

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1
2 **DATE: Wednesday, May 13, 2020**

3 **TIME: 5:30 p.m.**

4 **LOCATION: BlueJacket Building**

5 **INVOCATION: Chief Glenna Wallace**

6
7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

8 The Business Committee Meeting was called to order at 5:39 p.m. with
9 the following answering roll call: 1st Council Gardner, 2nd Council
10 Daugherty, Treasurer Barnes, Secretary Littlefield. Chief Wallace and
11 2nd Chief Ross were in attendance. 3rd Council Stovall arrived at 5:55
12 p.m.

13
14 **NEW ENROLLEES presented by Chief Wallace**

15 **Tripp Robert Lacey (DOB: 01/27/2020)**

16 **Zaraya Loulyn Keezer (DOB: 03/29/2020)**

17 **Huxley Cohen Keezer (DOB: 03/29/2020)**

18 **Nolan William Punk (DOB: 02/13/2020)**

19 **Jacelynn Marie Rose Sourjohn (DOB: 08/27/2019)**

20 **Grady Quinn Shipley (DOB: 04/19/2020)**

21 **MOTION to approve New Enrollees made by 2nd Council**

22 **Daugherty with second by 1st Council Gardner.**

23 **Motion carried: 4 approved, 0 opposed**

24
25 **MINUTES**

26 **MOTION to approve minutes of April 22, 2020 made by**
27 **Treasurer Barnes with second by 2nd Council Daugherty.**

28 **Motion carried: 4 approved, 0 opposed**

29
30 **REPORTS**

31 **THANK YOU NOTES - Chief Wallace reports that she received a**
32 **thank you note from Integrity Home Care and Hospice for**
33 **masks that were made for them by the Print Shop employees**
34 **and Sherry Hamby.**

35 **DONATION REQUESTS – None presented.**

36 **10 C ROAD REPORT – Tore out and replaced apron at Bluejacket**
37 **and 10C. Cost was \$19,000 and came out of the road money as**
38 **maintenance.**

39 **WATER LINE REPORT – Rural water line to be placed on State**
40 **Line Road. Supplies are being delivered work has not started**
41 **yet.**

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43 **WELLNESS CENTER – Attendance report for Monday and**
44 **Tuesday. Monday there were 76 in attendance with 64 on**
45 **Tuesday for a total of 140. Numbers are up compared to the**
46 **previous week at this time (73) and total in attendance for the**
47 **first week was 189.**

48 **FINANCIAL REPORT – Per report from Karen Allen, Director of**
49 **Accounting we are holding our own cash wise regarding the**
50 **available operating funds and paying Tribal Benefits. We have**
51 **not had to dip into any reserves.**

52 **Awaiting check from the Casino for April – right at \$1M.**
53 **After receipt of SBA PPP funds (waiting on resolution) we will**
54 **be able to fund Tribal Admin. Payroll and utilities for the next 8**
55 **weeks or 4 payrolls.**

56 **All COVID-19 expenses for Tribal Admin are being tracked to**
57 **use Relief Funding. Other operating expenses are being kept to**
58 **a minimum.**

59 **Payroll costs have been reduced by \$100k per payroll due to**
60 **furlough.**

61 **GRAND GATEWAY – We entered into a contract to do financials**
62 **for Grand Gateway and we have received a lengthy email**
63 **praising the work of Debbie Burks.**

64 **COVID-19 PRECAUTIONS – Plexiglass shields have been placed**
65 **at the desks of our employees who deal with the public. Other**
66 **precautions are in place as well. (Masks, gloves, sanitizer and**
67 **social distancing.)**

68 **DIRECTOR REPORTS – Not presented at this time.**

69 **TRAVEL REPORT – We are under a travel ban.**

70 **AOA & CAR BINGO – This event was held the first week at**
71 **Wyandotte Casino with 60 cars participating. Eastern Shawnee**
72 **hosted second week with 106 cars and 160 people**
73 **participating. Due to rain forecast the next event will be**
74 **moved to May 21st at High Winds.**

75 **WOODLAND TREES – 28 trees have been planted across the**
76 **back of property. Maple trees were chosen by residents to be**
77 **planted beside their homes and they have been delivered and**
78 **are ready to be planted. A total of 40 trees have been planted.**

79 **ITC – working remotely but will resume regular meeting next**
80 **Wednesday at the ITC Complex.**

81 **RESIGNATIONS – George Blanchard has turned in his**
82 **resignation. Have also had some resignations from part-time**
83 **employees at ECLC.**

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84 **IMLS GRANT UPDATE – Aaron Epperson states they have been**
85 **busy working on grants and the grants to be discussed tonight**
86 **do not require a resolution. IMLS Enhancement Grant is a**
87 **continuance of grant that we have ends this year. It is a 2 year**
88 **grant and pays a small percentage of Laura and Jennifer’s**
89 **salary and the bulk of Sherry’s salary. It is a 2 year grant for**
90 **\$137,000 with no matching funds and roughly \$40,000**
91 **indirect. This grant funds Stem (Science, Technical,**
92 **Engineering and Math) lessons, Story Circle, Film on Dushane,**
93 **and research on Tribal rolls. A bus provided by our police**
94 **department will be used to take books provided through the**
95 **Enhancement Grant out to kids at ECLC after school program**
96 **and to the Elders in Elder Housing. The National American**
97 **Indian National Hawaiian grant is a 2 year Grant the pays**
98 **partial salaries for Laura, Jennifer and Sherry for \$25,000, no**
99 **matching funds. This grant documents our History and will**
100 **allow the Print Shop funds to build a timeline with pull-outs**
101 **that will be a living, everchanging and ever growing project.**

102 **CHILDREN’S POWWOW – August 1 – this is currently being**
103 **planned and also they are working on an alternative (possible**
104 **drive-thru) pending situation of COVID guidelines at the time.**

105 **The big POWWOW plans are pending at this time.**

106 **PHASED REOPENING PROPOSAL – Chief Wallace presented the**
107 **Tribal Admin. Phased Return to Work Proposal. This will be**
108 **done in six phases. A copy of this proposal and a copy of**
109 **Eastern Shawnee Tribe of Oklahoma Return to work guidelines**
110 **for COVID-19 was provided to the BC members.**

111
112 **RESOLUTIONS**

113 **Resolution Number 051320R-01 authorizing participation in the**
114 **Small Business Administration Paycheck Protection Program.**
115 **THEREFORE, BE IT RESOLVED that the Business Committee of**
116 **the Eastern Shawnee Tribe of Oklahoma does hereby wish to**
117 **authorize the Eastern Shawnee Tribe of Oklahoma to**
118 **participate in the Small Business Administration Paycheck**
119 **Protection Program with requested funds totaling \$647,507.00.**
120 **BE IT FURTHER RESOLVED, that the Business Committee of the**
121 **Eastern Shawnee Tribe of Oklahoma agrees to the repayment**
122 **terms outlined in the application and loan documents,**

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123 stipulating maturity of 2 years and an interest rate of 1% on
124 the unforgiven amount of the note.

125 **BE IT FINALLY RESOLVED**, that the Business Committee of the
126 Eastern Shawnee Tribe of Oklahoma does hereby authorize
127 Chief Glenna Wallace to execute all documents relevant to this
128 request.

129 **MOTION TO APPROVE** by Treasurer Barnes with second by 2nd
130 Council Daugherty.

131 **Motion carried: 5 approved, 0 opposed.**

132

133 **REQUISITIONS**

134 **Requisition EN-66255 payable to Brown and Brown of**
135 **Oklahoma in the amount of \$41,067.00 for Employee**
136 **Benefits/Workmen's Compensation Benefits.**

137 **MOTION TO APPROVE** by Treasurer Barnes with second by 2nd
138 Council Daugherty.

139 **Motion carried: 5 approved, 0 opposed.**

140

141 **MOTION TO AUTHORIZE** approval for Bid for Plumbing at the
142 Early Childhood Learning Center up to \$35,000 by 2nd Council
143 Daugherty with second by 1st Council Gardner.

144 **Motion carried: 5 approved, 0 opposed.**

145 **MOTION TO AUTHORIZE** approval for Bid for Concrete work at
146 Early Childhood Learning Center up to \$56,000 by 2nd Council
147 Daugherty with second by Treasurer Barnes.

148 **Motion carried: 5 approved, 0 opposed.**

149 **Casino Purchase Request from Pinnacle Business Systems, Inc.**
150 **in the amount of \$66,184.36 for 2020 May VMWare Renewal.**

151 **MOTION TO APPROVE** by Treasurer Barnes with second by 2nd
152 Council Daugherty.

153 **Motion carried: 5 approved, 0 opposed.**

154

155 **NEW BUSINESS – Non presented.**

156

157 **OLD BUSINESS – Chief Wallace recommends BC authorize**
158 **bringing back two employees from the Cultural Preservation**
159 **Dept. to work on grants that are due by end of the month.**

160

161 **MOTION** to go into Closed Session, following a five minute
162 **break made by 2nd Council Daugherty at 6:48 p.m. with a**
163 **second by 3rd Council Stovall.**

164 **Motion carried: 5 approved, 0 opposed.**

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166 **CLOSED SESSION**

167

168 **MOTION to return to Open Session by 2nd Council Daugherty**
169 **with second by Treasurer Barnes at 9:17 p.m.**

170 **Motion carried: 5 approved, 0 opposed**

171

172 **OPEN SESSION**

173

174

175 **MOTION for Ceremonial Chief to use his discretion concerning**
176 **decision to have Grant Writers return to work on June 1st or**
177 **sooner if needed by 2nd Council Daugherty with second by 1st**
178 **Council Gardner.**

179 **Motion carried: 5 approved, 0 opposed.**

180

181 **MOTION TO ADJOURN at 9:19 p.m. by 3rd Council Stovall with**
182 **second by Treasurer Barnes.**

183 **Motion carried: 5 approved, 0 opposed.**

184

185 **ADJOURN**

186

187

188

189

190 *Debbie Littlefield*

191 Debbie Littlefield, Secretary

192 *Dee Gardner 1st Council*

193 5-27-20

194 Date

195

Jack Ross

Jack Ross, Second Chief

5-27-20

Date