

ORIGINAL

**EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING**

1 **DATE: Wednesday, February 23, 2022**

2 **TIME: 5:30 p.m.**

3 **LOCATION: Bluejacket Building**

4 **INVOCATION: Chief Wallace**

5

6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 5:30 p.m. by 2nd Chief Samples
8 with the following answering roll call: 1st Council Gardner, 2nd Council Daugherty, 3rd
9 Council Kraus, and Treasurer Barrett. 2nd Chief Samples and Chief Wallace were in
10 attendance. Secretary Littlefield was absent.

11 A Quorum was declared by 2nd Chief Samples.

12

13 **NEW ENROLLEES**

14 No New Enrollees Presented.

15

16 **MINUTES**

17 **MOTION:** To approve the minutes of the February 9, 2022. The motion was made by
18 2nd Council Daugherty with second by Treasurer Barrett.

19 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,
20 1 absent (Littlefield).

21

22 **REPORTS**

23

24 **Casino – Melanie Heskett, General Manager**

25 General Manager Heskett presented the Casino Financial Report for January.

26

27 Indigo Sky Casino and Resort month to previous month (January over December)
28 revenue up by 2% with expenses down 12%.

29 Outpost Casino month to previous month (January over December) revenue down less
30 than 1% with expenses under budget 9.32 %.

31

32 Indigo Sky Casino and Resort Year to Date Actual to Budget revenue is up 13% with
33 expenses down 8%.

34 Outpost Casino Year to Date Actual to Budget revenue is up 1.3% and expenses were
35 under by 5%.

36

37 January was a tough month with two major storm events – one of which was New Year's
38 Eve. Also contributing were absences of employees due to positive testing and guests
39 due to the virus. February is looking better with a decrease in positive testing and guest
40 visitation is also up.

41

42 **Gaming Commission – Jalene Wells, Gaming Commissioner**

43 Gaming Commissioner Wells presented the ESTGC Report for January 2022.

44

45 The Gaming Commission has 38 total employees as of October 27, 2021.

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46 11 employees of the Gaming Commission are tribal members, 1 tribal spouse, and 4 are
47 native.

48

49 The Licensing Department processed:

50 12 renewals and 24 new hires for the employee licenses.

51 2 Conditional Employee Licenses Monitored

52 11 non-gaming vendor companies

53 40 non-gaming vendor employee licenses

54 4 gaming companies

55 53 gaming vendor employees

56 The Gaming Commission collected \$37,550 in licensing fees for the month of January
57 and \$88,575 year to date.

58

59 The EGM Department performed the following:

60 1 new machine was installed

61 1 machine removed

62 13 machine software/theme changes

63 9 software upgrades

64 5 software replacements

65 0 gaming machine relocations

66 3 server installs/upgrades

67 81 pieces of software tested

68 374 seal activities

69 The Gaming Commission billed \$82,450 for machine fees with \$94,525 year to date.

70 The Gaming Commission collected \$79,750 in machine fees with \$91,825 year to date.

71

72 The Compliance Department performed the following observations:

73 Cage – 67

74 EGM – 21

75 Jackpot – 21

76 Players Club – 62

77 Table Inventory – 42

78 Table Fill – 27

79 Table Credit – 0

80 Title 31 Inquiries – 4

81

82 The Surveillance Department performed the following for Indigo Sky Casino and Resort:

83 Policy Violations Noted – 95

84 Incident Reports Written – 45

85 Medical Reports Written – 31

86 CD Requests from Tribal Police – 6

87 Request for reviews from Casino Mgmt. – 13

88

89 The Surveillance performed the following for Outpost Casino:

90 Policy Violations Noted – 9

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91 Incident Reports Written – 2
92 Medical Reports Written – 1
93 CD Requests from Tribal Police – 0
94 Request for reviews from Casino Mgmt. - 0
95

96 **Treasurer – Justin Barrett, Treasurer**

97 Treasurer Barrett requested that in the interest of time that the Treasurer’s report would
98 be made in full at the next meeting.
99

100 **RESOLUTIONS**

101 **RESOLUTION NUMBER 022322R-01 Resolution authorizing the Eastern Shawnee**
102 **EPA Department to submit a Tribal Performance Partnership Grant which consists**
103 **of the EPA 106 Grant, EPA 319 Grant and the EPA GAP Grant.**

104 **THEREFORE, BE IT RESOLVED**, the Business Committee of the Eastern Shawnee
105 Tribe of Oklahoma does hereby wish to authorize the Eastern Shawnee EPA Department
106 to submit a Tribal Performance Partnership Grant consisting of the Clean Water Act
107 Section 106 Water Quality Monitoring Grant, Clean Water Act Section 319 Nonpoint
108 Source Pollution Prevention Grant, and the EPA General Assistance Program Grant
109 (GAP) totaling \$289,748.00 for FY 2022-2023 and \$293,467.00 for FY 2023-2024.

110 **MOTION:** To approve Resolution Number 022322R-01. The motion was made by 1st
111 Council Gardner and seconded by 3rd Council Kraus.

112 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,
113 **1 absent (Littlefield).**
114

115 **PROPERTY LEASE – Not Needed.**

116
117 **CONSTRUCTION NAME CHANGE – pushed back to next meeting.**
118

119 **RESOLUTION NUMBER 022322R-02 Authorizing Woodlands Entertainment,**
120 **LLC to open a Demand Deposit Account with People’s Bank of Seneca.**

121 **NOW, THEREFORE BE IT RESOLVED**, that the Business Committee of the
122 Eastern Shawnee Tribe of Oklahoma, hereby authorizes Woodlands Entertainment,
123 LLC to open a DDA with People’s Bank of Seneca. The account will be known as
124 Woodlands Entertainment Operations. Initial funding of \$10,000.00 will come from
125 the Eastern Shawnee Tribe Economic Development account.

126 **BE IT FURTHER RESOLVED**, that the Business Committee of the Eastern
127 Shawnee Tribe of Oklahoma designates Accounting Director Karen Allen as the
128 Administrator of Cash Management for the account.

129 **BE IT FINALLY RESOLVED**, that the Business Committee of the Eastern
130 Shawnee Tribe of Oklahoma authorizes Chief Glenna J. Wallace, Treasurer Justin
131 Barrett, and 1st Council Dee Gardner as signers of this account.

132 **MOTION:** To approve Resolution Number 022322R-02. The motion was made by
133 2nd Council Daugherty with second by 3rd Council Kraus.

134 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed,
135 **0 abstained, 1 absent (Littlefield).**

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137 **REQUISITIONS**

138 Requisition EN-83416 payable to Springdale Tractor Company in the amount of
139 \$29,729.38 for Kubota RTV and two Doolittle Trailers.

140 **MOTION:** To approve EN-83416. The motion was made by 2nd Council Daugherty with
141 second by Treasurer Barrett.

142 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,
143 1 absent (Littlefield).

144

145 Requisition EN- 83562 payable to Indigo Sky Casino in the amount of \$33,848.33 for
146 Casino Supplemental Pay January 2022.

147 **MOTION:** To direct Karen Allen, Accounting Director to pull from ARPA Funds for
148 EN-83562. The motion was made by Treasurer Barrett with second by 2nd Council
149 Daugherty.

150 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,
151 1 absent (Littlefield).

152

153 Requisition EN-83572 payable to Indigo Sky Casino in the amount of \$90,510.01 for
154 Casino February Supplemental Pay.

155 **MOTION:** To approve EN-83572 and to authorize Karen Allen, Accounting Director to
156 pull from ARPA Funds. Motion made by Treasurer Barrett with second by 3rd Council
157 Kraus.

158 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained
159 1 absent (Littlefield).

160

161 Purchase Request 55812 from Indigo Sky Casino in the amount of \$61,601.35 for Bingo
162 Carpet replacement.

163 **MOTION:** To approve PR55812. Motion made by Treasurer Barrett with second by 2nd
164 Council Daugherty.

165 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained
166 1 absent (Littlefield).

167

168 Purchase Request 55846 from Indigo Sky Casino in the amount of \$164,475.00 for IGT
169 MS Connection License.

170 **MOTION:** To approve PR55846. Motion made by 2nd Council Daugherty with second
171 by 1st Council Gardner.

172 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained
173 1 absent (Littlefield).

174

175 Purchase Request 55920 from Indigo Sky Casino in the amount of \$124,047.91 for
176 CISCO Catalyst Controller.

177 **MOTION:** To approve PR55920. Motion made by 3rd Council Kraus with second by
178 Treasurer Barrett.

179 Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained
180 1 absent (Littlefield).

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183 **NEW BUSINESS**

184

185 **Chief Wallace nominated Amber Graham as the Deputy Gaming Commissioner to**
186 **be reconfirmed for a 4- year period beginning March 2022 and ending March 2026.**

187 **MOTION: To confirm Amber Graham as the Deputy Gaming Commissioner made**
188 **by 3rd Council Kraus with second by Treasurer Barrett.**

189 **Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed,**
190 **0 abstained, 1 absent (Littlefield).**

191

192 **Chief Wallace nominated Jalene Wells to be reappointed as the Gaming**
193 **Commissioner of the Eastern Shawnee Tribe for a 4-year period beginning March**
194 **2022 and ending March 2026.**

195 **MOTION: To confirm Jalene Wells as the Gaming Commissioner made by 3rd**
196 **Council Kraus. Confirmation fails due to lack of a second.**

197

198 **MOTION: To Authorize Chief to execute an engagement letter for Phase 1 of Klaus**
199 **Robinson as discussed for the Elder property. Motion made by Treasurer Barrett**
200 **with second by 1st Council Gardner.**

201 **Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed,**
202 **0 abstained, 1 absent (Littlefield).**

203

204 **MOTION: To Authorize Chief to execute an engagement letter for Klaus Robinson**
205 **for 2 of the 3 projects discussed. Motion was made by Treasurer Barrett with**
206 **second by 2nd Council Daugherty.**

207 **Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed,**
208 **0 abstained, 1 absent (Littlefield).**

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210 **OLD BUSINESS**

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213 **MOTION: To go into Closed Session at 6:20 p.m. after a five-minute break. The motion**
214 **was made by 1st Council Gardner with second by Treasurer Barrett.**

215 **Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained,**
216 **1 absent (Littlefield).**

217

218 **CLOSED SESSION**

219

220 **MOTION: To return to Open Session 6:37 p.m. The motion was made by Treasurer**
221 **Barrett and seconded by 1st Council Gardner.**

222 **Motion carried: 5 approved, 0 opposed, 0 abstained, and 0 absent.**

223 **MOTION: The Tribe will end supplemental pay as of this pay period ending on 022022**
224 **made by Treasurer Barrett with second by 1st Council Gardner.**

225 **Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed,**

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0 abstained, 1 absent (Littlefield).

MOTION: To adjourn at 6:39 p.m. The motion was made by 2nd Council Daugherty and seconded by 3rd Council Kraus.

Motion carried: 4 approved (Gardner, Daugherty, Kraus, Barrett), 0 opposed, 0 abstained, 1 absent (Littlefield).

ADJOURN

Debbie Littlefield, Secretary

Chris Samples, Second Chief

Date

Date