

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

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DATE: Wednesday, December 2, 2020

TIME: 5:30 p.m.

LOCATION: BlueJacket Building

INVOCATION: Chief Glenna Wallace

CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM

The Business Committee Meeting was called to order at 5:30 p.m. with the following answering roll call: 1st Council Gardner, 2nd Council Daugherty, 3rd Council Kraus, Treasurer Barrett and Secretary Littlefield. Second Chief Ross and Chief Wallace were present.

Declaration of Quorum by Second Chief Ross.

NEW ENROLLEES – Chief Wallace presented the following:

Adele Renee Murray (DOB: 09/29/2020),

Raylen Ann Stewart (DOB: 03/13/2020).

Motion to approve new enrollees made by 2nd Council Daugherty with second by 1st Council Gardner.

Motion carried: 5 approved, 0 opposed, 0 abstained.

MINUTES

Motion to approve Minutes of the November 18th, 2020

Business Committee Meeting made by Treasurer Barrett with second by 2nd Council Daugherty.

Motion carried: 4 approved, 0 opposed, 1 Abstained, (Gardner)

REPORTS – Chief Wallace

Thank You – None presented.

Donation Requests – None Presented.

Director’s Reports:

Culture Preservation Program: have gone through some reorganization and growth with the welcome of the new Fiscal year 2020. The Culture Preservation Program has been expanded by bringing the SAMHSA: Connecting Native Youth Program and the ANA: Cultural Tourism program, both under the Direction of the Culture Preservation Department. This will bring these Programs to a more unified front to assist and complement each other in meeting Grant deliverables and activities.

SAMHSA: - Ben Bingham Director, New Assistant recently hired – Ms. Joy McCoy. ANA Culture Tourism has a new Director – Ms. Vanna Barger. While she becomes familiar with the Grant and requirements, the contractor Meredith has continued to

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43 **communicate, collect information and facilitate the films and**
44 **interviews as outlined in the project.**
45 **Sharon Farris reports offsite mammograms were completed on**
46 **Nov. 9th at Mercy. Not as convenient as the on-site bus so**
47 **participation was low. Finalized the 401k 5500 audit. Video**
48 **conferencing for New Hire Orientation is working. Continuing**
49 **to maintain the Covid testing, tracking and testing. Have**
50 **joined the Casino in the Bluestone testing which is a saliva test**
51 **sent to Bluestone lab with results posted within 24 hours.**
52 **Accounting Department – COVID-19 Total Funding to date**
53 **\$10,409,249. Disbursements to Tribal members July – Nov. 30,**
54 **2020 – \$2,634,500. Tribal Members processed July – Nov. 30,**
55 **2020 – 3,244. CDC CARES Release of Funds – Budget approved**
56 **\$211,247.00.**
57 **Haven Department had 66 crisis calls the month of November.**
58 **They currently have 63 open cases, 16 new cases this month.**
59 **They financially assisted clients as needed per case file.**
60 **Provided daily advocacy 594 times. Provided Court/Lawyer**
61 **Advocacy as needed.**
62 **George J. Captain Library remains closed but continues to be**
63 **very busy. Created and printed 1709 Shooting Star (52 pages)**
64 **newsletters and mailed out. Printed posters for Outpost and**
65 **Indigo Sky. Continue to organize and digitalize the photograph**
66 **collections that the library holds for the Historic Preservation**
67 **Grant plus many other printings and activities.**
68 **Indian Child Welfare Department – has 20 children in Kinship**
69 **placements. 14 children in state and/or tribal foster care. 4**
70 **children in a prevention case or safety plan. Attended OICWA**
71 **virtual conference this month, it was a three-day event online.**
72 **Conducted 5 home visits and made 5 Court Appearances all**
73 **over the phone or Zoom. Gave out/mailed 16 \$40 gift cards to**
74 **tribal families for Thanksgiving. Made 6 referrals to the tribes**
75 **new Counselor, Brandon McCombs. Continuing to reach out**
76 **and check on families during this Covid pandemic, continuing to**
77 **supply masks, cleaning supplies, and thermometers as needed.**
78 **Environmental Department – performed monthly bacteria**
79 **sampling for Indigo Sky and Hwy 10 campus. Continued to**
80 **have sewer issues at Learning Center. Line will need to be dug**
81 **up to fix the issue. Completed monthly water quality**
82 **samplings. Fence was installed around red barn and hoop**
83 **houses. Remodel of red barn is underway. Met with**
84 **Wyandotte Nation and was given permission to trap on their**
85 **property but can't trap until after hunting season.**

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86 **AOA continues to serve drive thru meals as well as delivered**
87 **meals. They provided 211 drive thru meals on Thanksgiving**
88 **Day and handed out 10 prizes. They averaged 106 -211 meals**
89 **served during the month of November.**
90 **Eastern Shawnee Tribal Police continue community policing in**
91 **area schools. K-9 program is currently servicing Turkey Ford,**
92 **Fairland and all Miami Public Schools. This service is open to**
93 **all area schools. Officers are utilizing online and distance**
94 **training. The officer calls for services resulted in 14 criminal**
95 **offenses.**
96 **HR Report for October-November 2020 – Total employees 176,**
97 **ESTO 50, Native American 27, Total Native American 77,**
98 **Caucasian 99, Total Non-Native 99. Congratulations and**
99 **welcome to the following: Paul Barton the**
100 **THPO/NAGPRA/Cultural Preservation Director position, Vanna**
101 **Barger selected as Cultural Tourism Director, William Branham**
102 **– Skilled Construction, Jacob Bachman – Recycle Officer, Joy**
103 **McCoy – Native Youth Connection Project Assistant, David**
104 **Wright – returning to us as a part time police officer, Alan Doty**
105 **– Surveillance Agent and Tracy Pittman – part time ECLC**
106 **teacher.**
107 **CCDF Monthly Report – 169 Children being serviced now by**
108 **CCDF grant funds and 26 of these Children attend our Learning**
109 **Center. 58 State and Tribal Daycares are contracted with our**
110 **Program. There were 75 Angels on the Annual Angel Tree and**
111 **homes were found for all of them. We received a \$500**
112 **donation from ADMAX and purchased a soft lap blanket for**
113 **each of our Angels. \$136,999.00 Childcare Subsidy paid out for**
114 **September and \$16,347.00 was paid to our ECLC center.**
115 **Early Childhood Learning Center has 63 children in their daily**
116 **program and 30 enrolled in the After-School Program, totaling**
117 **93. Enrollment is still growing weekly.**
118 **Eastern Shawnee Wellness Center had 2,392 visits to the**
119 **Wellness Center in November. They held 7 birthday parties.**
120 **Survival swim classes continue, and morning senior volleyball**
121 **has started and the girls are learning to play pickle ball.**
122 **Basketball games began this month and Lighthouse Christian**
123 **school rents our gym and has held 3 games. The Wellness**
124 **Center was proud once again to host the Blood Drive.**
125 **Education/Specialized Services – Paid 49 Undergraduate**
126 **Tuition/Fees, Graduate Tuition/Fees paid 3, Jr/Sr Benefits paid**
127 **4, Computers purchased 1, Undergraduate grade incentives**
128 **awarded 1, Total Funds spent for November \$156,695.88.**

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129 **Requisitions processed for the month of November – Hardship**
130 **7, HIP 16, TSSD 3, LIHEAP 1. Total Funds used for November**
131 **\$55,695.54. HIP update as of 12/1/20 – 22 remaining homes**
132 **to be completed. 3 from FY18, 9 from FY19, 10 from FY20.**
133 **Tag Department – November 2020 – Renewal – 38, New-12,**
134 **Revenue \$5246.00.**

135 **Vital Statistics Activity for Nov. 2020 – 13 Total employees for**
136 **current fiscal year, 2 Total Deaths for current fiscal year 2020**
137 **and Total Membership is 3641.**

138 **ECLC Updates – They continue to work on this project with**
139 **completion getting closer.**

140 **CARES ACT Stimulus**

141 **CDC Grant Budget – just received approval to start spending**
142 **last week. That grant is for \$211,247. We applied for only**
143 **\$105,000 and they increased it. Basically, this grant is for**
144 **having a place to produce hand sanitizers and materials for**
145 **COVID 19. It is also to write policies and procedures for how**
146 **to work in future pandemics. This would require a consultant**
147 **and they will be paid \$30,000. We have had a**
148 **recommendation, but no one has been hired at this time**
149 **because approval had not been given to start spending. There**
150 **is \$73,500 in equipment to make the sanitizers. There is**
151 **\$34,044 in materials and supplies, which is general office**
152 **supplies. Salaries and wages are \$31,554. Part of the remodel**
153 **of the Red Barn will be specifically for this and that is \$15,000.**
154 **There are indirect costs of \$17,793.**

155 **CARES ICDBG BUDGET – This is a \$900,000 CARES Grant and is**
156 **related to COVID. \$429,000 goes to working on the building on**
157 **HWY 60. \$191,000 is for rehabbing the Hoop Houses. There is**
158 **\$75,000 for us to use purchasing food. \$44,266.16 for PPD.**
159 **\$26,588.86 for disinfectant and \$34,144.72 for indirect costs.**
160 **Indirect costs from these two grants helps pay the salaries of**
161 **people that are already employed.**

162 **ECLC Outside Expansion Proposal – Constructing three shelters,**
163 **two would be very small with just a roof over it and one would**
164 **be larger. There would be outdoor restrooms. Would also take**
165 **care of a problem that we have with runoff water on the back**

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166 of the property. Would also like to do a water feature much
167 like a splash pad. This has been approved by the CCDF. The
168 theme is called Rivers and it is shaped like a river. Would have
169 the option to open it to the public over the weekends with our
170 children at ECLC having access to it Monday – Friday.

171 HAVEN TINY HOME PROPOSAL – The Haven program has need
172 of emergency temporary shelter for some of their clients. Chief
173 Wallace presented their proposal for this tiny home. Will be
174 added to the next Agenda with Haven personnel coming to
175 make presentation and answer further questions.

176 CHILDREN'S CHRISTMAS PARTY is Saturday, Dec. 12th at 11:00
177 a.m. This will be a drive thru event.

178 CHRISTMAS DOLLARS FOR YOUTH, DISABLED AND ELDERS –
179 there are 342 individuals from the age 12-17. That made a
180 total of 1,763 that we mailed information and gave gifts to.
181 The employee's children 12 and under came to the Bluejacket
182 Bldg. to pick up their cash.

183 HIP UPDATE – Have been concentrating on FY18 and 19. There
184 are 3 people who have not been serviced for FY18. FY19 has 8
185 that have not been finished.

186 HOLIDAY CLOSURES – We will be closed Thursday and Friday,
187 December 24th and 25th. Also, will close on Friday, Jan. 1st.

188 BC SCHEDULES FOR DECEMBER – Dec. 2, 2020, Dec. 16, 2020
189 for regular Business Committee meetings and Dec. 28th at 5:30
190 for the working Business Committee meeting.

191 WOODLANDS UPDATE - There is one vacancy and it is ready.

192 NEW WOODLAND TENANTS – There are 3 new tenants who will
193 be moving in shortly.

194 COVID PROCEDURES – previously covered.

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195 **SURPLUS SALE AT BORDERTOWN – Begins Dec. 15th – 19th. @**

196 **10:30 to 6:00 p.m.**

197 **HOUSING AUTHORITY BOARD VACANCY to be published in the**
198 **next SHOOTING STAR.**

199 **FIRE STATION – Seneca Cayuga is only tribe that has a fire**
200 **station. Have not been able to locate a grant to build a fire**
201 **station. Possibly would not be a good candidate for a grant due**
202 **to the number of fire stations in this area.**

203

204 **RESOLUTIONS**

205 **RESOLUTION NUMBER 120220R-01 to amend the Eastern**
206 **Shawnee Tribe of Oklahoma Casino Team Member Handbook.**

207 **NOW THEREFORE IT BE RESOLVED, that the Business**
208 **Committee of the Eastern Shawnee Tribe does hereby approve**
209 **the attached amendments to the Eastern Shawnee Tribe of**
210 **Oklahoma Casino Team Member Handbook.**

211 **MOTION TO APPROVE RESOLUTION NUMBER 120220R-01 made**
212 **by Treasurer Barrett with second by 2nd Council Daugherty.**

213 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

214 **RESOLUTION NUMBER 120220R-02 to amend Section 4.19**
215 **“Drug and Alcohol” of the Eastern Shawnee Tribe of Oklahoma**
216 **Surveillance Employee Handbook.**

217 **NOW THEREFORE IT BE RESOLVED, that the Business**
218 **Committee of the Eastern Shawnee Tribe does hereby approve**
219 **the attached amendment of Section 4.19 “Drug and Alcohol” in**
220 **the Eastern Shawnee Tribe of Oklahoma Tribal Administration**
221 **Employee Handbook.**

222 **MOTION TO APPROVE RESOLUTION 120220R-02 made by 1st**
223 **Council Gardner with second by Secretary Littlefield.**

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224 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

225 **RESOLUTION** authorizing the submission of the EDA Sprint
226 **Challenge Grant** dies for lack of motion following discussion.

227 **RESOLUTION** requesting the Secretary of the Interior to call an
228 election pursuant to Article XIX of the Eastern Shawnee Tribe
229 of Oklahoma Constitution tabled.

230 **MOTION TO TABLE** made by Treasurer Barrett with second by
231 **2nd Council Daugherty.**

232 **Motion to table carried: 5 approved, 0 opposed, 0 abstained.**

233 **RESOLUTION NUMBER 120220R-03** to approve Amendment No.
234 **1** of the PPS Health LLC Screening Service Agreement between
235 **Indigo Sky Casino and PPS Health LLC.**

236 **NOW THEREFORE BE IT RESOLVED,** that the Business
237 **Committee of the Eastern Shawnee Tribe** does hereby approve
238 **the attached Amendment No. 1** of the PPS Health LLC Screening
239 **Service Agreement between Indigo Sky Casino and PPS Health**
240 **LLC. This amendment is to add the Eastern Shawnee Tribe of**
241 **Oklahoma as a Party to the agreement, thus allowing all ESTO**
242 **employees to utilize the 24-hour Covid saliva tests when**
243 **necessary.**

244 **MOTION** to approve **RESOLUTION NUMBER 120220R-03** made
245 **by 1st Council Gardner** with second by **2nd Council Daugherty.**

246 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

247 **MOTION TO ADD TO THE AGENDA** the next five Resolutions
248 **made by 2nd Council Daugherty** with second by **1st Council**
249 **Gardner.**

250 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

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251 **RESOLUTION NUMBER 120220R-04 approving a Budget**
252 **Amendment to the FY 2020 Tribal Administration Budget**
253 **allocating PPP Wage/Fringe and Utilities.**
254 **NOW THEREFORE BE IT RESOLVED, that the Business**
255 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
256 **hereby wish to approve FY2020 budget modification #6 to**
257 **allocate wage/fringe and utilities from various departments to**
258 **the Paycheck Protection Program funding approved by**
259 **Resolution 051320R-01 and received on May 18, 2020 in the**
260 **amount of \$647,500.**

261 **MOTION TO APPROVE RESOLUTION NUMBER 120220R-04 made**
262 **by Secretary Littlefield with second by 2nd Council Daugherty.**
263 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

264 **RESOLUTION NUMBER 120220R-05 APPROVING A Budget**
265 **Amendment to the FY2020 Tribal Administration Budget Deficit**
266 **Reallocation Ceremonial and Education.**

267 **NOW THEREFORE BE IT RESOLVED, that the Business**
268 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
269 **hereby wish to approve FY2020 Budget Modification #7 to**
270 **reallocate budgets due to Ceremonial deficit of \$4,391.13 from**
271 **Cultural Preservation and to reallocate budgets due to**
272 **Education deficit of \$3,301.43 from Specialized Programs.**

273 **MOTION TO APPROVE RESOLUTION 120220R-05 made by 1st**
274 **Council Gardner with second by 2nd Council Daugherty.**
275 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

276 **RESOLUTION NUMBER 120220R-06 approving a Budget**
277 **Amendment to the FY 2021 Tribal Administration Budget Carry**
278 **Over Funds from FY20.**

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279 **NOT THEREFORE BE IT RESOLVED, that the Business Committee**
280 **of the Eastern Shawnee Tribe of Oklahoma does hereby wish to**
281 **approve FY2021 budget modification #1 to increase the**
282 **budgets to allow for carry-over funds from FY20 as follows:**
283 **Tribal Match \$575,883; Home Improvement Program \$43,371;**
284 **and Capital Outlay \$1,731.430.**

285 **MOTION TO APPROVE RESOLUTION 120220R-06 made by 2nd**
286 **Council Daugherty with second by Treasurer Barrett.**

287 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

288 **RESOLUTION NUMBER 120220R-07 approving a Budget**
289 **Amendment to the FY2021 Tribal Administration Budget Home**
290 **Improvement Program.**

291 **NOW THEREFORE BE IT RESOLVED, that the Business**
292 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
293 **hereby wish to approve FY2021 budget modification #2 to**
294 **increase the Home Improvement Program by \$300,000.**

295 **MOTION TO APPROVE RESOLUTION NUMBER 120220R-07 made**
296 **by Treasurer Barrett with second by 2nd Council Daugherty.**

297 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

298 **RESOLUTION NUMBER 120220R-08 authorizing the transfer of**
299 **funds from the ESTO General Fund to the Eastern Shawnee**
300 **Travel Center for operating expenses.**

301 **NOW THEREFORE BE IT RESOLVED that the Business**
302 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
303 **hereby wish to authorize Accounting Director Karen Allen to**
304 **transfer funds as necessary (up to \$70,000 cumulative) from**
305 **the Eastern Shawnee Tribe General Fund to the Eastern**
306 **Shawnee Travel Center for operating expenses.**

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307 **MOTION TO APPROVE RESOLUTION NUMBER 120220R-08 made**
308 **by Treasurer Barrett with second by 2nd Council Daugherty.**
309 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

310

311 **REQUISITIONS**

312 **REQUISITION EN-72877 payable to Lakeshore Learning in the**
313 **amount of \$52,519.64 for ECLC Expansion Furnishings.**

314 **MOTION TO APPROVE REQUISITION EN-72877 made by**
315 **Secretary Littlefield with second by 2nd Council Daugherty.**
316 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

317 **REQUISITION EN-72889 payable to Pelivan Transit/Grand**
318 **Gateway EDA in the amount of \$41,189.49 for Pelivan Invoice**
319 **683 September 2020.**

320 **MOTION**

321 **TO APPROVE REQUISITION EN-72889 made by Treasurer**
322 **Barrett with second by 2nd Council Daugherty.**

323 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

324 **Motion to approve Microsoft EA renewal quote in the amount of**
325 **\$86,441.92 for the Tribal Administration made by 1st Council**
326 **Gardner with second by Treasurer Barrett.**

327 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

328

329 **NEW BUSINESS – None Presented**

330

331 **OLD BUSINESS – None presented**

332

333 **MOTION to go into Closed Session following a ten-minute break**
334 **made at 7:16 p.m. by Treasurer Barrett with second by 1st**
335 **Council Gardner.**

336 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

337

338

339 **MOTION to return to Open Session at 9:28 p.m. made by 2nd**
340 **Council Daugherty with second by 1st Council Gardner.**

341 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

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343

344 **MOTION TO ADJOURN at 9:28 p.m. made by 2nd Council**
345 **Daugherty with second by 1st Council Gardner.**

346 **Motion carried: 5 approved, 0 opposed, 0 abstained.**

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ADJOURN

Debbie Littlefield
Debbie Littlefield, Secretary

12-16-20
Date

Jack Ross
Jack Ross, Second Chief

12-16-20
Date