

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

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DATE: Wednesday, May 27, 2020

TIME: 5:30 p.m.

LOCATION: BlueJacket Building

INVOCATION: Chief Glenna Wallace

CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM

The Business Committee Meeting was called to order at 5:35 p.m. with the following answering roll call: 1st Council Gardner, 2nd Council Daugherty, Treasurer Barnes. Chief Wallace and 2nd Chief Ross were in attendance. 3rd Council Stovall and Secretary Littlefield were not in attendance.

NEW ENROLLEES presented by Chief Wallace

Violet Louise Weinberg (DOB: 04/07/2020),

Bonnie Jean Hart (DOB: 01/13/2020),

Wilder Thomas Faulkner (DOB: 02/21/2020).

MOTION to approve New Enrollees made by 2nd Council

Daugherty with second by 1st Council Gardner.

Motion carried: 3 approved, 0 opposed, 2 absent.

MINUTES

MOTION to approve minutes of May 13, 2020 made by

Treasurer Barnes with second by 2nd Council Daugherty.

Motion carried: 3 approved, 0 opposed, 2 absent.

REPORTS

CASINO: Melanie Heskitt, General Manager

Indigo Sky Casino reopened to a controlled group on May 20th.

While we were closed, we used the opportunity to perform the back- end system upgrade which was done remotely. During this upgrade we were able to test connectivity and functionality for machines, marketing and cash ops but we had to be open to be able to test end users and jackpots. This controlled opening allowed to do this without disrupting guest services.

The 21st we were open to the public but again without any statement other than a Facebook post. Again, we needed to know we were ready not just from a operational stand point but for a team member standpoint as most were brought back with a 2-3 day notice. We currently have 309 out of 632 of our team members back.

We have developed COVID Standards for the entire casino and this new way of operating has been well received by team

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44 members and guests alike. All our team members have been
45 trained on these standards and trained on usage of their
46 Proactive Equipment.

47 * We have opened with 891 machines out of 1401 (every
48 other machine is turned off.)

49 * Tables and chairs in the food venue have been removed a
50 and rearranged to ensure a 6 ft. distance between guests.

51 *Plexi glass barriers have been built and installed in all areas
52 such as host stand, cashiers cage, hotel front desk and players
53 club.

54 *Upgraded our floor alert system that sends notice out to our
55 team once a machine is vacated so we can get it sanitized and
56 back in play for the next guest.

57 *All team members and guests have to have their temperature
58 taken at the door.

59 *Masks are required for team members front and back of
60 house. They are not required for our guests but after observing
61 through the weekend I would say mask usage is around 50%.

62 *Operating hours are 10 am to-2 am with that closing time
63 changing to 4 am this weekend.

64 Outpost, hotel, bingo, table games will be reopened in Phase II,
65 we are working towards opening in mid June.

66

67 **GAMING COMMISSION: Jalene Wells, Gaming Commissioner**
68 **Employees – Current 2020**

69 **16 GC Department (11 furloughed)**

70 *1 Commissioner

71 * 2 Deputy Commissioner

72 * 1 Receptionist (furloughed)

73 * 1 Licensing Supervisor

74 * 2 Licensing Agents (Furloughed)

75 *1 Licensing Clerk (Furloughed)

76 * 1 EGM Supervisor

77 * 2 EGM Agents (Furloughed)

78 * 0 Compliance Supervisor – VACANT

79 * 5 Compliance Agents (Furloughed)

80 **30 Surveillance Department (20 Furloughed)**

81 *21 Agents – 8 Vacant (29 Budgeted – will only replace 3
82 When business is as usual) (20 Furloughed)

83 • 6 Leads

84 • 1 TG Lead

85 • 1 TG Asst. Lead

86 • 1 Supervisor

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88 **6 Surveillance Technical Department (2 Furloughed)**

- 89 • **1 Technical Architect**
- 90 • **1 Systems Administrator**
- 91 • **1 Lead Technician**
- 92 • **2 Technicians (1 Furloughed)**
- 93 • **1 Admin. Assistant (Furloughed)**

94 **13 Tribal Members**

95 **1 Tribal Spouse**

96 **6 Native American**

97 **38.46 Native**

98 **26.92% ESTOO Members**

99

100 **39 Employees Furloughed on April 2nd**

101 **6 Employees brought from Furlough on**
102 **May 18**

103 **19 Positions Active as of today.**

104 **Licensing for April 2020**

- 105 • **Casino Employee – Processed 21 Renewals processed**
- 106 • **0 Denials, 0 Suspensions, 0 Revocations**
- 107 • **Conditional Employee Licenses Monitored – 7**
- 108 • **Non-Gaming Companies – processed 13**
- 109 • **Non-Gaming Vendor Employees – Processed 10**
- 110 • **Gaming Companies – Processed 1**
- 111 • **Gaming Vendor Fees Collected \$6325**
- 112 • **Employee Licensing Fees Collected (\$6600**
- 113 • **Total Fees Collected - \$13,600 (\$155,050 collected YTD)**
- 114 • **All physical files were scanned in and moved to electronic**
- 115 **files in our PRYME database**
- 116 • **Phone Audit on CJIS was conducted with NIGC to discuss**
- 117 **Fingerprint policies and procedure**

118 **EGM – April 2020**

- 119 • **0 New Machine Installs**
- 120 • **0 Machines Removed**
- 121 • **0 Machine Software/Theme Conversions**
- 122 • **0 Software Upgrades**
- 123 • **0 Software Replacements**
- 124 • **0 Gamine Machine relocations**
- 125 • **2 Server Installs/Upgrades**
- 126 • **17 Single Pieces of Software Tested**
- 127 • **Machine Fees Billed \$1975 (YTD \$102,6225)**
- 128 • **Machine Fees Collected \$1975 (YTD \$101,265)**

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- 129 • **IRIS Enterprise was installed and implemented. Amber,**
130 **Angela and Kristi have been processing data.**

131 **SURVEILLANCE**

132 **Currently the Department supports and maintains:**

- 133 • **Over 1200 Cameras**
134 • **162 access control doors**
135 • **26 workstations**
136 • **30 servers with fail over**
137 • **2 "point to point" Air Fiber Links**
138 • **3 Battery backup appliances**

139 **Buildings with Surveillance on Genetec – 11**

- 140 • **2 Casinos**
141 • **Travel Center**
142 • **Wellness Center**
143 • **Learning Center**
144 • **James Greenfeather Bldg.**
145 • **Bluejacket Bldg.**
146 • **Annex**
147 • **PD**
148 • **Charles Enyart Building – 1 installed for Election**
149 **Committee**
150 • **Bordertown Building**

151 **Buildings with Surveillance system assistance**

- 152 • **Library**
153 • **EPA**

154 **Projects during Closure**

- 155 • **3 IDF's were cleaned and upgraded. Fiber lines were**
156 **cleaned up and the 7 ft. and 10 ft. patch cables were**
157 **replaced with 1 ft. cables. This basically doubled the**
158 **amount of space available on racks and can now add more**
159 **switches and patch panels as they are needed as well as**
160 **improving cooling and circulation.**
161 • **Upgraded Access control Cloud Link firmware on 4 of the 5**
162 **links. Security rollups and cleaning of disk space on**
163 **device for future firmware and security updates.**
164 • **Temporarily bagged the cameras in Three Sisters and put**
165 **them in the ceiling until remodel is completed.**
166 • **Added a new camera for a window that will be utilized for**
167 **temperature checks.**
168 • **Back of House and Kitchen Cameras were cleaned.**
169 • **PoE controller replaced on AirFiber damaged due to**
170 **storms.**

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- 171 • **Built a Storage server to store backups and virtual**
- 172 **machines.**
- 173 • **Setup backup server software to backup vault and other**
- 174 **servers.**
- 175 • **Built VMware server to run virtual machines.**
- 176 • **Worked with Casino IT and set up a VM on Casino Network**
- 177 **for EGM Supervisor at Annex**
- 178 • **PRYME Updates pushed out and issues being worked on**
- 179 **daily.**
- 180 • **IRIS Enterprise was installed on servers and**
- 181 **implemented.**
- 182 • **Disable PRYME accounts during closure and re-instated**
- 183 **those returning.**
- 184 • **Disabled Genetec accounts during closure and re-instated**
- 185 **the Leads when they returned.**
- 186 • **Power and Fiber issues at HWY 10 troubleshooted and**
- 187 **completed after construction.**
- 188 • **All Technical Team Members also worked shifts in**
- 189 **Surveillance as an Agent until May 19th.**

190 **Other Projects**

191 **Commissioners reviewed and completed new Exclusion**

192 **Regulations to adopt.**

193 **Deputies are working with PRYME and the Oklahoma**

194 **Association of Problem and Compulsive Gambling to update**

195 **database and implement the statewide exclusion at our**

196 **properties.**

197 **Assisted Casino Management with the creation and of the**

198 **Eastern Shawnee Casino's COVID-19 Health and Safety**

199 **Program.**

200 **The Safety Program and Departmental Standards were**

201 **submitted and approved by the Commissioner.**

202

203 **RESOLUTIONS**

204 **Resolution Number 052720R-01 to Amend Resolution 052312-**

205 **05 "A Resolution appointing a Preservation Advisory**

206 **Committee to guide the activities of the Tribal Historic**

207 **Preservation Office".**

208 **NOW THEREFORE BE IT RESOLVED, that the Business**

209 **Committee of the Eastern Shawnee Tribe of Oklahoma does**

210 **hereby wish to amend Resolution 052312R-05 "A Resolution**

211 **appointing a Preservation Advisory Committee to guide the**

212 **activities of the Tribal Historic Preservation Office".**

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213 **BE IT FURTHER RESOLVED, Janet Hansen and Shawn King, the**
214 **remaining original Committee Members per Resolution**
215 **052312R-05, will remain on the Committee and begin taking**
216 **steps to fill open seats of the Committee.**
217 **BE IT FINALLY RESOLVED, that the Preservation Advisory**
218 **Committee will present Committee Member nominations to the**
219 **Business Committee for the Business Committee to confirm**
220 **during a scheduled meeting.**
221 **MOTION TO APPROVE Resolution Number 052720R-01 made by**
222 **Treasurer Barnes with second by 2nd Council Daugherty.**
223 **Motion carried: 3 approved, 0 opposed, 2 absent.**
224 **RESOLUTION NUMBER 052720R-02 Authorizing the Eastern**
225 **Shawnee Family Violence Prevention Program to submit a QVC**
226 **FY 2020 Tribal Victim Services Set-Aside Formulated Grant**
227 **available through the Office for Victims of Crime.**
228 **THEREFORE, BE IT RESOLVED that the Business Committee of**
229 **the Eastern Shawnee Tribe of Oklahoma does hereby wish to**
230 **authorize the Eastern Shawnee Tribe Haven Program to submit**
231 **funding request from the Office for Victims of Crime for an**
232 **approximate amount of at least \$350,000 to \$750,000 (award**
233 **is formulated first on population size and then redetermined by**
234 **funds available after all applicants have submitted pre-**
235 **applications). Funds will be used for the continuation and**
236 **extension of Haven’s already existing OVC advocacy program**
237 **(funded by the 2018 OVC Tribal Set Aside Grant) that supports**
238 **the establishment, maintenance, and expansion of programs**
239 **and services to assist all victims of crime including domestic**
240 **violence, sexual assault, stalking, and human trafficking. The**
241 **2020 OVC Tribal Victims Set Aside Formulated Grant is**
242 **designed to build upon and extend current OVC programs**
243 **funded in 2018. This would allow the 2020 grant to extend our**
244 **current OVC program and ensure continued care for victims of**
245 **crime in our community for an additional 4 years. (4 years**
246 **after the 2018 grant has expired). Funds from this grant will**
247 **be used to provide emergency shelter needs, legal and**
248 **counseling services, substance abuse treatment and related**
249 **assistance for victims of crime and their dependents. This**
250 **grant has a two-part process, the first being a pre-application**
251 **due on April 30th, 2020 to determine how many tribes are**
252 **applying (in order to determine the amount each tribe will be**
253 **offered for the full application process). Once we submit our**
254 **pre-application, OVC will notify us of the total grant amount we**
255 **are offered to apply for (based on the population formula OVC**

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256 created and referenced in the attached grant solicitation) in the
257 "full application" process due June 15th. This is a non-
258 competitive formulated grant. No matching funds are required.
259 MOTION TO APPROVE Resolution 052720R-02 made by 2nd
260 Council Daugherty with a second by 1st Council Gardner.
261 Motion carried: 3 approved, 0 opposed, 2 absent.

262
263 RESOLUTION NUMBER 052720R-03 Resolution confirming the
264 Eastern Shawnee Tribe of Oklahoma followed Federal Guidance
265 for the ICDBG-CARES Grant Application.

266 NOW THEREFORE BE IT RESOLVED, THAT THE Business
267 Committee of the Eastern Shawnee Tribe of Oklahoma does
268 hereby authorize that the Citizen Participation was completed
269 and held correctly by 24 CFR 1003.604 due to COVID-19.

270 BE IT FURTHER RESOLVED, that the Business Committee of the
271 Eastern Shawnee Tribe of Oklahoma does hereby follow HUD
272 guidelines on how the Citizen Participation was completed for
273 the ICDBG CARES funding opportunity.

274 MOTION TO APPROVE Resolution 052720R-03 made by 2nd
275 Council Daugherty with a second by Treasurer Barnes.
276 Motion carried: 3 approved, 0 opposed, 2 absent.

277
278 REQUISITIONS – None presented.

279
280 NEW BUSINESS

281 ECLC Director presented plans for the reopening of the center
282 on June 1, 2020, for the 5 and under program. States she has
283 been receiving feedback from parents. Reports 3 families will
284 not be returning. She presented the plans that they are
285 implementing due to the COVID virus such as temperature
286 checks, handwashing, social distancing, smaller classroom
287 groups and frequent cleaning of facility and equipment. BC
288 members voiced concerns concerning opening too quickly to
289 Chief Wallace and the ECLC Director but understand that this
290 will be up to Chief Wallace's discretion. Also the Director of the
291 Summer Youth Program presented information on how the
292 COVID 19 virus has impacted this program and changes that
293 have been made to ensure safety.

294
295 Chief Wallace presented information and handouts to the
296 Business Committee members concerning distribution of the
297 CARES Act funds that was distributed to tribes of which the
298 ESTOO received \$660,350. Concerns were discussed that our

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299 Tribe was underfunded. She has been in contact with
300 Congressman Mark Mullen's office who is working to correct
301 the disproportionate distribution. Chief Wallace recommends
302 joining two other tribes who have hired lobbyists to advocate
303 on our behalf. The cost would be \$5,000 each month for 3
304 months or \$15,000. There are 3,492 enrolled in the Eastern
305 Shawnee Tribe. Chief Wallace stated that this number was not
306 used in determining formula but they may have relied heavily
307 on Indian Housing Block Grant information which would be the
308 weakest number that could have been used for our tribe.

309

310 **OLD BUSINESS**

311 Aaron Epperson, Grant Writer provided information concerning
312 the use of some of the funds from the CARES Grant being used
313 for a Food Bank at the Red Barn and also purchasing some Tiny
314 Houses to be used by Tribal Members in need of assistance.
315 Will also be adding a kitchen to the Church Bldg. to provide
316 group meals if needed. They are also working with the City on
317 water, sewer system and septic. These funds can be used to
318 prepare, prevent and respond to the COVID-19 virus.

319

320

321 **MOTION** to go into Closed Session following a 5 minute break
322 made by 2nd Council Daugherty at 6:48 p.m. with a second by
323 1st Council Gardner.

324 Motion carried: 3 approved, 0 opposed, 2 absent.

325

326

326 **CLOSED SESSION**

327

328

328 **OPEN SESSION**

329 At 8:18 p.m. the Business Committee returned to open session
330 to announce the quorum was lost due to a member having to
331 leave due to an emergency arise. No vote was called or taken
332 due to the lack of quorum.

333

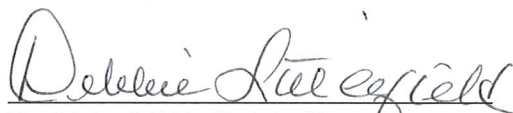
333 **ADJOURN**

334

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336

337



338 Debbie Littlefield, Secretary

339

340

6-10-20

341 Date



338 Jack Ross, Second Chief

6-10-20

Date