

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA  
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE: Wednesday, November 9<sup>th</sup>, 2022**

2 **TIME: 5:30 p.m.**

3 **LOCATION: BlueJacket Building**

4 **INVOCATION: 1<sup>st</sup> Council Clint Kissee**

5

6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 5:34 p.m. with the following  
8 answering roll call: 1<sup>st</sup> Council Kissee, 2<sup>nd</sup> Council Daugherty, Treasurer Barrett and  
9 Secretary Littlefield. 2<sup>nd</sup> Chief Samples was present. Chief Wallace and 3<sup>rd</sup> Council  
10 Kraus were absent. A quorum was declared by 2<sup>nd</sup> Chief Samples.

11

12 **MOTION:** To take the agenda out of order. The motion was made by Treasurer Barrett  
13 with second by 1<sup>st</sup> Council Kissee.

14 **Motion carried:** 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
15 0 abstained, 1 absent (Kraus).

16

17 **HEARTLAND FORWARD:** The ESTO has partnered with Heartland Forward and  
18 Builders and Backers to participate in an entrepreneurial program. Katie Milligan of  
19 Heartland Forward was present to introduce Donna Harris, CEO of Builders and Backers  
20 who presented on the entrepreneurial program and provided information to tribal  
21 members who might be interested in participating. The program is a short program, 90  
22 days and the goal of the program is to help you learn how to make your idea work in the  
23 real world in order to start up a business. Mentors work with you to learn about  
24 financials, how to put pitch decks together, etc. Applications will be available soon for  
25 the second session.

26

27 **MOTION:** To return to the agenda's original order. The motion was made by Treasurer  
28 Barrett with second by 1<sup>st</sup> Council Kissee.

29 **Motion carried:** 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
30 0 abstained, 1 absent (Kraus).

31

32 **NEW ENROLLEES –**

33 **Tiffany Marie Jameson ..... DOB: 03/28/2022**

34 **Mason William Costerisan ..... DOB: 07/23/2019**

35 **Rorey Marcello Atkinson ..... DOB: 08/18/2022**

36

37 **MOTION:** To approve the New Enrollees presented. The motion was made by  
38 Treasurer Barrett with second by 2<sup>nd</sup> Council Daugherty.

39 **Motion carried:** 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
40 0 abstained, 1 absent (Kraus).

41

42 **MINUTES**

43 **MOTION:** To approve the October 26, 2022, Business Committee Meeting minutes  
44 with correction. The motion was made by 1<sup>st</sup> Council Kissee with second by  
45 Treasurer Barrett.

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46 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**  
47 **0 abstained, 1 absent (Kraus).**

48

49 **REPORTS**

50 **Chief's Report – Chief Glenna Wallace**

51 **This report was not presented due to the Chief's absence.**

52

53 **RESOLUTIONS**

54 **RESOLUTION NUMBER 110922-R-01 Eastern Shawnee Tribe of Oklahoma**  
55 **American Rescue Plan Act (ARPA) FY23 Budget.**

56 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**  
57 **Eastern Shawnee Tribe of Oklahoma does hereby approve the FY23 project budget**  
58 **for the US Department of the Treasury Coronavirus State and Local Fiscal**  
59 **Recovery Funds (SLFRF); American Rescue Plan Act (ARPA). (attached)**

60 **MOTION: To Approve Resolution Number 110922-R-01. The motion was made by**  
61 **Secretary Littlefield with second by 1<sup>st</sup> Council Kissee.**

62 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**  
63 **0 abstained, 1 absent (Kraus).**

64

65 **PRINTER CONTRACT – moved to November 30<sup>th</sup>, 2022, agenda.**

66

67 **MOTION: To add six Resolutions to the agenda (110922R-02 thru 110922R-07).**  
68 **The motion was made by Treasurer Barrett with second by Secretary Littlefield.**

69 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**  
70 **0 abstained, 1 absent (Kraus).**

71

72 **RESOLUTION NUMBER 110922-R-02 Resolution to request funding of DOI**  
73 **appropriated FY2023 attorney fees on behalf of the seven tribes party to the**  
74 **Agreement among the Tar Creek Trustee Council Indian Tribes for their FY 2023**  
75 **Legal counsel needs pertaining to the Tar Creek Superfund Site.**

76 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**  
77 **Eastern Shawnee Tribe of Oklahoma does hereby request funding of DOI**  
78 **appropriated FY 2023 attorney fee funds in the amount of \$96,000.00 to be received**  
79 **and administered on behalf of the seven tribes party to the Agreement among the**  
80 **Tar Creek Trustee Council Indian Tribes for their FY 2023 legal counsel needs**  
81 **pertaining to the Tar Creek Superfund Site.**

82 **MOTION: To Approve Resolution Number 110922-R-02. The motion was made by**  
83 **Secretary Littlefield with second by Treasurer Barrett.**

84 **Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,**  
85 **0 abstained, 1 absent (Kraus).**

86

87 **RESOLUTION NUMBER 110922-R-03 Resolution Authorizing an Application for**  
88 **Elder Services Funding from the Administration for Community**  
89 **Living/Administration on Aging Older Americans Act Title VI Nutrition,**  
90 **Supportive Services and Caregiver Grants (Parts A/B and C).**

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91 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the  
92 Eastern Shawnee Tribe of Oklahoma does hereby request funding for the  
93 Administration for Community Living/Administration on Aging Older Americans  
94 Act Title VI grants (Parts A/B and C) for the grant period of April 1, 2023 to March  
95 31, 2026.

96 MOTION: To Approve Resolution Number 110922-R-03. The motion was made by  
97 1<sup>st</sup> Council Kissee with second by 2<sup>nd</sup> Council Daugherty.

98 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
99 0 abstained, 1 absent (Kraus)

100

101 RESOLUTION Number 110922-R-04 A Resolution Joining the United Indian  
102 Nations of Oklahoma.

103 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the  
104 Eastern Shawnee Tribe of Oklahoma does hereby request to join United Indian  
105 Nations of Oklahoma and authorize an expenditure of \$4,000.00 for membership  
106 dues for FY23.

107 BE IT FURTHER RESOLVED, that the Business Committee of the Eastern  
108 Shawnee Tribe of Oklahoma does hereby appoint the following as delegates or  
109 alternate delegates to UINO until the expiration of their terms or until amended by  
110 resolution of the Business Committee:

111

112 Position	Title	Name	Term Expiration
113 Delegate	Chief	Glenna J. Wallace	September 2026
114 Alternate	Second Chief	Chris Samples	September 2025
115 Alternate	Treasurer	Justin Barrett	September 2024
116 Alternate	Secretary	Debbie Littlefield	September 2023
117 Alternate	First Council	Clint Kissee	September 2026
118 Alternate	Second Council	Shawn Daugherty	September 2025
119 Alternate	Third Council	Norma Kraus	September 2024

120

121 MOTION: To Approve Resolution Number 110922-R-04. The motion was made by  
122 Treasurer Barrett with second by 1<sup>st</sup> Council Kissee.

123 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
124 0 abstained, 1 absent (Kraus).

125

126 RESOLUTION Number 110922-R-05 A Resolution Requesting an Additional  
127 Transfer from the Tribe's Gaming Operations.

128 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the  
129 Eastern Shawnee Tribe of Oklahoma does hereby request Indigo Sky Casino, LLC  
130 and Bordertown Outpost Casino, LLC to transfer a combined nine million five  
131 hundred thousand dollars (\$9,500,000.00) to the Eastern Shawnee Tribe of  
132 Oklahoma on or before December 1, 2022.

133 BE IT FURTHER RESOLVED, that the Business Committee of the Eastern  
134 Shawnee Tribe of Oklahoma does hereby authorize Chief Financial Officer Karen  
135 Allen to transfer the funds from the Eastern Shawnee Tribe of Oklahoma to

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136 Woodlands Management, LLC for the acquisition of Belt Built and Severn  
137 Associates pending a due diligence review and the execution of the purchase  
138 agreement by the Woodlands Management, LLC Board of Directors.  
139 BE IT FINALLY RESOLVED, that in the event Belt Built and Severn Associates  
140 are not acquired by Woodlands Management, LLC that the Business Committee of  
141 the Eastern Shawnee Tribe of Oklahoma does hereby authorize Chief Financial  
142 Officer Karen Allen to commit the funds in the following manner.

143 Economic Development \$3,000,000.00  
144 Land \$1,000,000.00  
145 Operating Reserve \$2,500,000.00  
146 Woodlands Management Operations \$3,000,000.00  
147

148 MOTION: To Approve Resolution 110922-R-05. The motion was made by  
149 Treasurer Barrett with second by Secretary Littlefield.  
150 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
151 0 abstained, 1 absent (Kraus).  
152

153 RESOLUTION NUMBER 110922-R-06 A Resolution Committing Tribal Funds.  
154 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the  
155 Eastern Shawnee Tribe of Oklahoma does hereby wish to commit funds from the  
156 Tribe's Available Cash to the following:

157  
158 Economic Development \$500,000.00  
159 Social Services or Education \$500,000.00  
160 Education \$500,000.00  
161 Land \$500,000.00

162 BE IT FURTHER RESOLVED, that the Business Committee of the Eastern  
163 Shawnee Tribe of Oklahoma does hereby authorize Chief Financial Officer Karen  
164 Allen to transfer the funds to the appropriate accounts.

165 MOTION: To Approve Resolution 110922-R-06. The motion was made by 1<sup>st</sup>  
166 Council Kissee with second by 2<sup>nd</sup> Council Daugherty.  
167 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
168 0 abstained, 1 absent (Kraus).  
169

170 RESOLUTION NUMBER 110922-R-07 Approving a Budget Amendment to the  
171 FY2023 Tribal Administration Budget Capital Outlay Vehicles.  
172 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the  
173 Eastern Shawnee Tribe of Oklahoma does hereby approve FY2023 budget  
174 modification No. 1 to increase the Capital Outlay Budget by \$600,000.00 for vehicle  
175 purchases.

176 MOTION: To Approve Resolution Number 110922-R-07. The motion was made by  
177 Treasurer Barrett with second by 2<sup>nd</sup> Council Daugherty.  
178 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
179 0 abstained, 1 absent (Kraus).  
180

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181 REQUISITIONS

182 Requisition number EN-91430 payable to Indigo Sky Casino for Christmas gift cards in  
183 the amount of \$62,349.75.

184 MOTION: To approve Requisition number EN-91430 made by 2<sup>nd</sup> Council Daugherty  
185 with second by 1<sup>st</sup> Council Kissee.

186 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
187 0 abstained, 1 absent (Kraus).

188  
189 Requisition number EN-91478 payable to CDW Government for Zenetec Video and  
190 Access Control in the amount of \$93,214.90.

191 MOTION: To approve Requisition number EN-91478 made by Treasurer Barrett with  
192 second by 2<sup>nd</sup> Council Daugherty.

193 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
194 0 abstained, 1 absent (Kraus).

195  
196 Requisition number EN-91635 payable to Jay Hatfield Chevrolet for 2023 Silverado  
197 Crew Cab in the amount of \$54,318.00.

198 MOTION: To approve Requisition number EN-91635 made by 2<sup>nd</sup> Council Daugherty  
199 with second by 1<sup>st</sup> Council Kissee.

200 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
201 0 abstained, 1 absent (Kraus).

202  
203 Requisition number EN-91793 payable to Landers Chevrolet for 2023 Chevrolet Tahoe  
204 in the amount of \$71,694.00.

205 MOTION: To approve Requisition number EN-91793 made by Treasurer Barrett with  
206 second by 1<sup>st</sup> Council Kissee.

207 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
208 0 abstained, 1 absent (Kraus).

209  
210 Requisition number EN-91821 payable to Covert Ford of Hutto Inc. for 2023 Ford F-150  
211 Truck in the amount of \$52,958.21.

212 MOTION: To approve Requisition number EN-91821 made by Secretary Littlefield with  
213 second by Treasurer Barrett.

214 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
215 0 abstained, 1 absent (Kraus).

216  
217 Requisition number EN-91834 payable to Brown and Brown of Oklahoma for WC  
218 Installment #6 in the amount of \$27,224.00.

219 MOTION: To approve Requisition number EN-91834 made by 2<sup>nd</sup> Council Daugherty  
220 with second by 1<sup>st</sup> Council Kissee.

221 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
222 0 abstained, 1 absent (Kraus).

223

224 NEW BUSINESS

225 Treasurer Report

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226 **Treasurer Barrett presented the following information in his report:**

227 **TINKER FEDERAL CREDIT UNION CLASSES**

228 **Employees only class on Tuesday, November 29<sup>th</sup> at 11 am and 1 pm. at the**  
229 **Education Classroom inside the Wellness Center.**

230 **Housing Authority is also going to start having classes for the residents and**  
231 **applicants.**

232

233 **I am working with TFCU to set up classes next year for tribal members with**  
234 **remote options also.**

235

236 **NCAI REPORT**

237 **The Eastern Oklahoma caucus is requesting us to become members of NCAI**  
238 **along with any federally recognized tribe that is not already a member.**

239 **The caucus wants to address state recognized and other groups that do not have**  
240 **federal recognition at NCAI.**

241 **The caucus wants to stand together and state that all tribes seeking federal**  
242 **recognition should go through the OFA office instead of bypassing and going to**  
243 **Congress.**

244

245 **UNITED INDIAN NATIONS OF OKLAHOMA**

246 **UINO Meeting on Monday November 21 from 11 am to 5 pm. The meeting will**  
247 **be at the Pawnee Round Chief Building.**

248

249 **OTFC GOLF TOURNAMENT CONFERENCE**

250 **Sponsorship information in your packets.**

251 **Golf Tournament is Wednesday.**

252 **Conference is Thursday and Friday.**

253 **This is the week of a BC Meeting. I probably won't be able to attend the meeting on**

254 **Wednesday due to the conference and set up.**

255

256 **COMPENSATION STUDY**

257 **The casinos have submitted almost all the required documentation to kick off this**  
258 **project. We will be scheduling a key leader call with the casino management team.**

259 **The Tribe is still lacking a lot of information that was requested in August. I sent**  
260 **follow-up emails to try to obtain the documentation.**

261

262 **TETON TRADE CLOTH**

263 **Teton Trade Cloth designs blankets and is a competitor to Pendleton.**

264 **Teton Trade Cloth was recently purchased by the Delaware Tribe of Indians and is**  
265 **being rebranded as Teton Trade Cloth by Lenape.**

266

267 **TRIBAL AUDIT**

268 **Single audit has begun. Accounting is doing the audit prep. REDW will be doing the**  
269 **audit onsite and remote.**

270



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271 OLD BUSINESS - None

272

273 **MOTION:** To go into Closed Session at 6:15 p.m. following a five- minute break. The  
274 motion was made 1<sup>st</sup> Council Kissee with second by 2<sup>nd</sup> Council Daugherty.

275 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
276 0 abstained, 1 absent (Kraus).

277

278 **CLOSED SESSION**

279

280 **MOTION:** To return to Open Session at 10:55 p.m. The motion was made by 2<sup>nd</sup>  
281 Council Daugherty with second by 1<sup>st</sup> Council Kissee.

282 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
283 0 abstained, 1 absent (Kraus).

284

285 **OPEN SESSION**

286

287 **MOTION:** To hold the Notice of Award for the 110 Road project until Notice of  
288 Grant Funding is awarded. The motion was made by Treasurer Barrett with  
289 second by 1<sup>st</sup> Council Kissee.

290 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
291 0 abstained, 1 absent (Kraus).

292

293 **MOTION:** To approve the Totem LOI as discussed with the Treasurer signing.  
294 The motion was made by 2<sup>nd</sup> Council Daugherty with second by 1<sup>st</sup> Council Kissee.

295 Motion carried: 3 approved (Kissee, Daugherty, Littlefield), 0 opposed,  
296 1 abstained (Barrett), 1 absent (Kraus).

297

298 **MOTION:** To approve a net 3% Christmas Bonus based on the actual earnings for  
299 the preceding 12 months, excluding tips, for all Admin. Employees, Casino  
300 Employees and Elected Officials. The motion was made by 2<sup>nd</sup> Council Daugherty  
301 with second by Secretary Littlefield.

302 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
303 0 abstained, 1 absent (Kraus).

304

305 **MOTION:** To approve Change Order Request Number 07 from Marion Company  
306 for \$514,473.00 with \$25,000.00 additional for contingency with all funds from  
307 ARPA. The motion was made by Secretary Littlefield with second by Treasurer  
308 Barrett.

309 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,  
310 0 abstained, 1 absent (Kraus).

311

312 **MOTION:** To approve EN-91573 payable to Marion Company for \$299,208.83 for  
313 pay application number 8. The motion was made by 1<sup>st</sup> Council Kissee with second  
314 by 2<sup>nd</sup> Council Daugherty.

315 Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed,

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0 abstained, 1 absent (Kraus).

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**MOTION: The motion to adjourn at 11:00 p.m.** The motion was made by 2<sup>nd</sup> Council Daugherty with second by Treasurer Barrett.  
Motion carried: 4 approved (Kissee, Daugherty, Littlefield, Barrett), 0 opposed, 0 abstained, 1 absent (Kraus).

**ADJOURN**

Debbie Littlefield  
Debbie Littlefield, Secretary

11-30-22  
Date

Chris Samples  
Chris Samples, Second Chief

11-30-22  
Date