

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA  
REGULAR BUSINESS COMMITTEE MEETING

1  
2 **DATE: August 26, 2020**

3 **TIME:** 5:30 p.m.

4 **LOCATION:** BlueJacket Building

5 **INVOCATION:** Chief Glenna Wallace

6  
7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

8 **The Business Committee Meeting was called to order at 5:32**  
9 **P.M. with the following answering roll call: 1<sup>st</sup> Council Gardner,**  
10 **2<sup>nd</sup> Council Daugherty, 3<sup>rd</sup> Council Stovall, Treasurer Barnes**  
11 **and Secretary Littlefield. Chief Wallace and 2<sup>nd</sup> Chief Jack Ross**  
12 **were also in attendance.**

13  
14 MOTION to take the Agenda out of Order made by Treasurer Barnes  
15 with second by 1<sup>st</sup> Council Gardner.

16 Motion carried: 5 approved, 0 opposed.

17  
18 Premier Insurance Personnel provided information and update on the  
19 February 2020-January 2021 Plan Year.

20  
21 MOTION to return to the original Agenda made by 2<sup>nd</sup> Council  
22 Daugherty with second by 1<sup>st</sup> Council Gardner.

23 Motion carried: 5 approved, 0 opposed.

24  
25 **NEW ENROLLEES – Presented by Chief Wallace**

26 **Connor Wayne Sweet DOB: 03/22/2016**

27 **Oakley Zion Bonfiglio DOB: 01/19/2016**

28 **MOTION to approve applicants made by 2<sup>nd</sup> Council Daugherty**  
29 **with second by Treasurer Barnes.**

30 **Motion carried: 5 approved, 0 opposed.**

31  
32 **MINUTES**

33 **MOTION to approve minutes of August 12, 2020 Business**  
34 **Committee Meeting made by 2<sup>nd</sup> Council Daugherty with second**  
35 **by 1<sup>st</sup> Council Gardner.**

36 **Motion carried: 5 approved, 0 opposed.**

37  
38 **REPORTS**

39 **Casino – Melanie Heskett, General Manager**

40 **Indigo Sky Casino once again had a great month for July, in**  
41 **spite the fact that, we still have every other machine turned off**  
42 **unless the machines are on a carousel. Table Games, Hotel and**

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43 **Restaurants are still at half capacity and Bingo has not**  
44 **reopened.**

45 **Indigo Sky Casino:**

46 **\*July revenues for Indigo Sky increased over June's revenue**  
47 **by \$792 thousand dollars.**

48 **\*July 2020 revenues increased over last July's revenue by**  
49 **\$705 thousand dollars.**

50 **\*Year to date totals for FY 20 are down due to the closure but**  
51 **EBIDA year to date is up over 2019 by \$2.2 million dollars.**

52 **Outpost Casino:**

53 **\*July revenues for Outpost Casino increased \$442 thousand**  
54 **Dollars over June.**

55 **\*July 2020 revenues were up over July of 2019 by \$82,000**  
56 **Dollars.**

57 **\*Year to date revenues are down 1.9 million over this time**  
58 **last year.**

59 **In the last few weeks, we have had positive cases of COVID**  
60 **reported in a couple of departments and due to that we closed**  
61 **these venues in order to disinfect and to test our team**  
62 **members before we put them back to work.**

63 **We are performing our own contact tracing in order to make**  
64 **sure we are not allowing those people to work until they are**  
65 **tested, and we are working with the local health departments**  
66 **with their contact tracing.**

67 **Our teams are working hard to mitigate exposure and spread of**  
68 **COVID and we will continue to monitor each reported illness to**  
69 **determine if the team member is able to safely return to work.**

70

71 **Gaming Commission – Jalene Wells, Gaming Commissioner**

72 **Employees – Current 2020**

73 **36 Total Employees as of 8-26-2020**

74 **11 GC Department**

75 **1 Commissioner**

76 **2 Deputy Commissioners**

77 **1 Licensing Supervisor**

78 **1 Vendor Licensing Agent**

79 **1 EGM Supervisor**

80 **2 EGM Agents (1 returned 7/27/2020)**

81 **Compliance Auditors**

82 **3 Compliance Agents (Returned 7/27/2020)**

83 **21 Surveillance Department**

84 **12 Agents (Had 2 quit and 2 from furlough**

85

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86 returned)  
87 6 Leads  
88 2 TG Lead  
89 1 Supervisor  
90 4 Budgeted FY20 Surveillance Technical Department  
91 1 Technical Architect  
92 1 Systems Administrator  
93 1 Lead Technician  
94 1 Technician  
95 Licensing for July 2020  
96 Casino Employee-Processed 176 (up 29 to last month).  
97 Renewals and New Hires processed  
98 0 Denials, 0 Suspensions, 0 Revocations  
99 Conditional Employee Licenses Monitored – 3  
100 Non-Gaming Companies – processed 19 (up 1 to last Month)  
101 Non-Gaming Vendor Employees – processed 64 (up 15 to last  
102 month)  
103 Gaming Companies – Processed 8 (up 4 to last month)  
104 Gaming Vendor Employees -45 (up 16 to last month)  
105 Gaming Vendor Fees Collected - \$20750  
106 Non-Gaming Vendor Fees Collected \$3425  
107 Employee Licensing Fees Collected \$9300  
108 TOTAL FEES COLLECTED - \$33,475 (\$218,775 collected YTD)  
109 EGM – July 2020  
110 16 New machine installs  
111 12 Machines Removed  
112 3 Machine Software/Theme Conversions  
113 68 Software Upgrades  
114 4 Software Replacements  
115 6 Gaming Machine Relocations  
116 0 Server Installs/Upgrades  
117  
118 159 Single Pieces of Software tested  
119 150 Seal Activities  
120 Machine Fees Billed - \$475 (YTD \$103,225)  
121 Machine Fees Collected - \$50 (YTD \$102,700)  
122 Audit Observations and Reports – July 2020  
123 Cage – 0  
124 EGM – 0  
125 Jackpot – 0  
126 Players Club – 0  
127 Table Inventory – 0  
128 Card Exchange – 0

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129 **Table Fill – 0**  
130 **Table Credit – 0**  
131 **Title 31 Inquiries – 0**  
132 **FY20 July Updates**  
133 **All CHRI was removed from Database and new procedures**  
134 **implemented for handling CHRI**  
135 **1<sup>st</sup> steps in acquiring compliance with the NIGC and FBI since**  
136 **new standards.**  
137 **3 Auditors returned last week of July and have been working**  
138 **on Bi-Annual Internal Audit.**  
139 **Inventory software purchased for Surveillance and Gaming**  
140 **Commission Assets – cost \$3.50/month – paid for 20 months.**  
141 **Purchased a label maker and labels - \$153.00.**  
142 **Regina and Sarah are asset tagging with labels all equipment**  
143 **and entering data in program for tracking.**  
144 **Storage room and server room cleaned out at Casino and**  
145 **equipment moved to Annex.**  
146 **Miscellaneous desks, chairs and equipment that was left in**  
147 **Storage at Annex was taken to Bordertown to be sold (Tribal**  
148 **Maintenance, Regina, Sarah, Dakota, Simon, Eb and Kodi**  
149 **completed this project).**  
150 **Ticketing System was purchased for Tech Department to**  
151 **manage Help Desk, Project Management and Document**  
152 **Management – Cost \$318/year.**  
153 **Worked with a free trial for a few months to test out program**  
154 **and then purchased in August.**  
155 **100 Processed Tickets in July during the test trial.**  
156 **69 Processed Tickets in August – since going live to all**  
157 **Departments.**  
158 **Updated Air-fiber connections between Hwy 10 to Bordertown**  
159 **to Indigo Sky**  
160  
161 **Hired a company to climb tower – cost \$100.**  
162 **Acquired an air-fiber unit from Casino that was no longer**  
163 **being utilized and set up to connect Annex to ISC for**  
164 **Surveillance system.**  
165 **Purchased 2 additional units that are smaller and will be**  
166 **utilized to connect BlueJacket complex to Surveillance**  
167 **system for cameras – cost \$568 – we own so no monthly**  
168 **costs for this fiber.**  
169 **Started removing cameras from BTCA and putting them back up**  
170 **at ISC to replace older cameras.**

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171 **Completed the camera leads and installs for the new Creekside**  
172 **area.**

173 **Have been installing monitoring systems on Point of sales and**  
174 **cage area monitors for live viewing capabilities.**

175 **Training provided to all employees on PPE and COVID Policies.**  
176 **EGM and Audit Departments have moved to the Casino Network**  
177 **and have received training on the changes to programs due to**  
178 **updates. (IRIS Enterprise and PRYME).**

179 **All promotions and submitted P&P's from Casino have been**  
180 **reviewed and approved with exception of 3 that we will be**  
181 **meeting on this Friday.**

182 **Tort Claim and Lawsuit filed in CFR.**

183

184 **RESOLUTIONS**

185 None Presented

186

187 **REQUISITIONS**

188 **MOTION to approve PR48675 for December 2020 Promotions in**  
189 **the amount of \$162,240.00 made by 1<sup>st</sup> Council Gardner with**  
190 **second by Secretary Littlefield.**

191 **Motion carried: 5 approved, 0 opposed.**

192 **MOTION to table PR48676 for January 2021 Promotions until**  
193 **further information is received made by 2<sup>nd</sup> Council Daugherty**  
194 **with second by Treasurer Barnes.**

195 **Motion carried: 5 approved, 0 opposed.**

196

197 **NEW BUSINESS**

198 **Information provided from the Election Board Chairman**  
199 **concerning the upcoming Election. Information provided for**  
200 **tribal members that received Ballots that had been delivered to**  
201 **them with sealed envelopes for the return ballot – Slit open the**  
202 **top of the envelopes, mark ballot and place in the ballot**  
203 **envelope, sign on the signature line than write a note on that**  
204 **envelope explaining that the envelopes were sealed and had to**  
205 **be cut open and taped in order to mail. Sign the note with your**  
206 **signature as it appears on your signature line, place in second**  
207 **envelope, tape envelope shut and mail.**

208

209

210 **OLD BUSINESS**

211 None Presented

212

213 **CLOSED SESSION**

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214 **Motion to go into closed session at 6:29 P.M. following a five-**  
215 **minute break made by 2<sup>nd</sup> Council Daugherty with second by**  
216 **3<sup>rd</sup> Council Stovall.**

217 **Motion carried: 5 approved, 0 opposed.**

218

219 **OPEN SESSION**

220 **Motion to return to open session at 7:34 P.M. made by 2<sup>nd</sup>**  
221 **Council Daugherty with a second by Treasurer Barnes.**

222 **Motion carried: 5 approved, 0 opposed.**

223

224 **Motion to approve Chief's recommendation for salary increase**  
225 **per Budget made by 2<sup>nd</sup> Council Daugherty with a second by 1<sup>st</sup>**  
226 **Council Gardner.**

227 **Motion carried: 5 approved, 0 opposed.**

228

229 **Motion to authorize Audrey Dixon, Tribal Attorney to present**  
230 **the Business Committee's Counteroffer in the Karnes case by**  
231 **2<sup>nd</sup> Council Daugherty with a second by Treasurer Barnes.**

232 **Motion carried: 5 approved, 0 opposed.**

233

234 **ADJOURN**

235 **Motion to adjourn at 7:36 P.M. made by 2<sup>nd</sup> Council Daugherty with a**  
236 **second by Treasurer Barnes.**

237 **Motion carried: 5 approved, 0 opposed.**

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\_\_\_\_\_  
Debbie Littlefield, Secretary

243

244

245

246

9-9-20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jack Ross, Second Chief

9-9-20  
\_\_\_\_\_  
Date