

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1
2 **DATE: March 25, 2020**

3 **TIME: 5:30 p.m.**

4 **LOCATION: BlueJacket Building**

5 **INVOCATION: Chief Glenna Wallace**

6
7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

8 The Business Committee Meeting was called to order at 5:36 p.m. with
9 the following answering roll call: 1st Council Gardner, 2nd Council
10 Daugherty, 3rd, Treasurer Barnes and Secretary Littlefield. 2nd Chief
11 Ross and Chief Wallace were in attendance. 3rd Council Stovall arrived
12 at 6:00 p.m.

13
14 **NEW ENROLLEES – Presented by Chief Glenna Wallace**

15 **Applicants presented for consideration:**

16 **Giulien Cremonini (DOB: 11/18/2118),**

17 **Flynn Orin Wininger (DOB: 09/23/2019),**

18 **Nora Kyrie Budynas (DOB: 11/02/2019),**

19 **Bryston Marshall Austin (DOB: 12/31/2016),**

20 **Daxton Tyler Austin (DOB: 04/26/2018),**

21 **Dawson Daniel Austin (DOB: 04/26/2018),**

22 **Gage Michael Ward (DOB: 01/22/2020),**

23 **Xander Kyle Hunsinger (DOB: 01/04/1999) Applicant request**
24 **put on hold due to date of birth.**

25 **Fox Michael Dixon (DOB: 11/04/2019),**

26 **Kingsley Fisher Espinoza (DOB: 01/04/2020),**

27 **Sophia Leigh Marney (DOB: 12/19/2018),**

28 **Stormy Elizabeth Huggins (DOB: 04/13/2018).**

29 **MOTION TO APPROVE all applicants with the exception of**
30 **Number 8, Xander Kyle Hunsinger by 2nd Council Daugherty**
31 **with second Treasurer Barnes.**

32 **Motion carried: 5 approved, 0 opposed**

33
34 **MINUTES**

35 **MOTION to approve minutes of February 26, 2020 meeting**
36 **made by 2nd Council Daugherty with second by 1st Council**
37 **Gardner.**

38 **Motion carried: 5 approved, 0 opposed.**

39
40 **REPORTS**

41 **Solar Panel Presentation: Postponed – Presenter unable to**
42 **attend.**

43

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

44 **CHIEF:**
45 **THANK YOU** note read from After Prom Parents Committee of
46 **Wyandotte High School.**
47 **DONNATION REQUEST** from Grand River Inter-Tribal Society
48 **put on hold until May,2020.**
49 **ROAD REPORT – State Line Road is completed.**
50 **HOOP HOUSE REPORT – All four hoop houses are in place, lined**
51 **up and waiting for electricity.**
52 **DIRECTOR REPORT** provided to BC members.
53 **OVERNIGHT TRAVEL REPORT** provided to BC members.
54 **ICW INFORMATION – report given concerning Disaster Relief**
55 **Funding. Eastern Shawnee Tribe to receive \$864.00.**
56 **LEASE INFORMATION - We will have leases for the Young,**
57 **Harkins, Oliver/Cook, Stoner, and Felkins pastures expire**
58 **12/31/2020. If the Tribe is wanting to do anything more than**
59 **just lease the properties now is the time to make plans before**
60 **going through the steps to acquire new lease terms.**
61 **RENTAL INFORMATION – All FEMA trailers have been rented.**
62 **DUPLEX INFORMATION – All Duplexes have been rented.**
63 **COVID-19: NAFOA will be having a Tribal Town Hall Call on**
64 **Thursday, March 26, 2020 at 10:00 a.m. The Agenda will be a**
65 **DC Update – Federal Stimulus Package, Oklahoma State Update**
66 **and other business. Chief Wallace provided information to**
67 **different levels of Comfort Care per questions by BC members.**
68 **EPA INFORMATION – provided information about the data that**
69 **is collected for the Tar Creek Council. Five of six vehicles have**
70 **been provided through the EPA funding. These vehicles are**
71 **used daily. No funds from General Funds are spent on these**
72 **vehicles. All repair funds come through EPA grants.**
73 **UPDATED COPY** of the Emergency Operations plan has been
74 **provided to the BC members.**
75
76 **CASINO: Melanie Heskett, General Manager**
77 **Indigo Sky Casino Comparison of month over previous month**
78 **Indigo Sky Casino’s February revenues were up 2.6% over**
79 **January.**
80 **Outpost Casino’s revenues were down 2.63% in February from**
81 **January.**
82 **Comparison of month to same month a year ago.**
83 **Indigo Sky Casino’s revenues were up by 13.86% this month**
84 **over same month a year ago.**
85 **Outpost revenues were up by 9.34% for February 2020 over**
86 **February 2019.**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

87 **Year to Date:**
88 **Indigo Sky Casino's year to date revenues are up by 11.5%.**
89 **Outpost Casino's YTD revenues were up by 15.4%.**
90
91 **GAMING COMMISSION – Jalene Wells –**
92 **Employees – Current 2020, 52 Total Employees, 16 GC**
93 **Department – 1 Commissioner, 2 Deputy Commissioners, 1**
94 **Receptionist, 1 Licensing %Supervisor-2 Licensing Agents, 1**
95 **Licensing Clerk. 1 EGM Supervisor – 2 EGM Agents, 0**
96 **Compliance Supervisor – Vacant, 5 Compliance Agents. 30**
97 **Surveillance Department – 21 Agents-8 vacant (29 Budgeted**
98 **will only replace 3 when business is as usual. 6 Leads, 1 TG**
99 **Lead,1 TG Asst. Lead, 1 Supervisor. 6 Surveillance Technical**
100 **Department-1 Technical Architect, 1 Systems Administrator,**
101 **1 Lead Technician, 2 Technicians, 1 Admin. Assistant.**
102 **13 Tribal Members, 1 Tribal Spouses, 6 Native American,**
103 **38.46% Native, 26.92% ESTOO Members.**
104 **Licensing for February 2020 – Casino Employee – Processed 46**
105 **requests processed with 1 Denial, 0 Suspensions, 0**
106 **Revocations. Conditional Employee Licenses Monitored – 7,**
107 **Gaming Companies – Processed 5, Gaming Vendor Employees –**
108 **61, Non-Gaming Companies – processed 27, Non-Gaming**
109 **Vendor Employees – Processed 59, Gaming Vendor Fees**
110 **Collected - \$5,000 Non-Gaming Vendor Fees Collected -**
111 **\$3725.00 Employee Licensing Fees Collected - \$6,600 TOTAL**
112 **FEES COLLECTED - \$15,325. (\$115,550 collected YTD)**
113 **EGM – February 2020 – 27 New machine installs, 18 Machines**
114 **Removed, 27 Machine Software/Theme Conversions, 206**
115 **Software Upgrades, 2 Software Replacements, 9 Gaming**
116 **Machine relocations, 1 Server Installs/Upgrades, 158 Single**
117 **pieces of software tested, Machine Fees Billed - \$1,325 (YTD**
118 **\$98,375) Machine Fees Collected - \$1,325 (YTD \$98,375)**
119 **Audit Observations and Reports - February 2020– Cage 146,**
120 **EGM-48, Jackpot – 119, Players Club – 108, Table Inventory –**
121 **43, Card Exchange – 0, Table Fill – 40, Table Credit – 3,**
122 **Title 31 Inquiries – 10.**
123 **Surveillance for February 2020 - Policy Violations reported on**
124 **Pryme: ISC 445/OP 44/. Difference from last month**
125 **ISC -55, Outpost -66. Incident Reports written: ISC 70/ OP**
126 **9/. Medical Reports Written: ISC 44/ OP 6/. CD Request for**
127 **Tribal PD: 6 - ISC 5/ OP 0.**
128 **Audits completed: ISC 30/ OP 2/,**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

129 **Technical Department for February 2020 – Currently the**
130 **Department supports and maintains over 1200 Cameras, 162**
131 **access control doors, 26 work stations 30 servers with fail**
132 **over, 2 “point to point” Air Fiber Links, 3 Battery backup**
133 **appliances. Buildings with Surveillance on Genetec – 10,**
134 **3 Casinos, Travel Center, Wellness Center, Learning Center,**
135 **James Greenfeather Bldg., Bluejacket Bldg., Annex, PD, Charles**
136 **Enyart Building – 1 installed for Election Committee. Buildings**
137 **with Surveillance system assistance – Library and EPA. Travel**
138 **February 2020 – Feb. 12-13 NIGC CHRI Training – Winstar**
139 **Casino in Thackerville, Ok. Jalene Wells and Ashley Burnside**
140 **both received LASO Certification. One night hotel stay with a**
141 **room charge of less than \$11 with personal coupon used by**
142 **Jalene.**
143 **February 19 – OTGRA Bimonthly Meeting – CHG Offices in**
144 **Tulsa, Ok. Jalene Wells and Ashley Burnside. Jalene**
145 **nominated as Regulator of the Year and will receive award next**
146 **Conference.**
147 **February 27 – OIGA Tribal Leadership Meeting – Grand Casino,**
148 **Shawnee Ok. Jalene Wells paid her expenses.**

149

150 **RESOLUTIONS**

151 **Resolution Number 032520R-01 to approve a Service**
152 **Agreement between the Eastern Shawnee Tribe of Oklahoma,**
153 **on behalf of the Northeast Oklahoma Tribal Transit Consortium,**
154 **and Grand Gateway EDA dba Pelivan Transit.**

155 **NOW THEREFORE BE IT RESOLVED, that the Business**
156 **Committee of the Eastern Shawnee Tribe of Oklahoma does**
157 **hereby approve the attached Service Agreement between the**
158 **Eastern Shawnee Tribe of Oklahoma, on behalf of the Northeast**
159 **Oklahoma Tribal Transit Consortium consisting of the following:**
160 **Eastern Shawnee Tribe of Oklahoma, Peoria Indian Tribe of**
161 **Oklahoma, Quapaw Tribe of Oklahoma, Seneca-Cayuga Nation,**
162 **Shawnee Tribe , And Wyandotte Nation of Oklahoma, and**
163 **Grand Gateway EDA dba Pelivan Transit.**

164 **MOTION TO APPROVE by 3rd Council Stovaoll with 2nd by 2nd**
165 **Council Daugherty.**

166 **Motion carried: 5 approved, 0 opposed.**

167 **Resolution Number 032520R-02 authorizing the submission of**
168 **an Institute of Museum and Library Services – Native American**
169 **Library Services Basic Grant Application.**

170 **NOW THEREFORE BE IT RESOLVED, that the Business**
171 **Committee of the Eastern Shawnee Tribe of Oklahoma does**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

172 hereby authorize the submission of an Institute of Museum and
173 Library Services – Native American Library Services Basic Grant
174 Application in the amount of \$10,000.00 with no Tribal Match.
175 MOTION TO APPROVE by 3rd Council Stovall with 2nd by
176 Treasurer Barnes.
177 MOTION DENIED: 2 approved (3rd Council Stovall and
178 Treasurer Barnes) 3 opposed (1st Council Gardner, 2nd Council
179 Daugherty and Secretary Littlefield).
180 RESOLUTION NUMBER 032520R-03 authorizing the submission
181 of an AARP Community Challenge 2020 Grant Application.
182 NOW THEREFORE BE IT RESOLVED, that the Business
183 Committee of the Eastern Shawnee Tribe of Oklahoma does
184 hereby authorize the submission of an AARP Community
185 Challenge 2020 Grant Application in the amount of \$43,000.00
186 with no Tribal Match.
187 MOTION TO APPROVE BY 3rd Council Stovall without a second
188 to Motion being put forth. Motion Denied.
189 Resolution Number 032520R-04 – a Declaration of a State of
190 Emergency in Response to the COVID-19 Pandemic.
191 NOW THEREFORE BE IT RESOLVED, that the Business
192 Committee of the Eastern Shawnee Tribe of Oklahoma does
193 hereby wish to declare a State of Emergency in response to the
194 COVID-19 Pandemic.
195 BE IT FURTHER RESOLVED, that this State of Emergency shall
196 be effective immediately and shall remain in effect until such
197 time as it is lifted by the Business Committee. To best ensure
198 the health and safety of our tribe, employees, guests, and
199 community the Tribal Emergency Operations Plan, attached
200 hereto, will be in effect until further notice. All tribal Buildings
201 shall remain closed to the public.
202 MOTION TO APPROVE with correction by Treasurer Barnes with
203 second by 2nd Council Daugherty.
204 Motion carried: 5 approved, 0 opposed.
205 Resolution Number 032520R-05 – Declaration of Meeting
206 Procedures During a State of Emergency.
207 NOW THEREFORE BE IT RESOLVED, that the Business
208 Committee of the Eastern Shawnee Tribe of Oklahoma does
209 hereby wish to declare all Regular and Special Meetings of the
210 Business Committee held during the State of Emergency may
211 be conducted by electronic means and in compliance with
212 Robert’s Rules of Order.
213 BE IT FURTHER RESOLVED, that this Declaration of Meeting
214 Procedures shall be effective immediately and shall remain in

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

215 effect until such time as the State of Emergency declared by
216 Resolution 032520R-04 is lifted.
217 MOTION TO APPROVE by 2nd Council Daugherty with a second
218 by Treasurer Barnes.
219 Motion carried: 5 approved, 0 opposed.
220 Resolution Number 032520R-06 to close account 301388
221 "Economic Development/Land with People's Bank of Seneca
222 and open two new accounts "Economic Development" and
223 "Land Purchase" with People's Bank of Seneca.
224 NOW THEREFORE BE IT RESOLVED, that the Business
225 Committee of the Eastern Shawnee Tribe of Oklahoma does
226 hereby authorize the closure of account 301388 "Economic
227 Development/Land" with People's Bank of Seneca.
228 BE IT FURTHER RESOLVED, that the Business Committee of the
229 Eastern Shawnee Tribe of Oklahoma does hereby authorize the
230 opening of a new account "Economic Development" with the
231 People's Bank of Seneca. Initial funding will be 50% of the
232 balance in account 301388 at time of closure.
233 BE IT FURTHER RESOLVED, that the Business Committee of the
234 Eastern Shawnee Tribe of Oklahoma does hereby authorize the
235 opening of a new account "Land Purchase" with the People's
236 Bank of Seneca. Initial funding will be 50% of the balance in
237 account 301388 at a time of closure.
238 BE IT FINALLY RESOLVED, that authorized signers on the
239 account are Chief Glenna J. Wallace, Treasurer Cheryl Barnes,
240 and 1st Council Dee Gardner. Accounting Director Karen Allen
241 will be the Administrator of Cash Management.
242 MOTION TO APPROVE by 2nd Council Daugherty with second by
243 1st Council Gardner.
244 Motion carried: 5 approved, 0 opposed.
245 Resolution Number 032520R-07 authorizing the submission of
246 a U.S. Department of the Interior – Bureau of Indian Affairs
247 Earth Day and Arbor Day Proposal.
248 NOW THEREFORE BE IT RESOLVED, that the Business
249 Committee of the Eastern Shawnee Tribe of Oklahoma does
250 hereby authorize the submission of a U.S. Department of the
251 Interior – Bureau of Indian Affairs Earth Day and Arbor Day
252 Proposal in the amount of \$10,000.00 with no Tribal match.
253 MOTION TO APPROVE by 2nd Council Daugherty with second by
254 Treasurer Barnes.
255 Motion carried: 4 approved (2nd Council Daugherty, 3rd Council
256 Stovall, Treasurer Barnes and Secretary Littlefield) 1 opposed
257 (1st Council Gardner).

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

258

259

REQUISITIONS

260

Requisition EN-65365 payable to Starr Design Group Inc. in the amount of \$41,538.00 for ECLC Expansion.

261

MOTION to approve Requisition EN-65365 made by 2nd Council Daugherty with second made by Treasurer Barnes.

262

Motion carried: 5 approved, 0 opposed.

263

Requisition EN-65480 payable to Dell Marketing in the amount of \$67,133.44 for

264

MOTION TO APPROVE by 2nd Council Daugherty with second by 1st Council Gardner.

265

Motion carried: 5 approved, 0 opposed.

266

Requisition EN-65169 payable to Brown and Brown of Oklahoma in the amount of \$41,067.00 for WC 19-21, Installment #10.

267

MOTION to approve by 2nd Council Daugherty with second by 1st Council Gardner.

268

Motion carried: 5 approved, 0 opposed.

269

Requisition EN-65170 payable to Brown and Brown of Oklahoma in the amount of \$88,644.50 for General Liability and Crime, Installment 4 of 4.

270

MOTION TO APPROVE BY 2ND Council Daugherty with second by 3rd Council Stovall.

271

Motion carried: 5 approved, 0 opposed.

272

Requisition EN-65617 payable to Thornton Media, Inc. in the amount of \$31,500.00 for IMLS Grant App development.

273

MOTION TO APPROVE by 2nd Council Daugherty with second by 3rd Council Stovall.

274

Motion carried: 5 approved, 0 opposed.

275

NEW BUSINESS –

276

THPO Grant does not require a resolution. Aaron Epperson is available by phone for any questions.

277

278

OLD BUSINESS – None Presented

279

280

281

MOTION to go into closed session at 7:20 p.m. by 2nd Council Daugherty with second by 3rd Council Stovall.

282

Motion carried: 5 approved, 0 opposed

283

284

CLOSED SESSION

285

286

287

288

289

290

291

292

293

294

295

296

297

298

299

300


ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319


**MOTION TO RETURN to open session at 9:28 p.m. by 2nd Council Daugherty with second by 1st Council Gardner.
Motion carried: 5 approved, 0 opposed.**

**MOTION TO ADJOURN at 9:29 p.m. made by 2nd Council Daugherty with second by 3rd Council Stovall.
Motion carried: 5 approved, 0 opposed.**



~~Debbie Littlefield, Secretary~~
Shawn Daugherty, 2nd Council
4/20/20 4/8/20

Date



Jack Ross, Second Chief
4-8-20

Date