

ORIGINAL

**EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING**

1 **DATE: Wednesday, March 22nd, 2023**

2 **TIME: 5:30 p.m.**

3 **LOCATION: Bluejacket Building**

4 **INVOCATION: Chief Wallace**

5 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

6 The Business Committee Meeting was called to order at 5:36 p.m. at the Bluejacket
7 Building by 2nd Chief Samples with the following answering roll call: 1st Council Kissee,
8 2nd Council Daugherty, 3rd Council Kraus, Secretary Littlefield and Treasurer Barrett.
9 Chief Wallace was present. A Quorum was declared by 2nd Chief Samples.

10

11 **MOTION:** To Take the Agenda Out of Order. The motion was made by Treasurer
12 Barrett with second by 1st Council Kissee.

13 **MOTION CARRIED:** 5 approved, 0 opposed, 0 abstained, 0 absent.

14

15 **THANK YOU AND DONATION REQUEST** was presented by the 3 Enyart brothers,
16 Easton, Tufton and Huxton who participate in youth rodeo competitions.

17 **MOTION:** To donate \$1,000.00 to the Missouri Junior Rodeo Circuit. The motion was
18 made by Treasurer Barrett with second by 1st Council Kissee.

19 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

20

21 **MOTION:** To Return to Agenda Order made by Treasurer Barrett with second by 2nd
22 Council Daugherty.

23 **MOTION CARRIED:** 5 approved, 0 opposed, 0 abstained, 0 absent,

24

25 **NEW ENROLLEES:**

26 Asher Larkin Gaines DOB: 10/20/2022

27 Sophia Rose Whitlock DOB: 12/09/2022

28 Isabella Rain Harnar DOB: 08/22/2022

29 **MOTION:** To Approve New Enrollees. The motion was made by 2nd Council Daugherty
30 with second by 1st Council Kissee.

31 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

32

33 **MINUTES:** To Approve the March 8th, 2023, Business Committee Meeting Minutes.

34 The motion was made by Treasurer Barrett with second by 1st Council Kissee.

35 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

36

37 **REPORTS:**

38 **CASINO REPORT – Melanie Heskett, General Manager Indigo Sky Casino.**
39 **Reporting for the month of February 2023.**

40

41 **Indigo Sky Casino: Revenue up 19%**

42 **Expenses up 1%**

43 **Outpost Casino: Revenue up 2.4%**

44 **Expenses down 3%**

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45 **Comparison – Actual Budget/Year to Date**

46 **Indigo Sky: Revenue up 7%**
47 **Expenses down 5 ½ %**

48 **Outpost Casino Revenue down 8%**
49 **Expenses down 8%**

50

51 **The General Manager reported that a Purchase Request will be presented tonight**
52 **for the purchase of two kiosks for the Hotel. These kiosks will be made available to**
53 **customers for their use in checking in and out of the hotel and will increase**
54 **convenience to the customer.**

55

56 **GAMING COMMISSION REPORT – Jalene Wells, Gaming Commissioner**
57 **Employees – Current 2023 – the Gaming Commission has 38 employees. 8 Tribal**
58 **Members, 1 Tribal Spouse, 4 Native, 23.69% ESTOO Tribe, 34.21% Native**
59 **Americans.**

60

61 **The Licensing Department processed:**

62 **Renewals – 15**

63 **New Hires – 22**

64 **Temp Help – 11**

65 **Conditional Employee Licenses monitored – 4**

66 **Non-gaming vendor companies – 14**

67 **Non-gaming vendor employee licenses – 37**

68 **Gaming Companies – 1**

69 **Gaming Vendor employees – 25**

70 **The Gaming Commission collected - \$21,675 (YTD 102,955)**

71

72 **The EGM Department performed the following:**

73 **New Machine Installs – 18**

74 **Machines Removed – 18**

75 **Machine Software/Theme Conversions – 10**

76 **Software Upgrades – 0**

77 **Software replacements – 7**

78 **Gaming Machine Relocations – 29**

79 **Server Installs/Upgrades – 4**

80 **Single pieces of software tested – 165**

81 **Seal Activities – 97**

82 **The Gaming Commission billed - \$1,550 (YTD \$92,675)**

83 **The Gaming Commissions collected - \$1,100 (YTD \$97,225)**

84

85 **The Compliance Department performed the following observations:**

86 **Cage – 66**

87 **EGM – 66**

88 **EGM Activity Assists – 0**

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- 89 **Jackpot - 58**
- 90 **Players Club – 60**
- 91 **Exchanges – 6**
- 92 **Table Inventory – 74**
- 93 **Table Fill – 36**
- 94 **Table Credit – 2**
- 95 **Title 31 Inquiries – 9**

96

97 **The Surveillance Department performed the following for Indigo Sky Casino and**
98 **Outpost Casino.**

99		Indigo Sky	Outpost	Combined
100	Phone Calls	2347	181	2528
101	Radio Calls	731	66	797
102	Observations	14287	3282	17569
103	Policy Violations Noted	114	47	161
104	JDLR's Noted	35	4	39
105	Kudo's	10	6	16
106	Incident Reports Written Total	43	4	47
107	Medical Reports Written	33	4	37
108	CD Requests from Tribal PD	2	0	2
109	Review Request from Operations	25	0	25

110

111 **RESOLUTIONS:**

112 **RESOLUTION NUMBER 032223-R-01 Resolution to approve a Contract between**
113 **the Eastern Shawnee Tribe of Oklahoma and Connect Construction Services for the**
114 **renovation of the former Eastern Shawnee Travel Center.**

115 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
116 **Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the attached**
117 **Contract between the Eastern Shawnee Tribe of Oklahoma and Connect**
118 **Construction Services for the renovation of the former Eastern Shawnee Travel**
119 **Center.**

120 **BE IT FURTHER RESOLVED, that the Business Committee of the Eastern**
121 **Shawnee Tribe of Oklahoma authorizes Chief Glenna J. Wallace or Treasurer**
122 **Justin Barrett to Execute the Contract and documents relevant to the project.**

123 **MOTION: To Approve Resolution Number 032223-R-01. The motion was made by**
124 **Treasurer Barrett with second by 1st Council Kissee.**

125 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

126

127 **RESOLUTION NUMBER 032223-R-02 Approving the Attached Residential Lease**
128 **of Property Owned by the Eastern Shawnee Tribe of Oklahoma Commonly known**
129 **as the Stoner House.**

130 **NOW THEREFORE BE IT RESOLVED, the Property Management Department of**
131 **the Eastern Shawnee Tribe of Oklahoma is authorized to conduct negotiations on**

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132 behalf of the Eastern Shawnee Tribe of Oklahoma and approve and execute any and
133 all documents relating to the subject lease.

134 **BE IT FINALLY RESOLVED**, that the Business Committee of the Eastern
135 Shawnee Tribe of Oklahoma does hereby wish to approve the attached Residential
136 Lease of property owned by the Eastern Shawnee Tribe of Oklahoma located at
137 10995 S. 679 Rd., Wyandotte, OK 74370, commonly known as the Stoner House for
138 a period of one (1) year with lease number 921 000G040037 with BIA TAAMS
139 Document Number 4200385163 under the Eastern Shawnee Tribe of Oklahoma
140 Residential Leasing Act approved by the Department of the Interior January 24,
141 2022, does hereby waive all bonds associated with this lease; does hereby waive
142 insurance requirements; does hereby expressly waive administrative fees associated
143 with this transaction; and does hereby approve environmental analysis
144 documentation in the form of a categorical exclusion.

145 **MOTION: To Approve Resolution Number 032223-R-02.** The motion was made by
146 2nd Council Daugherty with second by 3rd Council Kraus.

147 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

148

149 **RESOLUTION NUMBER 032223-R-03** Resolution to approve a Consulting
150 Agreement between the Eastern Shawnee Tribe of Oklahoma and ECCI.
151 **NOW THEREFORE BE IT RESOLVED**, that the Business Committee of the
152 Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Consulting
153 Agreement between the Eastern Shawnee Tribe of Oklahoma and ECCI for design
154 and construction assistance with the expansion of the Tribe's Wastewater
155 Treatment System near the Highway 10C Complex.

156 **MOTION: To Approve Resolution Number 032223-R-03.** The motion was made by
157 1st Council Kissee with second by Treasurer Barrett.

158 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

159

160 **RESOLUTION NUMBER 032223-R-04** Resolution to amend the Eastern Shawnee
161 Tribe of Oklahoma Procurement Policy for Tribal Administration.

162 **NOW THEREFORE BE IT RESOLVED**, that the Business Committee of the
163 Eastern Shawnee Tribe of Oklahoma does hereby wish to adopt the following
164 amendments to the Eastern Shawnee Tribe of Oklahoma Procurement Policy for
165 Tribal Administration.

166

- 167
- 168 1. **PROCUREMENT GUIDELINES #9** – All staff members with the authority
169 to approve purchases will follow OMB guidance in 2CFR200 and Indian
170 Preference requirements in 24CFR1003.510.
 - 171 2. **SPECIAL PURCHASING CONDITIONS #7** – Project specific requirements
172 due to disruption of the supply line may be considered an emergency
173 purchase. This may include both materials and labor due to the availability
174 of the goods or services. Such purchases require written documentation of
175 the existing condition to be filed with the purchase requisition and invoice.

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176 **MOTION: To Approve Resolution Number 032223-R-04. The motion was made by**
177 **Treasurer Barrett with second by 3rd Council Kraus.**

178 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

179

180 **REQUISITIONS:**

181 **Requisition EN-94994 payable to Midwest Pathogend Services in the amount of**
182 **\$29,862.23 for Bio-decontamination Services.**

183 **MOTION: To Approve Requisition EN-94994. The motion was made by 3rd**
184 **Council Kraus with second by Treasurer Barrett.**

185 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

186

187 **Requisition Number EN-95092 payable to Connect Construction Services for Design**
188 **Fee Travel Center Remodel in the amount of \$31,175.00.**

189

190 **MOTION: To Approve Requisition EN-95092. The motion was made by Treasurer**
191 **Barrett with second by 1st Council Kissee.**

192 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

193

194 **Purchase Order Number PR00060691 from Indigo Sky Casino in the amount of**
195 **\$92,006.31 for (2) Austin Freestanding Kiosks with ES Scanner.**

196 **MOTION: To Approve Purchase Order Number PR00060691. The motion was**
197 **made by Secretary Littlefield with second by 3rd Council Kraus.**

198 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

199

200 **NEW BUSINESS – None presented.**

201

202 **OLD BUSINESS – Jennifer Lankford – Housing Authority Concerns and**
203 **Suggestions.**

204

205 **MOTION: To go into Closed Session at 6:16 p.m. following a five-minute break.**

206 **Motion made by 2nd Council Daugherty with second by 1st Council Kissee.**

207 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

208

209 **CLOSED SESSION**

210

211 **OPEN SESSION**

212

213 **MOTION: To return to Open Session at 11:31 p.m. The motion was made by 1st**
214 **Council Kissee with second by 3rd Council Kraus.**

215 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

216

217 **The Business Committee discussed the Housing Authority concerns presented and**
218 **are continuing to work towards a solution. 2nd Council Daugherty and Treasurer**

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219 Barrett excused themselves and were not present during these discussions in closed
220 session. Legal Counsel was absent from this meeting.

221
222 The Business Committee denied the appeal presented in closed session by a tribal
223 member but will seek other solutions to assist the tribal member.

224
225 MOTION: Allowing Chief of Staff to gather information and authorizing him to
226 handle the contribution as discussed for Wyandotte Softball. The motion was made
227 by 1st Council Kissee with second by 3rd Council Kraus.

228 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Littlefield), 0 opposed,
229 0 abstained, 1 absent (Barrett).

230
231 MOTION: To accept Chief of Staff's recommendation for roof repair utilizing
232 insurance funds and authorizing Chief Glenna Wallace to sign. The motion was
233 made by 3rd Council Kraus and seconded by 1st Council Kissee.

234 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Littlefield), 0 opposed,
235 0 abstained, 1 absent (Barrett).

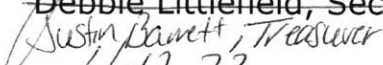
236
237
238 MOTION: To adjourn at 11:35 p.m. The motion was made by 3rd Council Kraus with
239 second by 2nd Council Daugherty.

240 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Littlefield), 0 opposed,
241 0 abstained, 1 absent (Barrett).

242
243 ADJOURN

244
245
246
247
248

249
250 
251 Debbie Littlefield, Secretary

252 
253 Justin Barnett, Treasurer
254 4-12-23

Date


Chris Samples, Second Chief

4-12-2023

Date