

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1
2 **DATE: November 13, 2019**

3 **TIME:** 5:30 p.m.

4 **LOCATION:** BlueJacket Building

5 **INVOCATION:** Chief Glenna Wallace

6
7 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

8 The Business Committee Meeting was called to order at 5:33 p.m.
9 with the following answering roll call: 1st Council Gardner, 2nd Council
10 Daugherty, 3rd Council Stovall, Treasurer Barnes and Secretary
11 Littlefield. Chief Wallace and 2nd Chief Ross were also in attendance.

12
13 **NEW ENROLLEES**

14 **Three new enrollees were presented by Chief Wallace:**

15 **Prym Everlee Harnar**

16 **DOB: 01/14/2019**

17 **Callie Mae Jones**

18 **DOB: 03/27/2019**

19 **Adonis Anthony Hosten**

20 **DOB: 01/31/2019**

21 **MOTION to approve these new enrollees made by 2nd Council**
22 **Daugherty with second by Treasurer Barnes.**

23 **Motion carried: 5 approved, 0 opposed**

24
25 **MINUTES**

26 **MOTION to approve minutes of Oct. 23, 2019 as written made**
27 **by 2nd Council Daugherty with second by Treasurer Barnes.**

28 **Motion carried: 5 approved, 0 opposed**

29
30 **MOTION to take Agenda out of order by 2nd Council Daugherty**
31 **with a second by 1st Council Gardner.**

32 **Motion carried: 5 approved, 0 opposed**

33
34 **MOTION to go into closed session at 5:38 p.m. for a telephone**
35 **conference call by 2nd Council Daugherty with second by**
36 **Treasurer Barnes.**

37 **Motion carried: 5 approved, 0 opposed**

38
39 **MOTION to return to open session made at 6:56 p.m. by 1st**
40 **Council Gardner with second by Treasurer Barnes.**

41 **Motion carried: 5 approved, 0 opposed**

42
43

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

44 **REPORTS**

45 **Chief Wallace**

46

47 **Three Donation Requests were presented by Chief Wallace. 1)**
48 **Midwest Classic Bowl, Visit Miami by City of Miami requesting**
49 **donation or sponsorship of Midwest Classic Bowl. 2) Request**
50 **from Bobbie Wolf, Heavy Metal Training Institute for donation**
51 **for scholarships for students. These two donation requests**
52 **were denied. 3)Request from Bluejacket Public School Science**
53 **Dept. seeking assistance for funds for 32 students, ages 8-12**
54 **to attend Expedition Yellowstone. 17 of these students are**
55 **tribal children with two of them being Eastern Shawnee. The**
56 **funds will go to help with the student's tuition, room cost, fuel**
57 **and food. Total cost of trip is \$4728.60. Each student is**
58 **required to pay \$135.00 fee and provide their own gear.**
59 **Bluejacket School is the first school in the four-state area to be**
60 **chosen to participate in Expedition Yellowstone.**

61 **MOTION to approve \$1,000.00 donation to Bluejacket Public**
62 **School to assist with the cost of Expedition Yellowstone made**
63 **by Secretary Littlefield with a second by 1st Council Gardner.**

64 **Motion carried: 5 approved, 0 oppose**

65 **A request from 2nd Council Daugherty to Chief Wallace asking if**
66 **the Tribe might have backpacks and supplies that could be**
67 **donated to children for this trip. Chief Wallace agreed to check**
68 **with CCDF program director to see if there is anything**
69 **available.**

70 **BANK REPORT – Total Assets up from one month ago**
71 **\$232,883,304, Loan to Deposit Ratio is 98.81%, Total Deposits**
72 **197,745,863, After Tax Profit \$227,331, Leverage Capital**
73 **8.79%, Eastern Shawnee Monthly Value Increase 1.12% or**
74 **\$114,672, Eastern Shawnee Value \$10,373,833 and Past Dues**
75 **are 1.16 which is an excellent figure.**

76 **BANK APPOINTMENT – Deron Burr of Peoples Bank has been**
77 **appointed to be a member of the first ever Minority Bank Board**
78 **of Directors of the FDIC. He was recommended to the FDIC by**
79 **the President of the Federal Reserve in Kansas City.**

80 **DIRECTOR REPORTS AND TRAVEL REPORTS provided to the**
81 **Business Committee.**

82 **TRUNK OR TREAT was a huge success. Candy was provided to**
83 **1,000 – 1,200 kids. Thanks to all who volunteered.**

84 **GRANT PROPOSAL- Aaron Epperson presented information on**
85 **INSPIRE! Grants for Small Museums. Following presentation**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

86 questions were answered as presented by the Business
87 Committee.
88 HUD and FHLB GRANT CLARIFICATIONS – Chief Wallace
89 presented the results of the HUD investigation due to the
90 complaint of a tribal member over age and income
91 qualifications for tribal housing. Chief Wallace provided copies
92 of all correspondence and the results of the finding to the
93 Business Committee. Guidelines and eligibility requirements
94 for each type of housing was presented and discussed.
95 STATUS OF GAMING COMPACTS – A copy of correspondence
96 from Attorney General Mike Hunter, a news release of Governor
97 Stitt’s comments and a statement from Chairman Matthew
98 Morgan were provided to the Business Committee by Chief
99 Wallace. The Governor believes that the Compacts need to be
100 renegotiated and Tribes continue to believe the Compact should
101 automatically renew. No progress has been made.
102 RENTAL TRAILERS UPDATE – Progress is being made. First
103 trailer has been treated for mold and new sheet rock has been
104 installed. Painting and necessary repairs are being made. The
105 ducts will be cleaned 11/21 and all is to be completed 11/22 so
106 that tenant can move back in.
107 CHRISTMAS BONUS APPROVAL – Request for approval of
108 Christmas Bonus and structure submitted by Chief Wallace.
109 MOTION TO APPROVE Christmas Bonus Schedule made by 2nd
110 Council Daugherty with second by 1st Council Gardner.
111 Motion carried: 5 approved, 0 opposed
112 HOLIDAY SCHEDULES – Thursday, Nov. 28th and Friday, Nov.
113 29th, 2019.
114 BC MEETING DATES IN NOV/DEC – to be discussed.
115 CHILDREN’S CHRISTMAS PARTY AND GIFT CARDS – Children’s
116 Christmas Party for all Eastern Shawnee Children and
117 Employees Children will be held on Sat., Dec. 7th at 11:00 a.m.
118 in the Annex. The theme will be “Frozen”. All children ages 12
119 and Under will receive a \$25.00 gift card. Work will begin the
120 following Monday on the list of all tribal children that will be
121 mailed a card.
122 HOLIDAY BASKETS – Fifty baskets will be prepared and
123 delivered.
124 OKLAHOMA INDUSTRIAL ENERGY CONSUMERS – Request to
125 extend our association with OIEC for one more year made by
126 Chief Wallace. Cost is \$5,625.00 for the year.

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

127 **MOTION TO APPROVE the extension of Eastern Shawnee Tribe**
128 **of Oklahoma's association with OIEC for one more year made**
129 **by Treasurer Barnes with a second by 3rd Council Stovall.**
130 **Motion carried: 5 approved, 0 opposed**
131

132 **Chief Wallace presented a request from Monica Bates, Director**
133 **of Social Services for additional funds for completion of the**
134 **2018 benefit reimbursements as there is about \$50,000.00 left**
135 **in the budget. Requesting \$50,000.00 additional to be**
136 **provisional to her budget to finish out the year with everything**
137 **paid.**

138 **MOTION to provide \$50,000.00 additional to be provisional to**
139 **budget to complete the year 2018 reimbursements made by 3rd**
140 **Council Stovall with second by 1st Council Gardner.**
141 **Motion carried: 5 approved, 0 opposed**
142

143 **GAMING COMMISSION – Jalene Wells**
144 **Employees – September 2019 – 54 Total Employees – 16 GC**
145 **Dept., 33 Surveillance Dept., and 5 Surveillance Technical Dept.**
146 **14 Tribal Members, 1 Tribal spouse, 5 Native American, 37.04%**
147 **Native, 27.78% ESTOO Members**

148 **Licensing for September 2019 – Casino Employees – processed**
149 **57 requests, Conditional Employee Licenses Monitored – 9,**
150 **Gaming Companies – Processed 0, Gaming Vendor Employees,**
151 **23, Non-Gaming Companies – processed 18, Non-Gaming**
152 **Vendor Employees – Processed 39, Gaming Vendor Fees**
153 **Collected - \$5,750, Non-Gaming Vendor Fees Collected -**
154 **\$3,075, Employee Licensing Fees Collected - \$8,550, Total Fees**
155 **Collected - \$17,375**

156 **EGM – September 2019 – 0 New machine installs, 0 Machines**
157 **Removed, 25 Machine Software/Theme Conversions, 584**
158 **Software Upgrades (Nexgen and MEI Upgrades) 5 Software**
159 **Replacements, 0 Gaming Machine relocations, 3 Server**
160 **Installs/Upgrades, 74 Single pieces of software tested,**
161 **Machine Fees Billed - \$1,725 (YTD \$97,200), Machine Fees**
162 **Collected - \$1,725 (YTD \$97,200)**

163 **Audit Observations and Reports – September 2019 – Cage –**
164 **129, EGM – 0, Jackpot – 100, Players Club – 105, Table**
165 **Inventory – 27, Card Exchange – 3, Table Fill – 29, Table Credit**
166 **– 0, Title 31 Inquiries – 6**

167 **External Auditors on site for MICS and BSA compliance**
168 **observation. BSA findings were very positive.**

169 **Internal Auditors escorted external auditors when on site**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

170

171 **Surveillance for September 2019**

172 **Policy Violations reported on Pryme: ISC 416/OP 47/BTCA 83**
173 **(difference from last month ISC +27 BTCA -2 Outpost +13)**

174 **Incident Reports written: ISC 103/OP 19/ BTCA 20**

175 **Medical Reports Written: ISC 34/OP 5/ BTCA 14**

176 **CD Request for Tribal PD: 13 (ISC 8/ OP 4/ BTCA 0**

177 **Audits Completed: ISC 18/OP/2/BTCA 6**

178 **No trainings or travel in month of September.**

179 **October 2019 Report**

180 **Employees: 55 Total Employees – 16 GC Department, 35**

181 **Surveillance Department and 4 Surveillance Technical**

182 **Department. 14 Tribal Members, 1 Tribal Spouse, 5 Native**

183 **American, 36.37% Native, 25.67% ESTOO Members**

184 **Licensing for October 2019 – Casino Employee – Processed 52**
185 **requests, Conditional Employee Licenses Monitored -9, Gaming**

186 **Companies – Processed 7, Gaming Vendor Employees – 36,**

187 **Non-Gaming Companies-processed 12, Non-Gaming Vendor**

188 **Employees -Processed 37, Gaming Vendor Fees Collected -**

189 **\$14,500, Non-Gaming Vendor Fees Collected - \$4,425,**

190 **Employee Licensing Fees Collected - \$8,750, Total Fees**

191 **Collected - \$22,675**

192 **EGM-October 2019 – 21 New machine installs, 46 Machines**

193 **removed, 25 Machine Software/Theme Conversions, 836**

194 **Software Upgrades (Nexgen and MEI Upgrades), 2 Software**

195 **Replacements, 47 Gaming Machine relocations, 1**

196 **Server/Upgrades, 108 Single pieces of software tested,**

197 **Machine Fees Billed - \$725(YTD \$725) Machine Fees Collected -**

198 **\$575(YTD \$575)**

199 **Audit Observations and Reports – Oct. 2019**

200 **Cage – 159, EGM-134, Jackpot-133, Players Club-117, Table**

201 **Inventory-30, Card Exchange-0, Table Fill-36, Table Credit-7,**

202 **Title 31 Inquiries – 12.**

203 **Internal Audit for MICS/TICS and Title 31 completed for all**

204 **locations.**

205 **Surveillance for October 2019 – Policy Violations reported on**

206 **Pryme: ISC 402/OP 56/BTCA 131 (difference from last month**

207 **ISC-14, BTCA-2, Outpost+48/), Incident Reports written: ISC**

208 **88/OP 13/BTCA 17/, Medical Reports Written: ISC 41/OP**

209 **5/BTCA 9, CD Request for Tribal PD: 6 ISC/OP 0/BTCA 0,**

210 **Audits Completed: ISC 21/OP 6/ BTCA 4**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

211 **Removed wall and combined Supervisor and Leads office space.**
212 **Painted halls and break rooms. Switched out carpet with**
213 **Casino Maintenance to use in new high limit area.**
214 **Training: OTGRA Oct. 29-30 – Jalene Wells and Nelson**
215 **Handcock attended. No charge for attendance or travel.**
216 **Attendance fees were paid by OTGRA. Jalene was a Session**
217 **Presenter and Nelson received the Jess Green Scholarship.**
218 **Ashley Burnside is the New Vice Chair for OTGRA.**
219 **Congratulations to Ashley.**

220

221 **RESOLUTIONS**

222 Resolution Number 111319R-01: Approving the Loan Agreement
223 between the Eastern Shawnee Tribe of Oklahoma and People’s Bank of
224 Seneca.

225 THEREFORE, BE IT RESOLVED that the Business Committee of the
226 Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the
227 Loan Agreement between the Eastern Shawnee Tribe of Oklahoma and
228 People’s Bank of Seneca for the purpose of refinancing the Indigo Sky
229 Casino Phase 2 Expansion.

230 MOTION made by Treasurer Barnes with a second by 2nd Council
231 Daugherty.

232 Motion carried: 5 approved, 0 opposed

233 Resolution Number 111319R-02: Approving FY2019 Budget
234 Amendment for the Ceremonial, Cultural Preservation, and Pow Wow
235 Budgets.

236 THEREFORE, BE IT RESOLVED THAT THE Business Committee of the
237 Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the
238 FY2019 Budget Modification #9 for the Ceremonial, Cultural
239 Preservation, and Pow Wow Department. The modification shifts
240 surplus Cultural Preservation Funds to the Ceremonial and Pow Wow
241 Budgets resulting in a net effect of zero in the overall Tribal
242 Administration FY2019 Budget.

243 MOTION made by 2nd Council Daugherty with a second by 1st Council
244 Gardner.

245 Motion carried: 5 approved, 0 opposed

246 Resolution Number 111319R-03: Approving Resolution to close N2N
247 University LLC account with the People’s Bank of Seneca.

248 THEREFORE, BE IT RESOLVED that the Business Committee of the
249 Eastern Shawnee Tribe of Oklahoma does hereby wish to close the
250 N2N University LLC Account (account #11185) with the People’s Bank
251 of Seneca with a current balance of \$20,941.471.

252 BE IT FURTHER RESOLVED, that the Business Committee of the
253 Eastern Shawnee Tribe of Oklahoma does hereby wish to transfer the

ORIGINAL

**EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING**

254 balances of the account to Eastern Shawnee Tribe of Oklahoma
255 'Account #1570. The transfer will be applied to the receivable balance
256 due from N2N.

257 MOTION made by Treasurer Barnes with a second by 2nd Council
258 Daugherty.

259 Motion carried: 5 approved, 0 opposed

260 Resolution Number 111319R-04: Resolution to write off the Eastern
261 Shawnee Tribe receivable from N2N Logistics.

262 THEREFORE, BE IT RESOLVED that the Business Committee of the
263 Eastern Shawnee Tribe of Oklahoma does hereby wish to write off the
264 Eastern Shawnee Tribe receivable from N2N Logistics in the amount of
265 \$44,294.94 with the balance of \$20,941.47 to be paid by the closure
266 of account 11185 at People's Bank. The effective date of the write off
267 is September 30, 2019.

268 Resolution Number 111319-05: Resolution authorizing an application
269 to Contract & Administer the Eastern Shawnee Title VI Part A Grants
270 for Native Americans Title C Native American Caregiver Support
271 Program.

272 THEREFORE, BE IT RESOLVED that the Business Committee of the
273 Eastern Shawnee Tribe of Oklahoma through its duly elected body,
274 after review of the Resolution, does hereby submit this application to
275 contract the Older Americans Act of 1965, as amended, updated to
276 reflect provisions of P.L. 100-175 "The Older Americans Act of 1987"
277 Title VI Part A Grants for Native Americans, and Part C Native
278 American Caregiver Support Program for project period April 1, 2020-
279 March 31, 2023.

280 BE IT FURTHER RESOLVED, that the Business Committee of the
281 Eastern Shawnee Tribe of Oklahoma designates the Chief of the
282 Eastern Shawnee Tribe of Oklahoma to execute, negotiate, modify,
283 amend, and administer the Older Americans Act of 1965, as amended
284 to reflect provisions of P.L. 100-175.

285 The Older Americans Act Amendments of "1987" Title VI Part A Grants
286 for Native Americans, Title VI Part C Native American Caregiver
287 Support Program.

288 MOTION to approve made by Treasurer Barnes with second by 3rd
289 Council Stovall.

290 Motion carried: 5 approved, 0 opposed

291 Resolution Number 111319R-06: Submission Approval of an INSPIRE!
292 Grants for Small Museums to the Institute of Museum and Library
293 Services,

294 NOW THEREFORE BE IT RESOLVED, that the Business Committee of
295 the Eastern Shawnee Tribe of Oklahoma does hereby authorize the
296 Submission of an INSPIRE! Grants for Small Museum and Library

ORIGINAL

**EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING**

297 Services with a project goal to sustain heritage, culture, and
298 knowledge by creating four interactive exhibits and activities for youth
299 designed to enhance knowledge of Woodland Indian Tribes.

300 BE IT FURTHER RESOLVED, that the Business Committee of the
301 Eastern Shawnee Tribe of Oklahoma authorizes Chief Glenna Wallace
302 to execute all documents relevant to the submission.

303 MOTION to approve by 3rd Council Stovall with a second by Treasurer
304 Barnes.

305 Motion carried: 5 approved, 0 opposed

306 Resolution Number 111310R-07: Approving the Eastern Shawnee
307 Tribe of Oklahoma FY2019 Audit Proposal by REDW, LLC for the Tribe's
308 Governmental Services.

309 THEREFORE, BE IT RESOLVED that the Business Committee of the
310 Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the
311 Eastern Shawnee Tribe of Oklahoma FY2019 Audit Proposal by REDW
312 LLC for the Tribe's Governmental Services.

313 MOTION to approve by Treasurer Barnes with a second by 3rd Council
314 Stovall

315 Motion carried: 5 approved, 0 opposed

316

317 **REQUISITIONS**

318 **Requisition EN-62613 submitted by Brown and Brown of**
319 **Oklahoma for November installment of Workers Compensation**
320 **in the amount of \$41,067.00.**

321 **MOTION to approve EN-62613 made by 3rd Council Stovall with**
322 **a second by Treasurer Barnes.**

323 **Motion carried: 5 approved, 0 carried**

324

325 **OLD BUSINESS**

326 **November 2019 Meeting Date:**

327 **MOTION to confirm Business Committee meeting date set for**
328 **November 20th, 2019 at 5:30 p.m. made by 2nd Council**
329 **Daugherty with second from Treasurer Barnes.**

330 **Motion carried: 5 approved, 0 opposed**

331 **Motion to confirm Business Committee meeting dates set for**
332 **December 3rd, 11th and 18th at 5:30 p.m. made by 2nd Council**
333 **Daugherty and a second by 3rd Council Stovall.**

334 **Motion carried: 5 approved, 0 opposed**

335 **Aaron Epperson – grant submission approval presented during**
336 **Chief Wallace's report.**

337 **Bud Nelson voicing concerns about Business Committee**

338 **stipend, Oct. 9th Business Meeting and the location of the**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

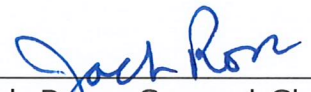
339 **Business Committee meetings. Discussion followed between**
340 **Mr. Nelson, the floor and Business Committee.**
341 **Sherry Hamby unable to be present.**
342 **MOTION to go into closed session at 9:08 p.m. following a five-**
343 **minute break made by 3rd Council Stovall with a 2nd by**
344 **Treasurer Barnes.**
345 **Motion carried: 5 approved, 0 opposed**
346 Treasurer Barnes was excused from meeting at this time.

347
348 **CLOSED SESSION**

349
350 **OPEN SESSION**
351 **Motion to go into Open Session at 11:57 p.m. made by 2nd**
352 **Council Daugherty with a second by 1st Council Gardner.**
353 **Motion approved: 3 approved, 0 opposed**

354
355 **ADJOURN**
356 MOTION to adjourn at 11:58 p.m. by 2nd Council Daugherty with a
357 second by 1st Council Gardner.
358 Motion carried: 3 approved, 0 opposed

359
360 
361 _____
362 Debbie Littlefield, Secretary



Jack Ross, Second Chief

363
364 11-20-19
365 _____
366 Date

11-20-19

Date

366
367
368