

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1 DATE: Wednesday, March 8th, 2023

2 TIME: 5:30 p.m.

3 LOCATION: Indigo Sky Casino – Mahogany Meeting Room

4 INVOCATION: Chief Wallace

5 CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM

6 The Business Committee Meeting was called to order at 5:34 p.m. by 2nd Chief Samples
7 with the following answering roll call: 1st Council Kissee, 3rd Council Kraus, Treasurer
8 Barrett and Secretary Littlefield. Chief Wallace was present. A quorum was declared by
9 2nd Chief Samples.

10

11 NEW ENROLLEES

12 Rowan Aggie Stewart DOB: 07/13/2022

13 Ava Kay Hetiback..... DOB: 11/17/2021

14 Drake Arrow Scott..... DOB: 01/19/2023

15 MOTION: To Approve the New Enrollees presented. The motion was made by
16 Treasurer Barrett with second by 3rd Council Kraus.

17 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
18 0 abstained, 1 absent (Daugherty).

19

20 MINUTES:

21 MOTION: To Add the February 16th, 2023, Minutes to the March 8th, 2023,
22 agenda. The motion was made by Treasurer Barrett with second by 1st Council
23 Kissee.

24 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
25 0 abstained, 1 absent (Daugherty).

26

27 MOTION: To Approve the February 16th, 2023, minutes. The motion was made by
28 1st Council Kissee with second by Treasurer Barrett.

29 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
30 0 abstained, 1 absent (Daugherty).

31

32 MOTION: To Approve the March 1st, 2023, minutes. The motion was made by
33 Treasurer Barrett with second by 1st Council Kissee.

34 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
35 0 abstained, 1 absent (Daugherty).

36

37 REPORTS

38 Chief's Report – Chief Glenna Wallace

39 THANK YOU – Thank you note from Crowder College Foundation Board for
40 \$250.00 Donation.

41 DONATION REQUESTS: A donation request from Byron Long, an employee of
42 the Stables Casino for the Modoc Tribe for a golf tournament to be held at Shangri
43 La Resort.

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ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

45 **MOTION:** To make a \$1,000.00 Donation for the Golf Tournament. The motion
46 was made by 1st Council Kissee with second by 3rd Council Kraus.

47 **Motion carried:** 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
48 0 abstained, 1 absent (Daugherty).

49 **DIRECTOR REPORTS** – provided to Business Committee members.

50 **HIP REPORT** – Housing Improvement Program for homeowners that are tribal
51 members which provides up to \$10,000 for repair to homes. Amber Mittag,
52 Education/Specialized Services Director oversees this program. There are currently
53 10 applications available this year. You can only apply for this program once every
54 ten years. This program is not for cosmetic repairs.

55 **SEWER EXPANSION REPORT** – The current wastewater plant built 15 years ago
56 at 10C is over capacity and will not be able to service the 12 new homes being built
57 and the future government building. A firm from Arkansas did a capacity study
58 and after finding the system already over capacity submitted a proposal and price
59 for \$3.1 million. This project is eligible for use of ARPA Funds.

60 **MOTION:** To Amend the ARPA spending plan to reallocate the Elbert Property
61 Infrastructure to the wastewater treatment plant. The motion was made by
62 Treasurer Barrett with second by 1st Council Kissee.

63 **Motion carried:** 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
64 0 abstained, 1 absent (Daugherty).

65 **ELECTION BOARD NOMINATION** – Chief Wallace wishes to nominate Nelson
66 Hancock to the Election Board with his term expiring May 1, 2025.

67 **MOTION:** To Approve the Appointment of Nelson Hancock to the Election Board
68 with his term expiring May 1, 2025. The motion was made by Treasurer Barrett
69 with the second by 1st Council Kissee.

70 **Motion carried:** 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
71 0 abstained, 1 absent (Daugherty).

72 **GRANT WRITER** – Brian Peery of Pittsburg, Kansas has accepted the position of
73 Grant Writer for our tribe. He formerly wrote grants for Pittsburg State
74 University.

75 **FLOODING RENOVATION** – The ECLC staff and children have been able to
76 return to the ECLC Building following renovations. Chief Wallace and Shelly
77 Rogers, Administrative Assistant anticipate being able to return to their offices at
78 the Bluejacket Building next week. Flooring is installed, painting completed, and
79 furniture is coming in.

80 **SPECIALIZED PROGRAMS** – Most of these programs are ARPA funded and will
81 not be available forever. 1) Rental Assistance is available if you don't own the home
82 and are behind in your rent. Contact Shawnae Enyart. 2) Homeowner Assistance is
83 available if you are delinquent in your payments. This can be funded 3 months at a
84 time with a \$3,000.00 limit. 3) Utility Bill Assistance – if you have depleted your
85 Social Services funds. 4) Medical Assistance – if you have used all your medical
86 assistance. 5) Internet Program helps with those enrolled up through High School
87 and now through college if you are enrolled in online classes. Submit receipts.

88 **BANK REPORT** – Chief Wallace read report provided by Deron Burr,
89 President/CEO of People's Bank of Seneca.

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

90 **MONICA BETTIS RETIREMENT** – Monica will be retiring at the end of April.
91 Applications will be accepted for her position.

92 **CURRENT MCGIRT STATUS OTTAWA COUNTY** – Chief Wallace is on the
93 committee that has met numerous times. She reports the Attorney General has
94 reversed his opinion and has sent a letter to Doug Pewitt, District Attorney for
95 Ottawa and Delaware Counties. Previously he had stated that he would accept that
96 all the tribes had sovereignty, that our reservations had never been disestablished.
97 He has now changed his mind and written a letter to all of the tribes to Doug Pewitt
98 saying that every case that comes before him that has anything to do with being on
99 Indian land or so forth is to be considered as non-native, non-reservation land. So,
100 there are five tribes that have formed a consortium and they wanted to write a letter
101 and in fact file lawsuit against this immediately. The Miami tribe has chosen to go
102 ahead and act by themselves. Chief Wallace read the letter that the Miami tribe has
103 written.

104 **MOTION:** To join the Miami Tribe and Consortium. The motion was made by
105 Treasurer Barrett with second by 3rd Council Kraus.

106 **Motion carried:** 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
107 0 abstained, 1 absent (Daugherty).

108 **MURAL** – Three individuals from Newton County visited Chief Wallace explaining
109 that they are placing Murals throughout Newton County. They have placed 44 so
110 far but have not placed one in Seneca. They stated they would like to do a mural for
111 the Eastern Shawnee Tribe if we would like to do one just ourselves. This would be
112 a cost of \$6,000-\$7,000. If there is any interest Chief Wallace would ask the artist to
113 bring some sketches to consider.

114 **MODOC DISCUSSIONS** – The Modoc tribe has reached out to us for discussions.
115 They have purchased some houses along what used to be called the Gilman Dairy
116 Road or the Able Farm Dairy Road. One of the houses is a unique building that is
117 built like a lodge. They wanted to discuss with our shooting range if we would be
118 interested in renting that whenever we have events at our shooting range.
119 Discussion was had on how one tribe could help another. The Modoc's do not have
120 a police force and we discussed that our Police Force could patrol this since we go by
121 there anyway.

122 **CRITICAL INCIDENT TRAINING SUCH AS ACTIVE SHOOTER** – Trainings to
123 be held March 13th, 2023. There will be two sessions. 9 am-11 am to be held at the
124 Annex and 1 pm thru 3 pm also to be held at the Annex.

125

126 **2nd Chief Samples** recognized International Women's Day as a global day
127 celebrating the social, economic, cultural and political achievements of women. He
128 recognized Chief Wallace as the first woman elected to Chief of this tribe.

129

130 **RESOLUTIONS**

131 **MOTION:** To Add four resolutions to the agenda. The motion was made by
132 Treasurer Barrett with second by 1st Council Kissee.

133 **Motion carried:** 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
134 0 abstained, 1 absent (Daugherty).

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

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RESOLUTION NUMBER 030823-R-01 Resolution to approve an Annual Mobile App Service Agreement between the Eastern Shawnee Tribe of Oklahoma and BFAC.COM

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Annual Mobile App Service Agreement between the Eastern Shawnee Tribe of Oklahoma and BFAC.COM.

MOTION: To Approve Resolution Number 030823-R-01. The motion was made by Treasurer Barrett with second by 1st Council Kissee.

Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Daugherty).

RESOLUTION NUMBER 030823-R-02 Authorizing the Eastern Shawnee Haven Program to submit a Family Violence Prevention Program Tribal Formulated Grant available through the Department of Health and Human Services

THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to authorize the Eastern Shawnee HAVEN Advocacy Program to submit a funding from the U.S. Department of Health and Human Services for total federal funds of at least \$3,500 (award is formulated based on population size – grant outlines needs of the program but award amount will be determined by funds available), final to be determined after all tribes apply and funds are dispersed for the formulated grant. Funds will be used for the implementation of a project that will help in supporting the establishment, maintenance, and expansion of programs and projects to prevent incidents of family violence and to provide immediate shelter needs and related assistance for victims of family violence and their dependents. No matching funds are required.

MOTION: To Approve Resolution Number 030823 -R-02. The motion was made by 1st Council Kissee with second by Treasurer Barrett.

Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Daugherty).

RESOLUTION NUMBER 030823-R-03 Transferring the Eastern Shawnee Travel Center to Woodlands Management LLC

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to transfer the Eastern Shawnee Travel Center and its assets to Woodlands Management LLC.

MOTION: To Approve Resolution Number 030823-R-03. The motion was made by Treasurer Barrett with second by Secretary Littlefield.

Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Daugherty).

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

180 **RESOLUTION Number 030823-R-04 Resolution Reallocating Enterprise Funds**
181 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
182 **Eastern Shawnee Tribe of Oklahoma does hereby wish to reallocate funds approved**
183 **by Resolution 110922-R-05.**

184 **BE IT FURTHER RESOLVED, that the Business Committee of the Eastern**
185 **Shawnee Tribe of Oklahoma does hereby authorize Chief Financial Officer Karen**
186 **Allen to transfer and reallocate the funds transferred by Resolution 110922-R-05 as**
187 **follows:**

188	Eastern Shawnee Companies, LLC	\$1,000,000.00
189	Woodlands Construction Management, LLC	\$100,000.00

190

191 **BE IT FURTHER RESOLVED, that the Business Committee of the Eastern**
192 **Shawnee Tribe of Oklahoma does hereby authorize Chief Financial Officer Karen**
193 **Allen to transfer funds from Woodlands Management, LLC as follows:**

194	Woodlands Development	\$100,000.00
195	Woodlands Entertainment	\$100,000.00
196	Woodlands Hospitality	\$100,000.00
197	Woodlands Management Services	\$100,000.00

198

199 **BE IT FINALLY RESOLVED, that the Business Committee of the Eastern**
200 **Shawnee Tribe of Oklahoma does hereby authorize Chief Financial Officer Karen**
201 **Allen to transfer funds between Woodlands Management, LLC and its subsidiaries**
202 **(Woodlands Development, Woodlands Entertainment, Woodlands Hospitality, and**
203 **Woodlands Management Services) and Eastern Shawnee Companies and its**
204 **subsidiaries (Woodlands Construction Management) as needed for normal business**
205 **operations.**

206 **MOTION: To Approve Resolution Number 030823-R-04. The motion was made by**
207 **Treasurer Barrett with second by 1st Council Kissee.**

208 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,**
209 **0 abstained, 1 absent (Daugherty).**

210

211 **REQUISITIONS**

212 Requisition Number EN-94742 payable to Marion Company LLC for pay application No.
213 12 Housing in the amount of \$36,148.54.

214 **MOTION: To Approve Requisition Number EN-94742. The motion was made by**
215 **Secretary Littlefield with second by 3rd Council Kraus.**

216 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,**
217 **0 abstained, 1 absent (Daugherty).**

218

219 Requisition Number EN-94758 payable to Brown and Brown of Oklahoma for WC
220 Installment No. 5 in the amount of \$27,227.00.

221 **MOTION: To Approve Requisition Number EN-94758. The motion was made by**
222 **Treasurer Barrett with second by 1st Council Kissee.**

223 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,**
224 **0 abstained, 1 absent (Daugherty).**

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

225

226 Requisition Number EN-94759 payable to Brown and Brown of Oklahoma for General
227 Liability, Business, Auto and Crime in the amount of \$92,798.00.

228 MOTION: To Approve Requisition Number EN-94759. The motion was made by 1st
229 Council Kissee with second by Treasurer Barrett.

230 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
231 0 abstained, 1 absent (Daugherty).

232

233 Requisition Number EN-94825 payable to Arctic Information Technology Inc. for
234 Installation and Configuration Completion – Family Wellness in the amount of
235 \$43,872.50.

236 MOTION: To Approve Requisition Number EN-94825. The motion was made by
237 Treasurer Barrett with second by 3rd Council Kraus.

238 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
239 0 abstained, 1 absent (Daugherty).

240

241 Requisition Number EN-94827 payable to Arctic Information Technology Inc. for
242 progress billing for Data Migration in the amount of \$26,220.00.

243 MOTION: To Approve Requisition Number EN-94827. The motion was made by
244 Treasurer Barrett with second by 1st Council Kissee.

245 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
246 0 abstained, 1 absent (Daugherty).

247

248 Purchase Request No. 00060686 from Indigo Sky Casino in the amount of \$75,949.20 for
249 Flex Calling and CC Initial Term 36 months Auto Renewal Term 12 months.

250 MOTION: To Approve Purchase Request No. 00060686. The motion was made by
251 Treasurer Barrett with second by 1st Council Kraus.

252 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
253 0 abstained, 1 absent (Daugherty).

254

255 **NEW BUSINESS**

256 **MOTION: Motion to approve the Grey Snow Engagement letter authorizing the**
257 **Business Committee Chief of Staff to sign up to \$3500 for 8A training. The motion**
258 **was made by Treasurer Barrett with second by 3rd Council Kraus.**

259 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,**
260 **0 abstained, 1 absent (Daugherty).**

261

262 **OLD BUSINESS** – Tribal member Wanda Stovall discussed conflict of interest at the last
263 meeting.

264

265 **MOTION: To go into Closed Session at 7:24 p.m. following a five- minute break. The**
266 **motion was made by Treasurer Barrett with second by 3rd Council Kraus.**

267 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,**
268 **0 abstained, 1 absent (Daugherty).**

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ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

270 **CLOSED SESSION**

271

272 **MOTION:** To return to Open Session at 10:59 p.m. The motion was made by Treasurer
273 Barrett with second by 1st Council Kissee.

274 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
275 0 abstained, 1 absent (Daugherty).

276

277 **OPEN SESSION**

278

279 **MOTION:** To Add Resolutions 030823-R-05, 030823-R-06, 030823-R-07 to the
280 agenda. The motion was made by Treasurer Barrett with second by 1st Council
281 Kissee.

282 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
283 0 abstained, 1 absent (Daugherty).

284

285 **RESOLUTION NUMBER 030823-R-05** Resolution to approve a Financing and
286 Business Consulting Agreement between the Eastern Shawnee Tribe of Oklahoma
287 and FSA Advisory Group, LLC

288 **NOW THEREFORE, BE IT RESOLVED,** the Business Committee of the Eastern
289 Shawnee Tribe of Oklahoma does hereby approve the attached Financing and
290 Business Consulting Agreement between the Eastern Tribe of Oklahoma and FSA
291 Advisory Group, LLC.

292 **MOTION:** To Approve Resolution Number 030823-R-05. The motion was made by
293 Treasurer Barrett with second by 1st Council Kissee.

294 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
295 0 abstained, 1 absent (Daugherty).

296

297 **RESOLUTION NUMBER 030823-R-06** A Resolution to an Engagement Letter with
298 Pipestem Law

299 **NOW THEREFORE BE IT RESOLVED,** that the Business Committee of the
300 Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the attached
301 engagement letter with Pipestem Law and authorizing Chief Glenna J. Wallace to
302 sign the engagement letter.

303 **MOTION:** To Approve Resolution Number 030823-R-06. The motion was made by
304 Treasurer Barrett with second by Secretary Littlefield.

305 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
306 0 opposed, 1 absent (Daugherty).

307

308 **RESOLUTION NUMBER 030823-R-07** A Resolution to an Engagement Letter
309 with GGH

310 **NOW THEREFORE BE IT RESOLVED,** that the Business Committee of the
311 Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the attached
312 engagement letter with GGH and authorizing Treasurer Barrett to sign the
313 engagement letter.

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

314 MOTION: To Approve Resolution Number 030823-R-07. The motion was made by
315 1st Council Kissee with the second made by Treasurer Barrett.

316 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
317 0 abstained, 1 absent (Daugherty).

318

319 MOTION: To Authorize Long House project on Ceremonial Grounds not to exceed
320 \$100,000.00. The motion was made by Treasurer Barrett with second by 1st Council
321 Kissee.

322 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
323 0 abstained, 1 absent (Daugherty).

324

325 MOTION: To Approve Pow Wow expenses not to exceed \$10,000 out of Capital
326 Outlay. The motion was made by Treasurer Barrett with second by 3rd Council
327 Kraus. (Expenses were equipment and maintenance)

328 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
329 0 abstained, 1 absent (Daugherty).

330

331 MOTION: To Approve the NRCS expense not to exceed \$26,000 out of Capital
332 Outlay. (Land improvements for the buffalo herd.) The motion was made by
333 Treasurer Barrett with second by 3rd Council Kraus.

334 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
335 0 abstained, 1 absent (Daugherty).

336

337 MOTION: The motion to adjourn at 11:05 p.m. The motion was made by 1st Council
338 Kissee with second by Treasurer Barrett.

339 Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 0 opposed,
340 0 abstained, 1 absent (Daugherty).

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343

344 ADJOURN

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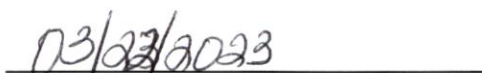
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Debbie Littlefield, Secretary


Date


Chris Samples, Second Chief


Date