

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA  
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE:** Wednesday, April 12, 2023

2 **TIME:** 5:30 p.m.

3 **LOCATION:** Bluejacket Building

4 **INVOCATION:** Chief Glenna Wallace

5  
6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 5:42 p.m. by 2<sup>nd</sup> Chief Samples,  
8 with the following answering roll call: 1<sup>st</sup> Council Kissee, 2<sup>nd</sup> Council Daugherty, 3<sup>rd</sup>  
9 Council Kraus and Treasurer Barrett. Secretary Littlefield was absent. Chief Wallace  
10 and 2<sup>nd</sup> Chief Samples were present. A quorum was declared by 2<sup>nd</sup> Chief Samples.

11  
12 **NEW ENROLLEES**

13 Lila Nicole Crain DOB: 10/30/2022

14 Addison Gaylene Bennett DOB: 05/18/2021

15 **MOTION:** To Approve New Enrollees. The motion was made by 2<sup>nd</sup> Council Daugherty  
16 with second by 3<sup>rd</sup> Council Kraus.

17 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
18 1 absent (Littlefield).

19  
20 **MINUTES**

21 **MOTION:** To approve the minutes of the March 22, 2023, Business Committee  
22 Meeting. Motion made by 1<sup>st</sup> Council Kissee with second by Treasurer Barrett.

23 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
24 1 absent (Littlefield).

25  
26 **REPORTS**

27 **Chief Glenna Wallace:**

28 **THANK YOU:** None presented.

29 **DONATION REQUEST:** None presented.

30 **DIRECTOR REPORTS:**

31 **TAG DEPARTMENT** – Revenue is \$ 9-10,000 per month with only one employee.

32 **SOCIAL SERVICES** – We are at the 6-month status which means we should be  
33 50% through each of our programs as far as budget. Under auditory our budget is  
34 fine. Under burial we have a budget of \$100,000.00 and we have \$29,000.00 left. The  
35 same is true for disabled-elder care and emergency – our budget is \$1.6M. We have  
36 a balance of \$909,000.00. Elder crisis has a balance of \$99,000.00. Extra-curricular  
37 the budget is \$160,000.00 and the balance is \$145,000.00. Healthcare has a budget  
38 of \$1,775,000.00 with a balance of \$1,023,000.00. Utility Assistance has a budget of  
39 \$1,750,000.00 and we have a balance of \$1,000,000.00. For the year our budget is  
40 \$5,814,000.00 and we have \$3,412,000.00 left in the budget.

41 **AOA PROGRAM** – We served a high of 197 people and a low of 104. The monthly  
42 average is 146 people per day. Pre-covid most of these meals would have been  
43 inhouse meals. For the month we serve 2,358 meals with 1,300 of these meals being  
44 take-out meals.

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45 ECLC – We have 98 children enrolled and 29 of those children have parents that  
46 work for the Eastern Shawnee Tribe.  
47 CCDF PROGRAM – This program serves 249 children. 34 of these children attend  
48 our Learning Center. This program serves 81 different daycare centers. Paid out in  
49 January - \$158,265.00. \$24,103.00 or 1/6<sup>th</sup> of the money that was paid out went to  
50 our ECLC.  
51 EASTERN SHAWNEE TRIBAL ENROLLMENT – 3,785 not counting the two  
52 enrolled tonight.  
53 WELLNESS CENTER – You may rent the center for birthday parties, etc. They  
54 had 16 Birthday parties in the month of March, 1 basketball game, evening and  
55 noon-time exercise classes. Batting cages are open and have been very busy weather  
56 permitting. Month of March – 4,481 check-ins at the Wellness Center.  
57 BENEFITS DEPT. – An employee was sent to Tulsa for a training. Sharon Farris  
58 also participated in the interviews for the Tribal Administrator Applicant  
59 interviews.  
60 EDUCATION & SPECIALIZED SERVICES – internet services are available for  
61 those who have children in school who need remote/virtual learning. The internet  
62 bill can be paid by submitting your bill to the tribe. We had 3 tribal members who  
63 submitted last month. For medical and utilities, you must have spent all your social  
64 services money for medical/utilities before you can access the ARPA program. – 4  
65 tribal members submitted bills to this program last month. We had 2 submit for  
66 homeowner assistance and 2 submitted for rental assistance.  
67 HIP PROGRAM – 30 spots available per year. We still have one applicant that has  
68 not closed out from last year and 29 were completed from last year. 14 have been  
69 complete this year. 9 are currently in the working stages and 7 spots remain  
70 available. This program is for people who own their home and need to make  
71 improvements. Up to \$10,000.00 is available for one time use and you would not be  
72 eligible again for 10 years. Cannot be for cosmetic purposes.  
73 GEORGE J. CAPTAIN LIBRARY – 77 adults have checked out books but only 11  
74 children. The exhibit on Calamus Pond is finished and is available to be seen at the  
75 library.  
76 SAMHSA GRANT -Ben Bingham has submitted his plans and much of his plans are  
77 working with school age children on planting. He has worked with Afton, Fairland,  
78 Wyandotte and Quapaw schools.  
79 CULTURAL PRESERVATION DEPARTMENT – Holding a workshop on April  
80 29<sup>th</sup> and 30<sup>th</sup>. The people who will be conducting this workshop are from the Fort  
81 Pitt Museum at Pittsburg, Pennsylvania. They plan to instruct on spoon making  
82 and flintknapping.  
83 HAVEN – 156 Crisis Calls this month and the 4 Tiny Homes are at full occupancy.  
84 Services are for people that are victims of domestic violence, sexual assault or  
85 victims of crime.  
86 EASTERN SHAWNEE POLICE – Canine Officer Ray Harvey was presented a  
87 plaque by the Miami Schools for all the years of service by him and our canine  
88 Joker. Joker is no longer active. The Police Department hosted a training at the  
89 annex April 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup>. The class instructed on the development,

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90 management and control of drug informants. A resignation has been submitted in  
91 the police department and the decision has been made to hire two part time people  
92 to fill that vacancy.

93 ICW – Our tribe has 56 children in Indian Child Welfare.

94 GRANTS MONTHLY REPORT – Our new grant writer has been here two weeks  
95 and he is already writing a grant that is due May 1<sup>st</sup>.

96 ENVIRONMENTAL DEPARTMENT – Have extra money leftover from a lightning  
97 protection program that they will use for waterline projects.

98 IT REPORT – 50 tickets submitted for the month, they managed 142 workstations,  
99 and they are updating and upgrading lots of different places.

100 ACCOUNTING DEPARTMENT – updates and figures provided to the Chief and  
101 Business Committee.

102 I05L LEASE – This program comes through the Department of the Interior  
103 through the self-governance program and refers to programs that would come  
104 under IHS that take place at our locations. As they are using our buildings and our  
105 spaces, we will be receiving a reimbursement or rental fee.

106 PEOPLE’S BANK – Chief read a letter from Deron Burr, President of People’s  
107 Bank reassuring that People’s Bank is in strong position and monies are safe.

108 ROBERT MILLER PRESENTATION – Mr. Miller is a tribal citizen from Oregon.  
109 He is an attorney and a law professor on the staff of the Sandra Day O’Connor  
110 College of Law school in Arizona. He has written a book about the McGirt Decision  
111 called “A Promise Kept”. He will be here April 20<sup>th</sup>, 2023, speaking at two different  
112 times and locations. He will be at the ITC Building in Miami, Oklahoma at 1:00  
113 p.m. and at 6:00 p.m. he will be speaking in our Annex for all that would like to  
114 attend. He will have his books available for purchase.

115 EASTER EGG HUNT – This was the largest number of children we have ever had  
116 to attend the Easter Egg Hunt.

117 TRIBAL ADMINISTRATOR POSITION – Two individuals were promoted and  
118 given co-positions – James Sullivan and Kristi Laughlin.

119 APRIL HICCUPS – There has been a water leak at the Pow Wow Grounds and the  
120 bill was \$34,000.00. The internet and a gas line were accidentally cut and there was  
121 an electrical fire at the Wellness Center – all of which has delayed the progress  
122 being made on the work to complete the Bluejacket Bldg.

123 KCU JOPLIN DENTAL White Jacket ceremony – This will be the first week in  
124 May and Chief Wallace will be the speaker. Five Native American students have  
125 enrolled in the Dental College.

126 ELBERT HOUSE – The police are having problems keeping homeless people out of  
127 this house. The maintenance department will be looking at this house to see what  
128 needs to be done to make this house livable so that it could be rented to help  
129 alleviate this problem. We are looking into a Healthy Homes Grant.

130 GROWING THYME – 4 trees have been removed in order to provide space to grow  
131 vegetables for monthly food distribution to tribal citizens that qualify for the Food  
132 Distribution program.

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133 110 ROAD – Chief Wallace and the grant department continue to research ways to  
134 get the additional funding needed to complete this road. BIA has suggested making  
135 this a service road to decrease the cost.

136 SPLASHPAD – Trying to have completed by June 1, 2023.

137 BROADBAND GRANT – Kodi Hurley and Tanisha Strickland attended a  
138 conference on the Broadband Grant. We have written for a 4-year extension.

139 ELECTRIC CHARGING STATION GRANT was presented by Chief Wallace to be  
140 talked about later with the Business Committee.

141 MONICA BETTIS RETIREMENT PARTY – April 28<sup>th</sup> at 1:30 p.m. We will be  
142 honoring her for her 36 years of service with our tribe in our Social Services  
143 Department.

144

145 TREASURER REPORT

146 Justin Barrett Treasurer reporting for April 2023:

147

148 Account	2020	2021	2022	4/11 2023	Change
149 General Fund	36,285,214	47,059,974	64,709,870	67,316,081	31,030,866
150 Federal Funds	4,712,897	34,943,127	27,457,366	25,459,361	20,746,464
151 Land	382,860	521,117	672,604	1,249,497	866,637
152 Grand Total -	43,027,226	51,672,910	100,378,267	102,449,926	59, 422,700

153 All Tribal Admin

154 Accounts

155 Account	2020	2021	2022	4/11/2023	Change
156 Soc. Service or	15,379,400	18,624,855	20,391,349	20,891,349	5,511,949
157 Ed. Reserves					
158 Ed. Reserves	1,174,884	1,232,706	1,314,957	1,857,197	682,313
159 Maintenance	500,000	500,000	5,000,000	5,000,000	4,500,000
160 Reserves					
161 Operating	0	0	10,000,000	12,500,000	12,500,000
162 Reserves					
163 Total	33,388,060	70,111,628	79,031,721	82,143,844	48,755,784

164 Committed

165 Funds

166

167 FINANCIAL

168 I am excited to report our cash balances as of April 11, 2023. I thought it would be  
169 nice to look back to 2020 and see the progress we have made since then. As you can  
170 see above our cash position and accounts have increased significantly the last few  
171 years. In addition to adding to our Social Service Reserves, Economic Development,  
172 and Land accounts we have created an operating reserve and significantly increased  
173 on maintenance reserve.

174

175 Our total available cash for the Tribe is \$20,306,082.

176

177 PARTNERSHIPS

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178 **Heartland Forward and Builders & Backers**  
179 **As you have seen in several articles and ads, we have partnered with Heartland**  
180 **Forward and Builders & Backers. There is a press release in this edition of the**  
181 **Shooting Star for the new cohort they are starting. If you have a business idea, I**  
182 **strongly encourage you to consider submitting to the program.**

183  
184 **Totem:**  
185 **In November of last year, the Business Committee approved a Letter of Intent with**  
186 **Totem. Totem is a digital bank, and they are in the process of launching their app.**  
187 **This was at no cost to the Tribe. Here is a little bit from their website “Totem**  
188 **breaks down the systemic barriers and old policies that exclude Native people from**  
189 **the modern financial system.” You can check out their website or sign up for news**  
190 **at mytotem.app.**

191  
192 **RESOLUTIONS**

193  
194 **RESOLUTION NUMBER 041223-R-01 Resolution to Amend the Eastern Shawnee**  
195 **Tribe of Oklahoma First Time Home Buyer Policies and Procedures**  
196 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**  
197 **Eastern Shawnee Tribe of Oklahoma does hereby amend the Eastern Shawnee**  
198 **Tribe of Oklahoma First Time Home Buyer Policies and Procedures to include**  
199 **“Applicants must be at least 18 years of age”. Amended Policies and Procedures**  
200 **attached.**

201 **MOTION:** To Approve Resolution Number 041223-R-01. The motion was made by  
202 Treasurer Barrett with second by 1<sup>st</sup> Council Kissee.  
203 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
204 1 absent (Littlefield).

205  
206 **RESOLUTION NUMBER 041223-R-02 Resolution to Approve an Engagement**  
207 **Letter between the Eastern Shawnee Tribe of Oklahoma and Pipestem Law for**  
208 **Project Bee**  
209 **NOW THEREFORE BE IT RESOLVED,** the Business Committee of the Eastern  
210 Shawnee Tribe of Oklahoma does hereby authorize Chief Glenna J. Wallace to execute  
211 the attached Engagement Letter between the Eastern Shawnee Tribe of Oklahoma and  
212 Pipestem Law for Project Bee.

213 **MOTION:** To approve Resolution Number 041223-R-02. The motion was made by  
214 Treasurer Barrett with second by 3<sup>rd</sup> Council Kraus.  
215 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
216 1 absent (Littlefield).

217  
218 **MOTION:** To Add Resolution 041223-R-03 to the agenda. The motion was made by  
219 Treasurer Barrett with second by 2<sup>nd</sup> Council Daugherty.  
220 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
221 1 absent (Littlefield)

222

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223 RESOLUTION NUMBER 041223-R-03 Resolution Authorizing the Submission of the  
224 FY2023 Department of Health and Human Services – Administration for Children and  
225 Families (OCC) Grant Application for Tribal Maternal, Infant, and Early Childhood  
226 Home Visiting Program.

227 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern  
228 Shawnee Tribe of Oklahoma does hereby support and wish to authorize the submission of  
229 the FY2023 Department of Health and Human Services – Administration for Children  
230 and Families (OCC) Grant Application for Tribal Maternal, Infant, and Early Childhood  
231 Home Visiting Program.

232 MOTION: To Approve Resolution Number 041223-R-03. The motion was made by 1<sup>st</sup>  
233 Council Kissee with second by 3<sup>rd</sup> Council Kraus.

234 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
235 1 absent (Littlefield).

236  
237 RESOLUTION NUMBER 041223-R-04 Resolution authorizing Ottawa County Rural  
238 Water District #5 to utilize remaining funds from the Tribe’s Contribution to them in  
239 October 2022 for securing storage facilities and/or replacing water lines,

240 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern  
241 Shawnee Tribe of Oklahoma does hereby support and wish to authorize Ottawa County  
242 Rural Water District #5 to utilize remaining funds from the Tribe’s Contribution to them  
243 in October 2022 for securing storage facilities and/or replacing water lines.

244 MOTION: To Approve Resolution Number 041223-R-04. The motion was made by  
245 Treasurer Barrett with second by 2<sup>nd</sup> Council Daugherty.

246 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
247 1 absent (Littlefield).

248

**REQUISITIONS**

249  
250 **Requisition EN-95271 payable to Pinnacle Business Systems, Inc. in the amount of**  
251 **\$357,119.88 for IT (Indigo Sky).**

252 **MOTION: To approve EN-95271. The motion was made by 2<sup>nd</sup> Council Daugherty**  
253 **with second by 1<sup>st</sup> Council Kissee**

254 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
255 **0 abstained, 1 absent (Littlefield).**

256

257 **REQUISITION EN-95352 payable to Marion Company LLC in the amount of**  
258 **\$259,988.52 for pay application No. 13 Housing.**

259 **MOTION: To approve EN-95352. The motion was made by 2<sup>nd</sup> Council Daugherty**  
260 **with second by 1<sup>st</sup> Council Kissee.**

261 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
262 **0 abstained, 1 absent (Littlefield).**

263

264 **REQUISITION EN-95639 payable to Branco Enterprises, Inc. in the amount of**  
265 **\$643,767.00 for the Splashpad pay application No. 2.**

266 **MOTION: To approve EN-95639. The motion was made by 2<sup>nd</sup> Council Daugherty**  
267 **with second by Treasurer Barrett.**

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268 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
269 **0 abstained, 1 absent (Littlefield).**

270

271 **REQUISITION EN-95745 payable to Pipestem Law Firm P.C. in the amount of**  
272 **\$70,000.00 for Pipestem Law Invoice No. 216.**

273 **MOTION: To Approve EN-95745. The motion was made by 3<sup>rd</sup> Council Kraus**  
274 **with second by 2<sup>nd</sup> Council Daugherty.**

275 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
276 **0 abstained, 1 absent (Littlefield).**

277

278 **REQUISITION EN-95822 payable to Seneca Water in the amount of \$34,346.82 for**  
279 **water usage due to leaking pipes.**

280 **MOTION: To Approve EN-95822. The motion was made by 2<sup>nd</sup> Council**  
281 **Daugherty with second by 3<sup>rd</sup> Council Kraus.**

282 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
283 **0 abstained, 1 absent (Littlefield).**

284

285 **CHANGE ORDER REQUEST from ARCTIC IT in the amount of \$23,000.00 (excluding**  
286 **travel expenses and travel time) for CR #2: Onsite Training. (ARPA Funds)**

287 **MOTION: To approve Change Order Request. The motion was made by 1<sup>st</sup> Council**  
288 **Kissee with second by Treasurer Barrett.**

289 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,**  
290 **1 absent (Littlefield).**

291

292 **NEW BUSINESS**

293 **MOTION: To proceed with the 105L program. The motion was made by**  
294 **Treasurer Barrett with second by 2<sup>nd</sup> Council Daugherty.**

295 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
296 **0 abstained, 1 absent (Littlefield).**

297

298 **MOTION: To authorize the Chief Financial Officer to reallocate \$1,425,881.00**  
299 **from program 999 to the Splashpad project. The motion was made by Treasurer**  
300 **Barrett with second by 2<sup>nd</sup> Council Daugherty.**

301 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
302 **0 abstained, 1 absent (Littlefield).**

303

304 **MOTION: To move the regular May Business Committee meetings to May 17<sup>th</sup> and**  
305 **May 31<sup>st</sup>. The motion was made by Treasurer Barrett with second by 1<sup>st</sup> Council**  
306 **Kissee.**

307 **Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed,**  
308 **0 abstained, 1 absent (Littlefield).**

309

310 **OLD BUSINESS**

311 **Tribal member Dee Gardner brought up the rocks in the Elder Housing yards that**  
312 **have not been removed and the breezeway posts that may need to be replaced.**

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313 Jennifer Lankford made a request for instruction on how to obtain the information  
314 that she had requested at the last Business Committee Meeting.

315

316 **MOTION:** To go into Closed Session at 7:11 p.m. made by 3<sup>rd</sup> Council Kraus with  
317 second by Treasurer Barrett.

318 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
319 1 absent

320

321 **CLOSED SESSION**

322 **For Economia Development Discussion.**

323

324 **MOTION:** To return to Open Session at 8:14 p.m. The motion was made by 2<sup>nd</sup> Council  
325 Daugherty with second by Treasurer Barrett.

326 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
327 1 absent (Littlefield)

328

329 Note: 2<sup>nd</sup> Chief Samples noted there was not any discussion in closed session requiring a  
330 vote in Open Session.

331

332 **MOTION:** To adjourn at 8:15 p.m. The motion was made by Treasurer Barrett with  
333 second by 1<sup>st</sup> Council Kissee.

334 Motion carried: 4 approved (Kissee, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,  
335 1 absent (Littlefield).

336

337 **ADJOURN**

338

339

340

341

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344

345

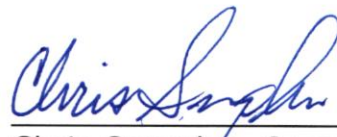
346

347

  
Debbie Littlefield, Secretary

4-26-23

Date



Chris Samples, Second Chief

4-26-23

Date