

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE: Friday, October 14, 2022**

2 **TIME: 5:30 p.m.**

3 **LOCATION: BlueJacket Building**

4 **INVOCATION: Chief Glenna Wallace**

5

6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 5:45 p.m. with the following
8 answering roll call: 1st Council Kissee, 2nd Council Daugherty, 3rd Council Kraus,
9 Treasurer Barrett and Secretary Littlefield. Chief Wallace and 2nd Chief Samples were
10 also in attendance. A quorum was declared by 2nd Chief Samples.

11

12 **NEW ENROLLEES – None Presented**

13

14 **MINUTES**

15 **MOTION: To approve the September 28, 2022, Business Committee Meeting**
16 **minutes. The motion was made by 1st Council Kissee with second by Treasurer**
17 **Barrett.**

18 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**

19

20 **OTTAWA COUNTY RURAL WATER**

21 **Presentation by Ted Bearden presenting handouts on Updated Leak Reduction,**
22 **Location and Repair Costs, Water District Contribution to Indian Health Services**
23 **Projects and Water District Contributions to Non-IHS Projects to the Business**
24 **Committee members. He also presented a handout showing a monthly consumption**
25 **log.**

26 **He requested a donation from the Eastern Shawnee Tribe to repair the leaking**
27 **water pipes and replace necessary equipment. The Business Committee will**
28 **consider his request and will get in touch with him on their decision.**

29

30 **REPORTS**

31 **Chief's Report – Chief Glenna Wallace**

32 **Thank You- A note was ready from Melody Wilson for the use of the Shooting**
33 **Range where she holds a fund-raising event to honor her deceased spouse, Kevin.**

34 **Announcement from the Wyandotte Youth Football program informing the public**
35 **of a fund raiser where they will be selling Indian Tacos. The event will be Oct.**
36 **22nd. For further information contact Jennifer at 918-848-0935.**

37 **Jan Kellogg has announced the opening of a new restaurant that features Native**
38 **American Cuisine at the old convenience store in Peoria, Okla. The hours are**
39 **Sunday, 11-3 p.m. and Wednesday, 11-7 p.m.**

40 **Donation Request – N.E. Oklahoma Board of Realtors are holding their 26th Annual**
41 **Golf Tournament. The proceeds of this event go to area food banks. Chief Wallace**
42 **will contact Indigo Sky Casino to see if they would like to offer a week-end package**
43 **and Chief Wallace will call and ask the price of a hole sponsor and if it is \$150.00 or**
44 **less, Chief will take care of it through her budget.**

45

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46 **DIRECTOR REPORTS:** These have been distributed to the Business Committee's
47 **Drop Boxes** for their review. We are now in a new budget year beginning Oct. 1.
48 As of 9-30 we have 3,777 tribal citizens enrolled. We had 3 categories where we did
49 not have sufficient money. Our burial fund (16 buried this year) is \$29,967.42 over
50 budget, orthodontics was \$1,260 short and school expenses were \$38,286.30 short.
51 We have extra money in Elder Care - \$357,000, and in Elder Crisis Committee we
52 have \$111,314.00 remaining. Health Care still has \$331,000.
53 **LATCF Local Assistance and Tribal Consistency Fund** which is a grant. We can get
54 1.2 million this year and 1.2 million next year. This doesn't cost us anything and
55 Karen Allen has already applied for this. They are trying to get a waiver to BABA
56 (Build American Buy American) because that would mean that that money would
57 need to be spent on infrastructure projects. It can also be spent on routine actions
58 of normal government operations even meaning payroll.
59 **TRIBAL SET ASIDE OVC – Cathleen Osborne-Gowey, Haven Projects**
60 Administrator notified me yesterday that they have received a grant in the amount
61 of \$1,152,668.00. Three major grants that they have received in the last two years.
62 In 2020 a grant for \$1,775,449.00 to be used for emergency assistance for clients, in
63 2021 a grant for \$693,278.00 to be used for all legal services and legal advocacy and
64 in 2022 the grant for \$1,152,668.00 and covers Temporary Emergency Tiny Homes
65 (monthly costs, supplies for clients, etc.).
66 **SSBCI – State Small Business Credit Initiative.** (This is also a grant). We submitted
67 our intent to participate and tried working with our local bank, but it did not work
68 out. Jay Calhoun of the Cherokee tribe contacted Chief Wallace and stated they
69 had talked with the SSBCI, and they had suggested they contact our tribe to
70 investigate forming a consortium, investing into various businesses and entities.
71 This would be intertribal management; they have a management company that
72 would own it APIS Holdings and GKFF. There would be a management fee for
73 years 1 to 10, after that the management fee would be 2%. The distribution would
74 be that they are going to invest in different businesses, building diversified
75 intergenerational wealth and to build capacity to develop Indian country talent and
76 to create quality jobs in the native communities. There would be no expense or risk
77 to us to participate. All Business Committee Members agreed with joining this
78 consortium of tribes.
79 **HIP –** We typically try to do 30 jobs a year and the Business Committee increased
80 the number to 50 this year. These are home improvement projects for our tribal
81 members. They have been able to complete 38 of these projects and 6 more are
82 currently in the process of being completed. The remaining 6 have indicated they
83 have preferred contractors and that preferred contractor is unable to start on their
84 project at this time.
85 **RIVER RAISIN NATIONAL PARK** in Michigan. There are 423 national park sites
86 in the United States and of those 423 there are only 4 parks that have a concept that
87 is called Shared Stewardship. These national parks are funded through the
88 Department of the Interior. Scott Bentley is the park ranger of River Raisin
89 National Park. Scott Bentley is pro native American and wants the true history
90 told. He has a shared stewardship model that he writes and gets approved through

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91 the Department of the Interior and they pay for everything, and he has only one
92 tribe that has been sharing in this model. He is ready to write for another grant and
93 has invited us to share in this model. We would not be putting in any money
94 whatsoever. He is asking that the Wyandotte tribe, Eastern Shawnee tribe, Ottawa
95 tribe and a Pottawatomie tribe in Michigan join his issued invitation called Shared
96 Stewardship. The Business Committee agreed to be included in this application.
97 ELDERS COMPLEX-ROCKS – Elders want to know when this job will be put out
98 for bids again so that the rocks can be removed, and sod put in its place. Decision
99 was made to remove the rocks and plant a winter grass with the plan of coming
100 back in the Spring to put the sod down. Tribal member Dee Gardner suggested
101 putting up a privacy fence on the north side of the duplexes. 2nd Chief Samples
102 requested that an estimate be obtained for the fence and brought back to the
103 Business Committee. All were in agreement with this.
104 MPDG GRANT, DEPARTMENT OF TRANSPORTATION, 110 ROAD. We
105 submitted some time ago and were told we would hear in August, and we finally
106 received a notification this week that they needed additional information. Chief
107 Wallace states she believes this is a good sign and there is a possibility that this
108 grant will be funded.
109 ICDBG GRANT – This grant needs to be submitted by the 24th. Kristi Laughlin has
110 taken over due to the resignation of our grant writer. Chief Wallace states a
111 Resolution needs to be passed tonight so the application can be sent in.
112 WOOD FOR ELDERS OR DISABLED – Two rick of wood will be made available
113 to our Elders and Disabled. A form has been developed and they must provide their
114 tribal card and proof of disability if they are disabled. The wood must be picked up
115 by the recipient, we will assist in loading. We ask for their name, tribal roll number,
116 telephone number, email address, the date and pick-up time and if they are
117 authorizing somebody else to pick it up for them. Make the appointment for pick-
118 up with Brooklynn Sorrell, the assistant in maintenance as to when they will be
119 there so that the maintenance department can help. We are ready to do this
120 immediately. If it is determined that they are not able to unload the wood at their
121 home, we will work to assist them. 2nd Council Daugherty offered his assistance to
122 help with unloading wood if an Elder or Disabled member needs help.
123 FOOD DISTRIBUTION/THANKSGIVING BASKET/CHRISTMAS BASKET –
124 We are presently serving about 110 families. The food baskets will be combined
125 with the Thanksgiving and Christmas baskets this year. The dates will be
126 November 17th for the food/thanksgiving basket combination and please call by Nov.
127 14th if your name is not on the list. The date for December basket is the 15th for the
128 combination food/Christmas basket. Contact by December 12th if you are not
129 already on the distribution list.
130 CHILDREN’S CHRISTMAS PARTY – The Christmas Party will be held December
131 3rd at 10:00 a.m. Visa cards in the amount of \$25.00 (Visa will charge a \$2 fee to use
132 the card) will be given to all tribal children 18 years of age and younger. These
133 cards will also be mailed to Elders and the Disabled. Please send in notifications of
134 any address change so that your children will get their cards.

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135 SOCIAL SERVICES 2023 POLICY MANUAL – Updates each year and is on the
136 web site and on public drive. Two change orders have been implemented: \$100.00
137 increase in utilities and \$250 per child for extra-curricular enhancement programs.
138 PRESCRIPTIONS FROM BEARSKIN AVAILABLE BY MAIL BEGINNING
139 OCTOBER 17. This will not include new prescriptions which require that the
140 patient be educated concerning the new medication before it is provided to them by
141 mail.

142
143 2nd Chief Samples read a thank you card from tribal member Lawanna Hayworth,
144 and she also returned a duplicate gift card that she had received.
145

146 TREASURER REPORT

147 Justin Barrett, Treasurer (these are preliminary numbers)

148	General Funds	\$63.4 million
149	Gen. Funds with CD's added	64.7 million
150	Total Federal Grant Funds	27.4 million
151	Total Other Accounts	8.5 million
152	GRAND TOTAL	\$100.7 million
153	Total Committed Funds	70 million
154	Total Available Cash	21.7 million

155
156 MOTION: To take a five-minute break at 7:32 p.m. before continuing made by 2nd
157 Council Daugherty with second by Treasurer Barrett.
158 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
159

160 MOTION: To return to regular session at 7:49 p.m. made by 2nd Council
161 Daugherty with second by 1st Council Kissee.
162 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
163

164 RESOLUTIONS

165 RESOLUTION NUMBER 101422-R-01 Resolution Approving an addendum to the
166 Thomson Reuters/West Publishing Agreement.

167 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the
168 Eastern Shawnee Tribe of Oklahoma hereby approves the attached addendum to
169 the Thomas Reuters/West Publishing Agreement for Eastern Shawnee Tribe of
170 Oklahoma Account 1004254744.

171 BE IT FURTHER RESOLVED, that the Business Committee of the Eastern
172 Shawnee Tribe of Oklahoma hereby authorizes Chief Glenna J. Wallace, or her
173 designee as provided in writing, to execute the attached contract.

174 MOTION: To Approve Resolution Number 101422-R-01. The motion was made by
175 Secretary Littlefield with second by Treasurer Barrett.

176 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
177
178

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179 **RESOLUTION NUMBER 101422-R-02 Resolution approving an Owner’s**
180 **Representative/Advisor Agreement between the Eastern Shawnee Tribe of**
181 **Oklahoma and Connect Advisors, LLC.**
182 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
183 **Eastern Shawnee Tribe of Oklahoma hereby approves the attached Owner’s**
184 **Representative/Advisor Agreement between the Eastern Shawnee Tribe of**
185 **Oklahoma and Connect Advisors, LLC for the development of a new Tribal**
186 **Government Building to be located on the Highway 10C Complex.**
187 **BE IT FURTHER RESOLVED, that the Business Committee of the Eastern**
188 **Shawnee Tribe of Oklahoma hereby authorizes Chief Glenna J. Wallace, or her**
189 **designee as provided in writing, to execute the attached agreement.**
190 **MOTION: To Approve Resolution Number 101422-R-02. The motion was made by**
191 **Treasurer Barrett with second by 3rd Council Kraus.**
192 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**
193
194 **MOTION: To Add Resolution Number 101422-R-03 to the agenda. The motion**
195 **was made by Treasurer Barrett with second by 1st Council Kissee.**
196 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**
197
198 **RESOLUTION NUMBER 101422-R-03 Resolution Authorizing Submission of an**
199 **application to the Department of Development of Housing and Urban Development**
200 **(HUD) for an Indian Community Development Block Grant (ICDBG) FY2022 for**
201 **an expansion of the Eastern Shawnee Wellness Center, a public facility**
202 **improvement project, by the Authorized Representative (AOR).**
203 **NOW THEREFORE BE IT RESOLVED, that the Business Committee of the**
204 **Eastern Shawnee Tribe of Oklahoma does hereby authorize the submission of an**
205 **application to the Department of Housing and Urban Development (HUD) for an**
206 **Indian Community Development Block Grant (ICDBG) FY2022 for expansion of**
207 **the Eastern Shawnee Wellness Center, a public facility improvement project, by the**
208 **Authorized Representative (AOR).**
209 **BE IT FURTHER RESOLVED, that the Business Committee of the Eastern**
210 **Shawnee Tribe of Oklahoma does hereby commit the following to the Wellness**
211 **Center expansion project:**
212 **1) \$400,000 tribal funds as leveraged resource**
213 **MOTION: To Approve Resolution Number 101422-R-03. The motion was made by**
214 **1st Council Kissee. Questions were raised by 2nd Council Daugherty and Treasurer**
215 **Barrett. Following Discussion 1st Council Kissee withdrew his motion with**
216 **agreement that the motion be amended.**
217 **MOTION: To Approve Resolution Number 101422-R-03 with the stipulation that if**
218 **costs go over the project amount the scope is reduced to stay within budget. The**
219 **motion was made by Treasurer Barrett with second by 1st Council Kissee.**
220 **Motion carried: 4 approved (Kissee, Kraus, Littlefield, Barrett), 1 opposed**
221 **(Daugherty), 0 abstained, 0 absent**
222
223

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- 224 **REQUISITIONS**
225 Requisition number EN-90777 payable to Brown and Brown of Oklahoma for General
226 Liability, Business Auto and crime installment in the amount of \$92,798.00.
227 MOTION: To approve Requisition number EN-90777 made by Treasurer Barrett with
228 second by 2nd Council Daugherty.
229 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
230
231 Requisition number EN-90964 payable to Brown and Brown of Oklahoma for Worker's
232 Comp installment #5 in the amount of \$27,224.00.
233 MOTION: To approve Requisition number EN-90964 made by 2nd Council Daugherty
234 with second by 1st Council Kissee.
235 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
236
237 Requisition number EN-90725 payable to Marion Company LLC for application No. 7
238 Housing in the amount of \$178,330.69.
239 MOTION: To approve Requisition number EN-90725 made by Secretary Littlefield with
240 second by 3rd Council Kraus.
241 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
242
243 Purchase Request No. PR00058781 from Indigo Sky Casino for compressor replacement
244 in the amount of \$97,950.00.
245 MOTION: To approve PR00058781 made by 2nd Council Daugherty with second by 3rd
246 Council Kraus.
247 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
248
249 Purchase Request No. PR00058805 from Indigo Sky Casino for Safepoint Installation
250 and subscription fee in the amount of \$254,850.00.
251 MOTION: To approve PR00058805 made by 2nd Council Daugherty with second by 1st
252 Council Kissee.
253 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
254
255 Purchase Request No. PR00058871 from Indigo Sky Casino for Visa Gift Cards for the
256 tribe plus \$2 fee in the amount of \$62,100.00.
257 MOTION: To approve PR00058871 made by 1st Council Kissee with second by
258 Treasurer Barrett.
259 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
260
261 **NEW BUSINESS**
262 **SSBCI – previously discussed.**
263
264 **MOTION: To approve the MOU between Owner and Contractor, Connect**
265 **Advisors, LLC and authorizing Chief Glenna Wallace as the signer. The motion**
266 **was made by Treasurer Barrett with second by 2nd Council Daugherty.**
267 **Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.**
268

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269 **MOTION:** To move the second regularly scheduled Business Committee meeting
270 from November 23rd, 2022, to November 30th, 2022. The motion was made by
271 Treasurer Barrett with second by Secretary Littlefield.
272 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

273
274 OLD BUSINESS - None

275
276 **MOTION:** To go into Closed Session at 8:29 p.m. following a five- minute break. The
277 motion was made Treasurer Barrett with second by 2nd Council Daugherty.
278 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

279
280 **CLOSED SESSION**

281
282 **MOTION:** To return to Open Session at 10:22 p.m. The motion was made by Treasurer
283 Barrett with second by 2nd Council Daugherty.
284 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

285
286 **OPEN SESSION**

287
288 **MOTION:** The motion to adjourn at 10:23 p.m. The motion was made by 1st Council
289 Kisse with second by 3rd Council Kraus.
290 **Motion carried:** 5 approved, 0 opposed, 0 abstained, 0 absent.

291
292
293 **ADJOURN**

294
295
296 
297 Debbie Littlefield, Secretary

298
299 10-24-22
300 Date


Chris Samples, Second Chief

10-24-22
Date