

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE:** Wednesday, January 12, 2022

2 **TIME:** 5:30 p.m.

3 **LOCATION:** Bluejacket Building

4 **INVOCATION:** Chief Glenna Wallace

5
6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 5:30 p.m. by Treasurer Barrett
8 with the following answering roll call: 1st Council Gardner, 3rd Council Kraus, Secretary
9 Littlefield and Treasurer Barrett. Chief Wallace was also present. 2nd Chief Samples and
10 2nd Council Daugherty were absent. A Quorum was declared by Treasurer Barrett.

11
12 **MOTION:** To take agenda out of order and go into closed session at 5:32 P.M. made by
13 Treasurer Barrett with second by 1st Council Gardner.

14 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
15 1 absent (Daugherty).

16
17 **MOTION:** To return to open session at 5:56 p.m. made by Treasurer Barrett with second
18 by 1st Council Gardner.

19 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
20 1 absent (Daugherty).

21
22 **NEW ENROLLEES**

23 Wrenley Janae Hunsinger DOB: 07/30/21

24 Skylene Dawn Cyr DOB: 11/06/21

25 Finley Jo Freeman DOB: 08/30/21

26 **MOTION:** To approve New Enrollee. The motion was made by 1st Council Gardner with
27 second by Secretary Littlefield.

28 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
29 1 absent (Daugherty).

30
31 **MINUTES**

32 **MOTION:** To approve the minutes of the January 12, 2022, Business Committee
33 Meeting. The motion was made 1st Council Gardner with second by 3rd Council Kraus.

34 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
35 1 absent (Daugherty).

36
37 **REPORTS**

38 **Chief Glenna Wallace:**

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39 **THANK YOU:** Thank you notes from Frank **Hubbert** of Oregon, Susanna
40 **Prophet**, Billy and Vivian Mitchell, Jack and Martha Dushane and the Wellness
41 **Center Staff** were presented by Chief Wallace.

42 **DONATION REQUEST:** A donation request from the Wyandotte High School
43 **Music Department** to pay for expenses for students to attend a music competition in
44 **New York City** was presented. There is one student from the Eastern Shawnee
45 **Tribe and their** mother as a chaperone planning to attend.

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46 **MOTION:** To pay the \$2500.00 cost for the student to attend made by 1st Council
47 Gardner with second by 3rd Council Kraus.
48 **Motion carried:** 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed.
49 0 abstained, 1 absent (Daugherty).
50 **DIRECTORS REPORTS:** Provided for each Business Committee Member.
51 (Reports from 19 of 21 Directors.)
52 **HIP REPORT:** for the Year 2021 there is one HIP project left to complete. For
53 2022 thirty applications have been taken. 10 projects have been completed. (This
54 program provides \$10,000 for 30 tribal applicants totaling \$300,000.00)
55 **110 ROAD REPORT –** We have had a meeting and interviewed five different
56 companies. We have selected one company. Hudson Prince was the company that
57 was selected. We have had one meeting with them and they will be coming back the
58 31st with designs and things that we must select for this road.
59 **PERSONNEL REPORT:** The Tribal Administrator Curt Lawrence has resigned.
60 We had four applicants who were interviewed. Rachael Holcomb, who is employed
61 in City Services in Neosho, Missouri was offered the contract and has accepted the
62 position. She will begin duties as the Tribal Administrator on January 24, 2022.
63 There was also a vacancy in ICW, and an employee who was already in the CCDF
64 program Karen Brashear was interviewed and hired for the position.
65 **NIGA DUES:** In the past we have paid dues based upon net profit. Their
66 instructions say that dues should be paid on gross profits. In the past we have been
67 paying \$3,500/yr. and was paid from the Chief's Budget. This year based on the
68 gross we need to pay \$25,000.00.
69 **COVID REPORT:** Cases have been rising. In Tribal Administration cases have
70 been very low with only 4 testing positive.
71 **CARES REPORT:** The report has been completed and all the money has been
72 spent for a total of \$2,894,465.96. A summary of how the money was spent was
73 ready by Chief Wallace and a copy given to each BC member.
74 **ARPA REPORT:** There are three years to work on this with two years after that to
75 spend the funds. The report has to be turned in at the end of this month. The EPA
76 Department has submitted a proposal to build a bridge across Lost Creek on the
77 Dushane property down below Indigo Sky. This would allow a maintenance road
78 from 10C all the way to Indigo Sky all on the Oklahoma side and would not have to
79 cross over into Missouri. The Wellness Center has submitted a proposal to add on
80 an open- air weight room and to add additional space for an additional treadmill
81 water therapy pool. Shawnee Skies has submitted another proposal as well.
82 Estimates for the above proposals have been submitted.
83 **ECLC SPLASHPAD:** Work on this project should begin next week.
84 **WYANDOTTE RESPONSE TO PROPERTY REQUEST:** Rejected allowing this
85 property to be put into Trust. The first step that will need to be accomplished is to
86 get a survey. We have to go with BIA for the survey and they have only one person
87 who is doing the surveying resulting in a backlog.
88 **PROPHET PROPERTY:** Twenty-four acres that is on Stateline Rd. Paperwork
89 has been signed and sent to the BIA to be signed off and completed. We are not
90 permitted to do anything to this property until we get total clearance.

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91 **SHOOTING STAR:** Please let the staff know if there is anything you would like to
92 put into the Shooting Star.

93 **CHRISTMAS CARD ADDRESSES:** 1,907 Christmas cards were mailed to
94 children, elders, disabled and temporary disabled. In addition
95 we had 464 employee children. 59 cards were returned undeliverable. 16 tribal
96 members called to report they did not receive their card. The 75 that were not
97 delivered have been addressed.

98 **McGIRT/EASTERN SHAWNEE –** Explanations were provided by Audrey Dixon,
99 Inhouse Council and Chief Wallace.

100 **HOUSING AUTHORITY BOARD APPOINTEE –** These vacancies have been
101 advertised for the last two months in the Shooting Star. Four individuals have
102 expressed interest. A nomination has been prepared by Chief Wallace to
103 renominate Ben Dixon.

104 **MOTION:** To accept the nomination of Ben Dixon to continue serving as a Housing
105 Board Commissioner. Motion made by Secretary Littlefield with second by 3rd
106 Council Kraus.

107 **Motion carried:** 3 approved (Barrett, Kraus, Littlefield), 0 opposed, 1 abstained
108 (Gardner), 1 absent (Daugherty).

109
110 Treasurer Barrett requested that a waiting list be kept for the HIP Program as
111 more money may need to be appropriated for that program.
112 Treasurer Barrett suggested and all agreed that the Business Committee would pay
113 the additional NICG dues since they have increased to \$25,000 this year. Chief
114 Wallace will continue to pay \$3,500 from her budget with the balance paid from the
115 Business Committee funds.

116
117 **RESOLUTIONS**

118
119 **RESOLUTION NUMBER 011222-R-01** Resolution Approving Standards for Food
120 Safety.

121 **WHEREAS,** the Eastern Shawnee Tribe of Oklahoma is committed to supporting
122 the Environmental Department's program for the protection of the environment for
123 the tribal citizens; and

124 **WHEREAS,** the Eastern Shawnee Tribe of Oklahoma is committed to protecting
125 Tribal member's health, the public's health, and Tribal businesses through
126 implementing and enforcing food code regulations.

127 **WHEREAS,** the Eastern Shawnee Tribe of Oklahoma adopted the 1999 FDA Food
128 Code April 19, 2001.

129 **NOW THEREFORE BE IT RESOLVED,** that the Business Committee of the
130 Eastern Shawnee Tribe of Oklahoma does hereby approve the FDA Food Code for
131 the Eastern Shawnee Tribe of Oklahoma and its entities shall meet or exceed the
132 most recently published FDA Food Code. This Resolution supersedes any and all
133 prior ESTO Food Code Resolutions.

134 **MOTION:** To Approve Resolution Number 011222-R-01. The motion was made by 3rd
135 Council Kraus with second by 1st Council Gardner.

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136 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
137 1 absent (Daugherty).

138

139 **RESOLUTION NUMBER 012212-R-02 Resolution approving the American Rescue**
140 **Plan Act (ARPA) Covid 19 Use of Funds.**

141 **NOW THEREFORE BE IT RESOLVED**, that the Business Committee of the Eastern
142 Shawnee Tribe of Oklahoma does hereby approve the attached American Rescue Plan
143 Act (ARPA) COVID 19 Use of Funds Plan.

144 **MOTION:** To approve Resolution Number 011222-R-02. The motion was made by
145 Treasurer Barrett with second by 1st Council Gardner.

146 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
147 1 absent (Daugherty).

148

149 RESOLUTION NUMBER 011222-R-03 Resolution to approve the FY2022 Eastern
150 Shawnee Tribe ARPA Internet Program Policies and Procedures.

151 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
152 Shawnee Tribe of Oklahoma does hereby approve the attached FY2022 Eastern Shawnee
153 Tribe ARPA Internet Program Policies and Procedures.

154 MOTION: To Approve Resolution Number 011222-R-03. The motion was made by
155 Secretary Littlefield with second by 3rd Council Kraus.

156 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
157 1 absent (Daugherty).

158

159 RESOLUTION NUMBER 011222-R-04 Resolution to approve the FY2022 Eastern
160 Shawnee Tribe ARPA Supplemental Pay Program Policies and Procedures.

161 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
162 Shawnee Tribe of Oklahoma does hereby approve the attached FY2022 Eastern Shawnee
163 Tribe ARPA Supplemental Pay Program Policies and Procedures.

164 MOTION: To Approve Resolution Number 011222-R-04. The motion was made by 1st
165 Council Gardner with second by Secretary Littlefield.

166 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
167 1 absent (Daugherty).

168

169 RESOLUTION NUMBER 011222-R-05 Resolution to approve the FY2022 Eastern
170 Shawnee Tribe ARPA Utility & Medical Program Policies and Procedures.

171 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
172 Shawnee Tribe of Oklahoma does hereby approve the attached FY2022 Eastern Shawnee
173 Tribe ARPA Utility & Medical Program Policies and Procedures.

174 MOTION: To Approve Resolution Number 011222-R-05. The motion was made by 1st
175 Council Gardner with second by 3rd Council Kraus.

176 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
177 1 absent (Daugherty).

178

179 RESOLUTION NUMBER 011222-R-06 Renewing the 2022 National Indian Gaming
180 Association (NIGA) Membership Renewal and Appointment of Delegates.

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181 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
182 Shawnee Tribe of Oklahoma does desire to renew 2022 National Indian Gaming
183 Association Tribal Membership and appoint Glenna J. Wallace, Chief as Delegate with
184 Justin Barrett, Treasurer as Alternate Delegate.

185 MOTION: To Approve Resolution Number 011222-R-06. The motion was made by
186 Secretary Littlefield with second by 1st Council Gardner.

187 Motion carried: 3 approved (Gardner, Kraus, Littlefield), 0 opposed, 1 abstained
188 (Barrett), 1 absent (Daugherty).

189

190 RESOLUTION NUMBER 011222-R-07 Approving the Eastern Shawnee Tribe
191 Emergency Homeowner Assistance Program Policies and Procedures.

192 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
193 Shawnee Tribe of Oklahoma does hereby approve the attached Eastern Shawnee Tribe
194 Tribal Emergency Homeowner Assistance Program Policies and Procedures.

195 MOTION: To Approve Resolution Number 011222-R-07. The motion was made by
196 Treasurer Barrett with second by Secretary Littlefield.

197 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
198 1 absent (Daugherty).

199

200 MOTION TO ADD Resolution Number 011222-R-08 to the agenda. The motion was
201 made by 1st Council Gardner with second by 3rd Council Kraus.

202 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
203 1 absent (Daugherty).

204

205 RESOLUTION NUMBER 011222-R-08 Approving Resolution to approve the Eastern
206 Shawnee Tribe Tribal Hardship Assistance Program Policies and Procedures.

207 NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern
208 Shawnee Tribe of Oklahoma does hereby approve the attached Eastern Shawnee Tribe
209 Tribal Hardship Assistance Program Policies and Procedures.

210 MOTION: To Approve Resolution Number 011222-R-08. The motion was made by
211 Secretary Littlefield with second by 3rd Council Kraus.

212 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained
213 1 absent (Daugherty).

214

215

216 **REQUISITIONS**

217 **Requisition EN-82417 payable to Indigo Sky Casino in the amount of \$194,667,63**
218 **for Retention Pay Outpost Casino and Indigo Sky Casino.**

219 **MOTION: To approve EN-82417. The motion was made by Treasurer Barrett**
220 **with second by 1st Council Gardner.**

221 **Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,**
222 **0 abstained, 1 absent (Daugherty).**

223

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- 224 REQUISITION EN-82431 payable to Bill's Electric, Inc. in the amount of
225 \$48,700.00 for Construction for ECLC Splash pad and playground expansion
226 Electric Lines
227 MOTION: To approve EN-82431. The motion was made by 3rd Council Kraus with
228 second by Treasurer Barrett.
229 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
230 0 abstained, 1 absent (Daugherty).
231
- 232 REQUISITION EN-82433 payable to Early Childhood Learning Center in the
233 amount of \$35,326.00
234 for Childcare November.
235 MOTION: To approve EN-82433. The motion was made by 1st Council Gardner
236 with second by Treasurer Barrett.
237 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
238 0 abstained, 1 absent (Daugherty).
239
- 240 REQUISITION EN-82438 payable to Indigo Sky Casino in the amount of
241 \$60,574.00 for Alliant Insurance Profit Sharing Policy.
242 MOTION: To Approve EN82438. The motion was made by 3rd Council Kraus with
243 second by Secretary Littlefield.
244 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
245 0 abstained, 1 absent (Daugherty).
246
- 247 REQUISITION EN-82568 payable to Dell Marketing LP in the amount of
248 \$86,441.92 for Microsoft renewal Year 2 of 3.
249 MOTION: To Approve EN-82568. The motion was made by 1st Council Gardner
250 with second by 3rd Council Kraus.
251 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
252 0 abstained, 1 absent (Daugherty).
253
- 254 REQUISITION EN-82612 payable to Grand Lake Mental Health in the amount of
255 \$44,632.33 for December SAMHSA Crisis Services.
256 MOTION: To Approve EN-82612. The motion was made by Secretary Littlefield
257 with second by 3rd Council Kraus.
258 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
259 0 abstained, 1 absent (Daugherty).
260
- 261 Requisition EN-82613 payable to Grand Lake Mental Health in the amount of \$44,632,33
262 for November SAMHSA Crisis Services.
263 MOTION: To approve EN-82613. The motion was made by 1st Council Gardner with
264 second by 3rd Council Kraus.
265 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
266 1 absent (Daugherty).
267

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268 PURCHASE ORDER REQUEST 00055270 from Indigo Sky Casino payable to Satterlee
269 Plumbing Heating & Air-Conditioning Co. in the amount of \$507,148.00 for HVAC and
270 boiler upgrades.

271 MOTION: To approve PO 00055270. The motion was made by Treasurer Barrett with
272 second by Secretary Littlefield.

273 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained
274 1 absent (Daugherty).

275

276 **NEW BUSINESS**

277 **Aaron Epperson reported on the EDA Grant.**

278

279 **Bryce Washington gave an update on the 12 houses that are waiting to be built and**
280 **provided three bids. He presented information on how to reduce the costs as prices**
281 **to build have increased. At present time the Board is planning to build 10 houses**
282 **due to the increased costs and will continue to work on ways to fund the other two**
283 **houses. Infrastructure project is completed.**

284

285 **OLD BUSINESS**

286

287 **MOTION:** To go into Closed Session at 7:07 P.M. following a five-minute break. The
288 motion was made by Secretary Littlefield and seconded by 1st Council Gardner.

289 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
290 0 abstained, 1 absent (Daugherty).

291

292 **CLOSED SESSION**

293

294 **MOTION:** To return to Open Session at 9:08 p.m. The motion was made by 1st Council
295 Gardner with second by Treasurer Barrett.

296 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
297 1 absent (Daugherty).

298

299 **MOTION:** All Employees are required to pay for their own COVID test kits unless they
300 are exposed at work. Motion made by 1st Council Gardner with second by 3rd Council
301 Kraus.

302 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed, 0 abstained,
303 1 absent (Daugherty).

304

305 **MOTION:** To adjourn at 9:09 p.m. The motion was made by Treasurer Barrett with
306 second by 3rd Council Kraus.

307 Motion carried: 4 approved (Barrett, Gardner, Kraus, Littlefield), 0 opposed,
308 0 abstained, 1 absent (Daugherty).

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313 ADJOURN

314

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318

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320 Justin Barrett
Debbie Littlefield, Secretary

321 Justin Barrett, Treasurer

322 1-26-22

323 Date

Chris Samples

Chris Samples, Second Chief

1-26-22

Date