

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA  
REGULAR BUSINESS COMMITTEE MEETING

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**DATE: Wednesday, May 12th, 2021**

**TIME:** 5:30 p.m.

**LOCATION:** BlueJacket Building

**INVOCATION:** Chief Glenna Wallace

**CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

The Business Committee Meeting was called to order at 5:32 p.m. with the following answering roll call: 1<sup>st</sup> Council Gardner, 2<sup>nd</sup> Council Daugherty, 3<sup>rd</sup> Council Kraus, Treasurer Barrett. Secretary Littlefield was absent. Chief Wallace and 2<sup>nd</sup> Chief Ross were in attendance. A Quorum was declared by 2<sup>nd</sup> Chief Ross.

**NEW ENROLLEES –**

Kian Rush Carr – DOB: 03/20/2021,

Ramsey Jaymes McCamish – DOB: 02/18/2021,

Catherine Ricky Trisler – DOB: 03/22/2021.

**MOTION TO APPROVE NEW ENROLLEES MADE BY 2<sup>nd</sup> Council**

Daugherty with second by 3<sup>rd</sup> Council Kraus.

Motion carried: 4 approved, (Gardner, Daugherty, Kraus and Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).

**MINUTES**

**Motion to approve Minutes of the April 26th, 2021 Business Committee Meeting Minutes with correction to typo error on line 162 made by Treasurer Barrett with second by 1<sup>st</sup> Council Gardner.**

**Motion carried: 4 approved, (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

**REPORTS**

**CHIEF’S REPORT:**

**THANK YOU NOTES: A thank you note from Wayne and Monica Bettis was received following the recent loss of a family member. And a thank you note from the Wyandotte After Prom Party Committee for the donation of \$100.00.**

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37 **DONATION REQUESTS: Chief reports she had no large donation**  
38 **requests and was able to handle the ones that she did receive**  
39 **from her Budget.**

40 **OPENING INFORMATION: Buildings were opened one week**  
41 **ago on Monday, May 3, 2021. Masks are still required in all**  
42 **buildings. Tribal members are allowed into the buildings but**  
43 **must wear a mask.**

44 **UPCOMING SCHEDULED EVENTS:**

45 **The Summer Youth Program will open at the Library each**  
46 **Wednesday at 9:00 a.m. beginning June 1, 2021 thru August**  
47 **13<sup>th</sup>, 2021.**

48 **The CCDF and ICW Summer Pool Party has been scheduled for**  
49 **June 25<sup>th</sup>, 2021.**

50 **Culture Camp will be held August 4<sup>th</sup> thru August 6<sup>th</sup>, 2021.**

51 **Children's Pow Wow is scheduled for Saturday, August 7<sup>th</sup>,**  
52 **2021. The Culture Camp is scheduled the three days before the**  
53 **Children's Pow Wow so that the children will be here for the**  
54 **Children's Pow Wow.**

55 **The Pow Wow will be held at the normal time which is the third**  
56 **weekend in September.**

57 **DIRECTOR REPORTS:**

58 **Accounting – Karen Allen reports that thru COVID-19 and from**  
59 **the ARPA funds that we already have, altogether we have**  
60 **collected \$20,504,707.00. We have spent and have remaining**  
61 **\$12,000,000 and most of this will go automatically to programs**  
62 **in the tribe based on formula spending. Reporting on Grant**  
63 **Notifications and Release of Funds – CCDF has \$338,981.00 in**  
64 **additional funding, they have \$3,092,855 funding that goes**  
65 **until 2024 so they have three years to spend it. American**  
66 **Rescue Plan CCDF has \$4,882,761 that ends September 2023.**  
67 **There are stipulations on these funds that state that 80% of**  
68 **the funds must go to services to children who are attending**

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69 various daycares throughout the area and will take 3 million  
70 plus of these funds.

71 Cost of Payroll - \$709,819.00, Overtime - \$571.08, 401K  
72 Contribution - \$15,482.00, TOTAL COST OF PAYROLL -  
73 \$889,324,75 and of this amount 33% was funded through  
74 grants.

75 AOA – The building is still closed, and they are still doing the  
76 drive thru pick-up. Meals served remain consistent with a low  
77 of 101 meals and a high of 147 meals. Car Bingo has resumed  
78 on the Bordertown Parking lot. Also, all tribes are going  
79 together for a joint party sometime in June. The date and  
80 further information will be provided soon.

81 CCDF – Reports they are now serving 210 children in 59  
82 Daycares which will get 80% of the \$4 million previously  
83 discussed. A parenting class is scheduled for May 24<sup>th</sup>, 2021.  
84 This class starts at 6:00 p.m. and will be held at Annex.  
85 Brandon McCombs, Counselor thru the SAMSA grant will be the  
86 speaker. The class lasts until 9:00 p.m. and childcare will be  
87 provided. In February 2021, \$132,758.00 was paid for  
88 childcare subsidy. Almost \$17,000 of that money was paid to  
89 our Early Childhood Learning Center.

90 Chief Wallace responds to Treasurer Barrett's previous  
91 question of "What is the amendment to our major renovations  
92 application?". Chief Wallace responds that they have been  
93 waiting for an official approval but have been given oral  
94 approval for quite some time. States she received the official  
95 approval in writing at 9:15 p.m. last night. This is for the  
96 Splash Pad and grounds. There will be three shelters built for  
97 activities, crafts and classes. The playground will be two tiered  
98 with access to the lower tier by use of slides for children and  
99 stairs for adults. A Noah's Ark has been donated by a daycare  
100 that closed in Miami. The Ark was provided to the Daycare by 3  
101 tribes through their CCDF funds so that Ark must come back to  
102 one of those tribes. We are the only tribe with a day care, so  
103 we get the Ark. The Ark will be placed on the lower tier of the  
104 playground. Water runoff from the entire 10C Campus has  
105 created a ditch with a stream running through. A ditch  
106 drainage system will be installed and covered up to make it all  
107 level. Hoping to have it completed this summer.

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108 **EDUCATION – Paid 37 Undergraduate and 1 Graduate tuition**  
109 **fee, 1 Vocational tuition fee. There was one Undergraduate**  
110 **Graduate Award. Total funds spent on Education - \$113,000.**

111 **SPECIALIZED PROGRAMS - We funded 5 Hardships, 13 Home**  
112 **Improvement Projects, 1 Temporary Social Security/Disability,**  
113 **5 Down Payment Home Assistance and 1 Emergency**  
114 **Assistance. The total for these specialized programs was**  
115 **\$79,622.74.**

116 **We will be sending representatives from the Education**  
117 **Department to all the area Graduation Exercises that we are**  
118 **aware of where we have tribal members who will be graduating**  
119 **to present their scholarships in person. If you have a family**  
120 **member who will be graduating in the 50- mile radius, please**  
121 **send us their name and information.**

122 **ENVIRONMENTAL DEPARTMENT – reported working with the**  
123 **Wyandotte Fire Dept. on Sprinkler System at the AOA and the**  
124 **fire alarm situation at the Charles Enyart Building. Also reports**  
125 **on the things they have been doing with the water quality and**  
126 **how they observed Earth Day. Flower Planters that could be**  
127 **colored and sunflower seeds were presented to the children at**  
128 **the ECLC. They report water quality is tested once a year per**  
129 **guidelines and uploaded for public view. Also reported on the**  
130 **Feral hog grant. Now that deer hunting season is over trapping**  
131 **has resumed for the Feral hogs.**

132 **HAVEN – Haven is our Family Violence and Violence -**  
133 **Prevention Program. They reported 98 crisis calls this month.**  
134 **and provided daily advocacy 535 times. They detail all**  
135 **programs and advertising they participate in, the trainings and**  
136 **webinars they participate in. Haven has been offering legal**  
137 **services for roughly six years. These services are extremely**  
138 **important in allowing women to leave their abusive situations,**  
139 **providing legal services to fight for legal custody of their**  
140 **children and to file for divorce and able to begin life again.**  
141 **Eastern Shawnee Tribal members have this service provided for**  
142 **them regardless of where they live. New employee Karen Hall**  
143 **started this week.**

144 **HR REPORT for April – Will be hiring an Assistant ECLC Director,**  
145 **have interviewed two candidates and are currently doing**  
146 **background checks. Open Positions - for Summer Youth 16**

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147 years of age and up, for ECLC Summer Program Teachers and  
148 Teacher Assistants (this is temporary employment), and 1 part  
149 time and 1 PRN position for Travel Center Customer.  
150 Service/Cashier. Interviews to be conducted this week. An  
151 opening for 1 full time surveillance agent. New employees –  
152 Sandy Goodman, Cultural Tourism Transcriptionist, Karen Hall,  
153 Haven Advocate, Cole Dixon EPA Tribal Youth Initiative Intern  
154 and Gracie Brannum, Abigail Long and Matthew Moore for the  
155 Summer Youth Program.

156 George Captain Library Print Shop provided a page of visuals  
157 where they will transform the short bus into a bookmobile.  
158 They are currently remodeling the inside and will have the bus  
159 wrapped indicating the program and travel around this area to  
160 provide services. This has been funded by their grant. They  
161 also have a summer youth program that begins every  
162 Wednesday starting at 9:00 until 10:30 a.m. at the Library.  
163 They have an Oklahoma Historical Society Grant, and they  
164 would like a picture of everyone who is on the 1938 Base Roll.

165 To be a member of our Tribe you must be able to prove you are  
166 related to a member of the 1938 Base Roll. The new printer  
167 was delivered this week.

168 Eastern Shawnee Tribal Police Department – report their K9  
169 service has resumed in several area schools. Officers have  
170 been giving yearly Taser Recertifications. Officers calls for  
171 services resulted in 19 criminal/civil offenses during the month  
172 including larceny, drug offenses, traffic, assault, a stolen  
173 vehicle, 1 unattended death and warrant arrests.

174 Budget wise we have two programs that might need attention.  
175 Unfortunately, one of those is our burial program. We have a  
176 budget of \$70,000 and we have only \$14,000 remaining. The  
177 Elder Crisis Committee has a budget of \$95,000 and they have  
178 spent \$65,000. Healthcare has \$922,000 remaining and Utility  
179 Assistance has \$967,000 remaining in the program. Tags 51  
180 renewals, 40 new tags, and the revenue for the month was  
181 \$13,081.00. Our tribal enrollment is now up to 3,649 people.

182 WELLNESS CENTER reports almost 4000 visits. (3,994 actual)

183 About 500 attended the Easter Egg Hunt. They had 8 birthday  
184 parties at the Wellness Center. The Horse Event held on the

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185 trails had 33 riders participating. 184 Employee memberships,  
186 ESTO memberships – 213, Family memberships – 318.

187 ICCW – 42 children are being treated in the Indian Child  
188 Welfare Department. They are 14 parents, and 6 Tribal youth  
189 are being seen by our Counselor Brandon McCombs. 9 ICW  
190 families are participating in the food basket distribution. The  
191 new Administrative Assistant is Brandy Miller. She started  
192 April 12, 2021 and she has a Bachelor of Arts Degree in  
193 Communication from Texas A & M.

194 HIP REPORT – 45 jobs have been completed since Oct. 1<sup>st</sup>.  
195 Everything in FY18 and FY19 has been completed. All that  
196 remains is FY20 and the current year of 21. In FY 20 there are  
197 7 homes remaining to be completed. In FY21 we have 17  
198 applications that are not finished. There are seven more  
199 people who have submitted incomplete applications. If these  
200 applications are completed, we will only be able to accept 6  
201 more applications. This work is limited to \$10,000 and you can  
202 apply only once in 10 years.

203 ARPA TREASURY INFORMATION – A conference was scheduled  
204 through use of zoom a couple of days ago, providing only a  
205 two- hour notice. A formula has been provided to allow for  
206 distribution of the \$20 billion. 1 billion will be equally divided  
207 between 574 tribes resulting in a 1.7 million payment to each  
208 tribe. 65% of the remaining 19 billion will be distributed  
209 according to enrollment data submitted by the tribes. The  
210 remaining 35% will be distributed based upon how many  
211 employees we have including all our businesses as well as  
212 government and administration. Chief Wallace was one of 85  
213 Chiefs that were given the opportunity to speak during one of  
214 the conferences. Chief Wallace read a letter to the Business  
215 Committee that she wrote to the Honorable Janet Yellin,  
216 Secretary of the US Department of Treasury, concerning the  
217 error resulting in the underfunding due to the incorrect number  
218 of tribal members used to calculate the payment. We received  
219 \$660,355.00 based upon the use of Hud's use of IHBG figures  
220 which resulted in our tribal membership being reported at 221  
221 instead of 3,554. According to the Harvard Report we should  
222 have received approximately \$7 million dollars.

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223 **QUESTIONS ABOUT POLICE VEHICLES – A Dodge Charger**  
224 **tagged 1005 was loaned to the Commerce Police Department in**  
225 **July of 2016, a 2011 Tahoe was given to Indigo Sky Security in**  
226 **Dec. 2016, a 1991 Chevy bus was given to the Print Shop in**  
227 **Sept. 2020, a 2007 Ford Expedition was given to Purchasing**  
228 **around 2016. 12 vehicles were traded in 12-19-16, they were**  
229 **all 2013 Ford Taurus Sedans and were traded to purchase new**  
230 **vehicles.**

231 **AOA Update – still unrepaired and the sprinkler system is still**  
232 **unrepaired. Will be at least June 1, 2021 before they reopen.**

233 **EAP – This is the Employee Assistance Program to serve the**  
234 **needs of employees, tribal members, and family members who**  
235 **may be dealing with a substance abuse problem, suicide or**  
236 **mental health needs. We have chosen the direction of**  
237 **telehealth. We have contracted with the insurance company**  
238 **that serves the tribe and this employee assisted program is a**  
239 **counseling service that can be utilized in all 50 states of the**  
240 **United States. You can call a number in Tulsa, Oklahoma, and**  
241 **they have licensed counselors that you can contact up to six**  
242 **times in one year free to talk about any problem that you are**  
243 **having with mental health. This is open to all tribal employees**  
244 **and open to all tribal citizens regardless of where you live. It is**  
245 **also open for your family. If you want to do face to face**  
246 **counseling sessions. they will tell you where the Counselor is**  
247 **located or you can do the teleconference. These are 6 one-**  
248 **hour sessions. If you have a different problem arise, and your**  
249 **6 times have been used you can start a new counseling session**  
250 **for 6 more times. This information will be put in the Shooting**  
251 **Star, the reader board and you can call Sharon Farris who is**  
252 **our Benefits Director, and she can provide you with the**  
253 **information you need.**

254 **GRANT INFORMATION –**

255 **SAMSA GRANT – James Sullivan, Project Director - Received**  
256 **notification last week that this grant has been increased by an**  
257 **additional \$515,000. This is a grant lasting twelve months and**  
258 **we have until a date in June to send to them how that money**  
259 **will be utilized. Meeting tomorrow to begin plans on how these**  
260 **grant funds will be utilized.**

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261 **CCDF has been allocated almost \$9M. This money must be**  
262 **spent on children up to the age of 12. Current interest if**  
263 **approved would be to build a new building. The current**  
264 **building does not have the facilities needed. A new building**  
265 **would be built next to the current building and then all services**  
266 **that have to do with the tribe would be consolidated in the**  
267 **existing building.**

268 **CDC GRANT - \$211,000 Grant used for making sanitizing liquid**  
269 **that we use to spray our buildings (walls, floors and ceilings).**  
270 **Also have a contract for equipment with Bart & Bart for Hand**  
271 **Sanitizing Gel and we have a contract to purchase equipment to**  
272 **run an electric current through salt water to make hydrochloric**  
273 **acid that we use in cleaning. It costs 3 cents a gallon**  
274 **compared to \$60.00 a gallon for what we currently use to clean**  
275 **with. Per representative from the company this solution can**  
276 **also be used to treat bedbugs. This grant also paid money for a**  
277 **consultant from Innovative Gaming Solutions to do a complete**  
278 **emergency plan for the Tribe, the Casino and every building is**  
279 **being considered. This will also include any other major**  
280 **pandemics so that next time instead of having to write policy**  
281 **day by day it will already be prepared. This would include**  
282 **active shooters, tornadoes and the railway that runs within feet**  
283 **of our offices here. This grant is up June 9<sup>th</sup> and we have only**  
284 **\$26,000 remaining in this grant.**

285 **CDBG GRANT is a \$900,000 grant that is not due until**  
286 **September.**

287 **This is National Police Awareness Week and Chief Wallace**  
288 **thanked the Tribal Police Officer in attendance at this meeting.**

289 **Chief Wallace also acknowledged many thanks from tribal**  
290 **employees for their recent raises.**

291 **Beginning next week, the Pfizer Vaccine for children 12 and up**  
292 **will be given at Bearskin Clinic.**

293 **Chief Wallace announced that the Tribal Administration**  
294 **meetings are held as follows:**

295 **1<sup>st</sup> Thursday each month is the Director's Meeting at 8:30 a.m.**  
296 **in the Annex.**



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297 **2<sup>nd</sup> Thursday each month is Think Tank and it is held at 8:30 in**  
298 **the Bluejacket Building.**

299 **3<sup>rd</sup> Thursday is the GRC meeting. An invitation was extended to**  
300 **attend these meetings as they are always open.**

301 **The Food Bank Distribution is still occurring until September.**  
302 **Currently serving 80 families and continuing to grow. This is a**  
303 **service for those that are having trouble purchasing food and**  
304 **have an income below \$35,000. But no one is refused food that**  
305 **is a tribal citizen and says that they need food.**

306 **Summer Solstice will be observed Sat., June 19<sup>th</sup> and Sun.,**  
307 **June 20<sup>th</sup>, 2021 at Serpent Mound in Ohio. A request that all**  
308 **three Shawnee Tribes be present if possible has been sent out**  
309 **from Ohio. Chief will be passing this information on to the**  
310 **Cultural Division of the Tribe.**

311 **RESOLUTIONS**

312 **RESOLUTION NUMBER 051221R-01 approving request for FY**  
313 **2021 Federally appropriated Attorney fees on behalf of the Tar**  
314 **Creek Trustee Council Indian Tribes.**

315 **THEREFORE, BE IT RESOLVED that the Business Committee of**  
316 **the Eastern Shawnee Tribe of Oklahoma does hereby request**  
317 **funding of DO1 appropriated FY 2021 attorney fee funds in the**  
318 **amount of \$91,200.00 to be received and administered on**  
319 **behalf of the seven tribes party to the Agreement among the**  
320 **Tar Creek Trustee Council Indian Tribes for their FY 2021 legal**  
321 **counsel needs pertaining to the Tar Creek Superfund Site.**

322 **MOTION TO APPROVE RESOLUTION NUMBER 051221R-01 made**  
323 **by 1<sup>st</sup> Council Gardner with second made by 3<sup>rd</sup> Council Kraus.**

324 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
325 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

326 **RESOLUTION NUMBER 051221R-02 to approve the attached**  
327 **Pow Wow Committee Property Security Policy.**

328 **THEREFORE, BE IT RESOLVED that the Business Committee of**  
329 **the Eastern Shawnee Tribe of Oklahoma does hereby wish to**

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330 **approve the attached Pow Wow Committee Property Security**  
331 **Policy.**

332 **MOTION TO APPROVE RESOLUTION NUMBER 051221R-02 made**  
333 **by 2<sup>nd</sup> Council Daugherty with second made by 1<sup>st</sup> Council**  
334 **Gardner.**

335 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
336 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

337 **RESOLUTION NUMBER 051221R-03 for the Transfer of Casino**  
338 **Reserves to the Tribe.**

339 **THEREFORE, BE IT RESOLVED that the Business Committee of**  
340 **the Eastern Shawnee Tribe of Oklahoma does hereby wish to**  
341 **transfer \$2,000,000.00 of Casino Reserves to the Tribe to be**  
342 **used for the Construction of Houses at the Housing Authority.**

343 **BE IT FURTHER RESOLVED that the funds will be held by the**  
344 **Tribe and committed to the housing project. The funds will be**  
345 **drawn down as needed for construction of the homes with pre-**  
346 **approval by the Business Committee check write approvers.**

347 **MOTION TO APPROVE RESOLUTION 051221R-03 made by 2<sup>nd</sup>**  
348 **Council Daugherty with second by 1<sup>st</sup> Council Gardner.**

349 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
350 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

351 **REQUISITIONS**

352 **Requisition EN-76541 payable to Pelivan Transit/Grand**  
353 **Gateway E.D.A. in the amount of \$31,984.16 for Pelivan Inv.**  
354 **708 for March 2021.**

355 **MOTION TO APPROVE REQUISITION EN-76541 payable to**  
356 **Pelivan Transit/Grand Gateway E.D.A. made by Treasurer**  
357 **Barrett with second by 2<sup>nd</sup> Council Daugherty.**

358 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
359 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

360

361 **NEW BUSINESS**

362 **Pow Wow Committee. Kelley King inquired if the Committee's**  
363 **request for additional funding was approved or denied.**

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364 **MOTION TO ALLOW the Pow Wow Committee to go over line**  
365 **item for budget and at end of fiscal year a Budget Modification**  
366 **will be done if needed made by 2<sup>nd</sup> Council Daugherty with**  
367 **second by 3<sup>rd</sup> Council Kraus.**

368 **Motion carried: 4 approved (Gardner, Daugherty, Kraus and**  
369 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

370

371 **Pow Wow Committee also requested their own purchase card.**  
372 **States they need to make many large purchases for the Pow**  
373 **Wow. 1<sup>st</sup> Council Gardner instructed one of the Officers on the**  
374 **Pow Wow Committee can go to accounting and check out one**  
375 **of the travel cards.**

376

377 **OLD BUSINESS**

378 **Audrey Dixon reports the Election Board is still working on the**  
379 **changes to the Election Ordinances. Will request that James**  
380 **Sullivan, Election Board Chairman will attend the working**  
381 **meeting on the 26<sup>th</sup> of May.**

382

383 **MOTION to go into Closed Session at 7:00 p.m. following a ten-**  
384 **minute break made by Treasurer Barrett with second by 2<sup>nd</sup>**  
385 **Council Daugherty.**

386 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
387 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

388

389 **CLOSED SESSION**

390

391 **MOTION to return to Open Session at 9:56 p.m. by 2<sup>nd</sup> Council**  
392 **Daugherty with second by 1<sup>st</sup> Council Gardner.**

393 **Motion carried: 4 approved (Gardner, Daugherty, Kraus,**  
394 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

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396 **OPEN SESSION**

397

398 **MOTION TO AUTHORIZE CFO Bonus as discussed made by 2<sup>nd</sup>**  
399 **Council Daugherty with second by 1<sup>st</sup> Council Gardner.**

400 **Motion carried: 4 approved (Gardner, Daugherty, Kraus and**  
401 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).**

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409 **MOTION TO ADJOURN at 9:57 P.M. made by 1<sup>st</sup> Council Gardner**  
410 **with second by 2<sup>nd</sup> Council Daugherty.**

411 **Motion carried: 4 approved, (Gardner, Daugherty, Kraus,**  
412 **Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield)**

413

414 **ADJOURN**

415

416

417

418

419

420

421 Debbie Littlefield, Secretary

422

423

424 Date

Jack Ross

Jack Ross, Second Chief

5-26-21

Date