond Defer, Robert

217

Defer and SuZanna Prophet.

218

Motion to approve Resolution Number 072220-02 made by 2nd

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Council Daugherty with second by Treasurer Barnes.

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Motion carried: 5 approved, 0 opposed.

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222

Motion to approve Education Guidelines as written made by 2nd

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Council Daugherty with second by 3rd Council Stovall.

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Motion carried: 5 approved, 0 opposed.

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Motion authorizing Chief to enter into an agreement with the

227

Collection Agency previously discussed made by 2nd Council

228

Daugherty with second by 1st Council Gardner.

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Motion carried: 5 approved, 0 opposed.

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231

MOTION TO ADJOURN at 9:59 P.M. made by 2nd Council

232

Daugherty with second made by 1st Council Gardner.

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Motion carried: 5 approved, 0 opposed.

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238

Debbie Littlefield, Secretary

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240

08/12/20

241

Date

242



Jack Ross, Second Chief

8-12-20

Date