

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

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DATE: January 22, 2020
TIME: 5:30 p.m.
LOCATION: BlueJacket Building
INVOCATION: Chief Glenna Wallace

CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM

The Business Committee Meeting was called to order at 5:36 p.m. with the following answering roll call: 1st Council Gardner, 2nd Council Daugherty, 3rd Council Stovall, Treasurer Barnes and Secretary Littlefield. Chief Wallace was in attendance. 2nd Chief Ross not present.

NEW ENROLLEES presented by Chief Wallace
Dylan Jay Ward (DOB: 06/24/2019)
Nolan Rider Gibson (DOB: 09/11/2019)
Aiden Maverick Huggins (DOB: 10/24/2019)
MOTION to approve New Enrollees made by 2nd Council Daugherty with a second by 1st Council Gardner.
Motion carried: 5 approved, 0 opposed

MINUTES

MOTION to approve minutes of Jan. 8, 2020 Business Committee Meeting made by 3rd Council Stovall with second by 1st Council Gardner.
Motion carried: 5 approved, 0 opposed

REPORTS

Casino – General Manager, Melanie Heskitt – December 2019
Comparison month to previous month – Dec. to November
ISC Revenues up 9.5%, Outpost Casino Revenues up 9.7%
Numbers not presented for Bordertown due to closure.
Comparison of month over same month a year ago – Dec. 19/Dec. 18- ISC Revenues up 5.6%, Outpost Revenues up 21.5%.
Revenue year to date: ISC Revenue up 10.2%, EBIDA 57%, Outpost Casino year to date revenues up 10.5%, EBIDA up 36.5%
Transition moving Bingo to Indigo Sky Casino went very smoothly. Since move Bingo visits have increased by 494 people. 47% increase in spends.
Melanie stated her appreciation to Asst. General Managers, her team and the Gaming Commission for their hard work.

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45 **Game Commissioner – Jalene Wells**

46 **Employees – Current 2019: 55 Total Employees – 16 GC**

47 **Department, 1 Commissioner, 2 Deputy Commissioners, 1**

48 **Receptionist, 1 Licensing Supervisor, 2 Licensing Agents, 1**

49 **Licensing Clerk, 1 EGM Supervisor, 2 EGM Agents, 0 Compliance**
50 **Supervisor – Vacant, 5 Compliance Agents.**

51 **33 Surveillance Department – 24 Agents – 5 Vacant (29**

52 **Budgeted only trying to fill 0 vacancy), 6 Leads, 1 TG Lead, 1TG**
53 **Asst. Lead, 1 Supervisor.**

54 **6 Surveillance Technical Department – 1 Technical Architect, 1**

55 **Systems Administrator, 1 Lead Technician, 2 Technicians, 1**

56 **Admin. Assistant.**

57 **15 Tribal Members, 1 Tribal Spouses, 7 Native American,**

58 **41.82% Native, 29.09% ESTOO Members.**

59 **Licensing for December 2019 – Casino Employee Processed - 68**
60 **requests processed, 0 Denials, 0 Suspensions, 0 Revocations,**

61 **Conditional Employee Licenses Monitored – 9, Gaming**

62 **Companies – Processed 9, Gaming Vendor Employees – 68,**

63 **Non-Gaming Companies – processed 33, Non-Gaming Vendor**

64 **Employees – Processed 51, Gaming Vendor Fees Collected -**

65 **\$4500, Non-Gaming Vendor Fees Collected - \$2225, Employee**

66 **Licensing Fees Collected - \$6500, Total Fees Collected -**

67 **\$13,225 (\$74,325 collected for 1st quarter)**

68 EGM – December 2019 – 23 New Machine Installs, 216 Machines Removed, 6 Machine
69 Software/Theme Conversions, 13 Software Upgrades, 8 Software Replacements, 11

70 Gaming Machine relocations, 1 Server Installs/Upgrades, 39 Single pieces of software

71 tested, Machine Fees Billed - \$350 (YTD \$3,675), Machine Fees Collected - \$125 (YTD

72 \$3300)

73 Audit Observations and Reports – December 2019 – Cage – 116, EGM – 48, Jackpot –

74 114, Players Club – 91, Table Inventory – 36, Card Exchange – 0, Table Fill – 47, Table

75 Credit – 13, Title 31 Inquiries – 10

76 Received final external auditors reports on BSA Compliance and AUP. Only 2 findings

77 for all locations. Received draft financial reports and awaiting final to be submitted by

78 deadline in 6 days.

79 Surveillance for December 2019 – Policy Violations reported on Pryme: ISC 497/OP

80 63/BTCA 105, (difference from last month ISC+92, Outpost -7, BTCA -0)

81 Incident Reports written: ISC 77/OP 3/ BTCA 0/ Medical Reports Written: ISC 65/OP

82 2/BTCA 0, CD Request for Tribal PD: 8 (ISC 7/ OP 1/BTCA 0), Audits Completed:

83 ISC 30/ OP 0/ BTCA 0.

84 Technical Department for December 2019 – Currently the Department supports and

85 maintains – Over 1200 Cameras, 162 access control doors, 26 work stations 30 servers

86 with fail over, 2 “point to point” Air Fiber Links, 3 Battery backup appliances. Buildings

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87 with Surveillance on Genetec – 10 – 3 Casinos, Travel Center, Wellness Center, Learning
88 Center, James Greenfeather Bldg., Bluejacket Bldg., Annex, PD, Charles Enyart Building
89 – 1 installed for Election Committee. Buildings with Surveillance system assistance –
90 Library, EPA.

91

92 **RESOLUTIONS**

93 **Resolution Number 012220R-01 approving a Business**
94 **Consultation Agreement between the Business Committee of**
95 **the Eastern Shawnee Tribe of Oklahoma and Chris Samples.**
96 **NOW THEREFORE, BE IT RESOLVED, the Business Committee of**
97 **the Eastern Shawnee Tribe of Oklahoma does hereby approve a**
98 **Business Consultation Agreement between the Business**
99 **Committee of the Eastern Shawnee Tribe of Oklahoma and**
100 **Chris Samples.**

101 **MOTION TO APPROVE BY 1ST Council Gardner with second by**
102 **3rd Council Stovall.**

103 **Motion carried: 4 approved, 1 opposed.**

104

105 **Request by Chief Wallace to table Resolution 012220R-02 due**
106 **to incomplete information.**

107

108 **REQUISITIONS**

109 **Requisition Number EN-64105 to REDW for Audit in the amount**
110 **of \$37,440.35.**

111 **MOTION TO APPROVE by 3rd Council Stovall with second by 2nd**
112 **Council Daugherty.**

113 **Motion carried: 5 approved, 0 opposed.**

114

115 **NEW BUSINESS – None**

116

117 **OLD BUSINESS**

118 **Concerns were verbalized in concerning a tree that was cut**
119 **when Hoop Houses were moved to property on HWY 10.**
120 **Discussion and report on purposes of Hoop Houses followed.**
121 **Question raised from floor concerning final decision concerning**
122 **Solar Panel reimbursement to tribal members. Consensus of**
123 **the BC was that a final decision had not been made and that**
124 **more information is needed. Solar Panels will be added to the**
125 **next agenda for further research and discussion.**

126

127 **2nd Chief Ross arrived at 6:04 p.m.**

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129 **Update provided by Tribal Attorney, Audrey Dixon, on Court**
130 **Cases pending. Questions presented from floor were answered**
131 **by Attorney Dixon.**

132
133 **MOTION to go into Closed Session at 6:18 P.M., made by**
134 **Treasurer Barnes with second by 3rd Council Stovall.**
135 **Motion carried: 5 approved, 0 opposed**

136
137 **CLOSED SESSION**

138
139 **MOTION to return to open session at 10:07 p.m. by Treasurer**
140 **Barnes with second by 2nd Council Daugherty.**
141 **Motion carried: 5 approved, 0 opposed,**

142
143 **MOTION to adjourn at 10:08 P.M. by Treasurer Barnes with**
144 **second by 2nd Council Daugherty.**
145 **Motion carried: 5 approved, 0 opposed,**

146
147
148 Debbie Littlefield
149 Debbie Littlefield, Secretary

150
151 2-12-20
152 Date

Jack Ross
Jack Ross, Second Chief

2-12-20
Date