

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

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DATE: September 12, 2018
TIME: 5:30 p.m.
LOCATION: BlueJacket Building
INVOCATION: Chief Glenna Wallace

CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM

The Business Committee Meeting was called to order at 5:30 p.m. with the following answering roll call: 1st Council Kropp, 3rd Council Stovall, Treasurer Barnes, and Secretary Brown. A quorum was declared. 2nd Chief Ross and Chief Wallace were also in attendance.

2nd Council Daugherty arrives at 5:33 p.m.

NEW ENROLLEES

Those presented for enrollment were: Arlo Pike Floyd (DOB: 07/07/17), Maelee June Keylon (DOB: 06/15/18), Ayla Rain Spencer Williamson-Black (DOB: 10/05/17), Kellen Abraham Profitt (DOB: 06/24/18), Sophia Grace Ray (DOB: 05/23/18), Daxton Jo Pogue (DOB: 10/03/16), Miclo Ryan Smith (DOB: 02/06/17), and Penelope Marie Weinberg (DOB: 06/08/18). The **MOTION** to accept these applicants was made by Treasurer Barnes and 3rd Council Stovall seconded. Motion carried: 5 approve, 0 opposed.

MINUTES

The **MOTION** to approve the August 22, 2018 Minutes as written was made by Treasurer Barnes and seconded by 3rd Council Stovall. Motion carried: 5 approve, 0 opposed.

The **MOTION** to approve the September 5, 2018 Special Meeting Minutes as written was made by Treasurer Barnes and 2nd Council Daugherty seconds. Motion carried: 5 approve, 0 opposed.

REPORTS

CHIEF GLENNA WALLACE:

Thank you note: The family of Colleen Carpenter wrote expressing their appreciation for all the contributions received during the death of their mother, Colleen.

Donation Request: A request for a monetary contribution was received from the Shawnee Tribe for a museum exhibit. Discussion held and Chief will make a \$250 contribution from her budget.

Bank Report: The August 2018 bank figures are: Total Assets - \$192,844,729; Net Loans - \$150,354,304; Loan to Deposit Ratio -

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45 89.69%; Total Deposits - \$167,637,349; Eastern Shawnee Deposits -
46 \$65,916,993; Accounts - 3,646; Pre Tax Profit - \$387,904; After Tax
47 Profit - \$262,904; Return on Equity - 14.91 %; Return on Assets -
48 1.33 %; Total Capital - \$17,199,269; Leverage Capital - 8.92 %;
49 Book Value Per Share - \$1,246.28; Eastern Shawnee Shares - 7,013;
50 Cost of 7,013 Shares - \$1,533,322; Cost Per Share - \$219; Eastern
51 Shawnee Value - \$8,740,185; Monthly Value Increase (\$)144,025;
52 Month Value Increase (%) -1.68%; Net Interest Spread - 4.79%.

53

HUD Report: We have received the Substantial Completion Report

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for the Law Enforcement Training Center and Shooting Complex.

55

Powwow: The powwow will be held this weekend. The festivities will
56 start Thursday evening with Shawnee Night. This will be held at the
57 Outdoor Classroom and the meal begins at 5:30 p.m., followed by a
58 stomp dance.

59

Historical Travel Center Resolution: This resolution should help
60 resolve some questions regarding the Travel Center. "Resolution
61 #111398-R-01 - A Commitment to build a Truck Stop Plaza on Tribal
62 Land West of Seneca. NOW THEREFORE BE IT RESOLVED, that the
63 Eastern Shawnee Business Committee does hereby commit to build
64 this Truck Stop, Convenient Store, & Gaming Enterprise, and that a
65 \$235,000 initial draw down, from the tribe's cash account at Edward
66 Jones, be set aside. And that the Business Manager be empowered to
67 hire an Architectural firm to facilitate a land feasibility study and draft
68 full architectural plans."

69

Election Board Dates: A memo from the Election Board Secretary,
70 Margaret Devine, was read regarding Election Board Required
71 Procedures after an election and stating when a candidate is officially
72 elected and the date of the swearing in.

73

10C Conference Room: This project is finally complete. If you get a
74 chance stop by and see the beautiful cedar conference table and
75 credenza.

76

Bearskin Open House: The Bearskin Open House celebrating their
77 20th anniversary will be held tomorrow, September 13th, at 4:00 p.m.
78 in the facility at Wyandotte.

79

Water Festival: The EPA Department sponsored this year's Water
80 Festival. Due to weather the festivities had to be moved to the
81 Wellness Center.

82

Duplexes: As reported last month the loan had been approved and
83 monies received. Work started on this project today.

84

Road Update: Work was supposed to have started on this project
85 today, but so far there has been no activity seen.

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ESTE Board: All four (4) board members have submitted their resignations.

Grants: Opioid Grant received \$33,000 and various camps will be offered through this: IMLS-Digital Storytelling Project received \$73,823 and is a 2-year grant. IMLS-SEE Grant will receive \$119,995. MSPI Grant will receive \$100,000 and James Sullivan is the Director. The SAMSA Grant is a 5-year grant and will receive \$708,679. This will emphasize culture and we will be reinstating the monthly gatherings.

RESOLUTIONS

Resolution #091218R-01: To approve the Eastern Shawnee Tribe of Oklahoma Education Guidelines and Application Forms. The motion was made by 3rd Council Stovall and seconded by Treasurer Barnes. Motion carried: 5 approve, 0 opposed.

Resolution #091218R-02: To approve the FY2019 Health and Social Services Guidelines/Benefits Manual. The motion was made by 3rd Council Stovall and seconded by Secretary Brown. Motion carried: 5 approve, 0 opposed.

Resolution #091218R-03: Establishing the Eastern Shawnee Tribe of Oklahoma Tribal Administration Maintenance Fund for major building and infrastructure repairs. BE IT FURTHER RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to establish the Eastern Shawnee Tribe of Oklahoma Tribal Administration Building Maintenance Fund for major building and infrastructure repairs. The fund will eventually maintain a balance of \$500,000. Initial funding in the amount of \$200,000 will come from current fiscal year reserves. Additional funding will be determined at the close of each fiscal year by excess maintenance department budget balance. Treasurer Barnes made the motion and 3rd Council Stovall seconded. Motion carried: 5 approve, 0 opposed.

Resolution #091218R-04: Approving the Eastern Shawnee Tribe of Oklahoma FY2018 Audit Proposal by REDW, LLC for the Tribe's Governmental Services. The motion was made by Secretary Brown and seconded by Treasurer Barnes. Motion carried: 5 approve, 0 opposed.

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Resolution #091218R-05: Approving a FY2018 Budget Amendment for the Tribal Match, Capital Outlay, and Operation Start-up Budgets. THEREFORE, BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the "attached" FY2018 Budget Modification #6 which transfers \$61,740 to Dept. 105 Tribal Match for final funding of the Fy18 HUD Grant and \$200,000 to Dept 191 Start-up Operations for startup of the Range and Training Center. These funds will be transferred as follows: \$230,000 from Dept 140 Capital Outlay Projects and from General Fund. The total dollar amount of adjustment requested is to coincide with Resolution 042518R-02. The motion was made by 3rd Council Stovall and Treasurer Barnes seconded. Motion carried: 5 approve, 0 opposed.

Resolution #091218R-06: To approve the Eastern Shawnee Tribe of Oklahoma Tribal Administration Accounting Policy. Secretary Brown made the motion and it was seconded by 3rd Council Stovall. Motion carried: 5 approve, 0 opposed.

REQUISITIONS

MOTION: To approve payment of EN-51974, to UMR, Inc., in the amount of \$92,790.60, for the September 2018 health care benefits. The motion was made by Treasurer Barnes and seconded by 2nd Council Daugherty. Motion carried: 5 approve, 0 opposed.

MOTION: To approve payment of EN-52139, to Brown and Brown of Oklahoma, in the amount of \$36,763.00, for the September Worker's Compensation premium. This was made by 3rd Council Stovall and seconded by 2nd Council Daugherty. Motion carried: 5 approve, 0 opposed.

MOTION: To approve payment of EN-52196, to Brown and Brown of Oklahoma, in the amount of \$70,984.00, for General Liability Insurance Installment payment. The motion was made by 2nd Council Daugherty and seconded by 3rd Council Stovall. Motion carried: 5 approve, 0 opposed.

MOTION: To approve payment of EN-52266, payable to Encompass Development, Design & Construction LLC, in the amount of \$5117,916.15, for Pay Application No. 3 on work completed for the HUD ICDBG project. Treasurer Barnes made the motion and Secretary Brown seconded. Motion carried: 5 approve, 0 opposed.

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CLOSED SESSION

The motion to go into Closed Session at 5:58 p.m. was made by 2nd Council Daugherty and 3rd Council Stovall seconded. Motion carried: 5 approve, 0 opposed.

OPEN SESSION

The motion to return to Open Session at 7:16 p.m. was made by Secretary Brown and seconded by Treasurer Barnes. Motion carried: 5 approve, 0 opposed.

MOTION

The motion to direct Chad Kelly to inform tribal members that future requests for tribal procedures should be made through the Business Committee in writing was made by 2nd Council Daugherty. Treasurer Barnes seconded and the motion carried: 5 approve, 0 opposed.

MOTION

The motion to authorize Chad Kelly and Audrey Dixon to propose counter offer as discussed was made by 3rd Council Stovall and seconded by 2nd Council Daugherty. Motion carried: 5 approve, 0 opposed.

ADJOURN

There being no further business, the motion to adjourn at 7:20 p.m. was made by Treasurer Barnes and 2nd Council Daugherty seconds. Motion carried: 5 approve, 0 opposed.

Judith H. Brown
Judith H. Brown, Secretary

Jack Ross
Jack Ross, Second Chief

Sept. 26, 2018
Date

9-26-18
Date