

ORIGINAL

EASTERN SHAWNEE TRIBE OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING

1 **DATE:** Wednesday, April 13, 2022

2 **TIME:** 2:00 p.m.

3 **LOCATION:** Bluejacket Building

4 **INVOCATION:** Chief Glenna Wallace

5
6 **CALL TO ORDER, ROLL CALL, DECLARATION OF QUORUM**

7 The Business Committee Meeting was called to order at 2:17 p.m. by Treasurer Barrett,
8 with the following answering roll call: 1st Council Gardner, 2nd Council Daugherty,
9 Treasurer Barrett and Secretary Littlefield. Chief Wallace was present. 2nd Chief
10 Samples and 3rd Council Kraus were not present. A quorum was declared by Treasurer
11 Barrett.

12
13 **MOTION:** To move into Closed Session at 2:19 p.m. The motion was made by 1st
14 Council Gardner with second by 2nd Council Daugherty.

15 Motion carried: 4 approved, (Gardner, Daugherty, Barrett, Littlefield, 0 opposed,
16 0 abstained, 1 absent (Kraus).

17
18 **CLOSED SESSION:**

19 2nd Chief Samples and 3rd Council Kraus were present in closed session.
20

21 **MOTION:** To return to Open Session at 5:52 p.m. The motion was made by 2nd Council
22 Daugherty with second by 3rd Council Kraus.

23 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
24

25 **NEW ENROLLEES**

26 Breon Montero Clark DOB: 12/08/2021

27 Perry Laban Trayler DOB: 01/19/2022

28 **MOTION:** To approve New Enrollees. The motion was made by Treasurer Barrett with
29 second by 2nd Council Daugherty.

30 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
31

32 **MINUTES**

33 **MOTION:** To approve the minutes of the March 24, 2022, Business Committee
34 Meeting. Motion made by 2nd Council Daugherty with second by 1st Council Gardner.
35 Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.
36

37 **REPORTS**

38 **Chief Glenna Wallace:**

39 **THANK YOU:** Thank you notes from the Coleman Theater, Robert McKown and
40 wife, (Mr. McKown is from Ohio and he is a direct descendent of Captain Lewis.)
41 Mary Ledford and Roger Brock, and the Wyandotte After Prom Committee were
42 read by Chief Wallace.

43 **DONATION REQUEST:** 1) A donation request from the town of Fairland's new
44 Chief of Police, Gordon Williams, Jr. requesting donation of a retired ESTO police
45 vehicle. Chief Wallace will forward this request to the ESTO Chief of Police to

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request information as to the availability of a vehicle before moving on this request.

2) Welch Public School Business Professionals of Oklahoma Club requesting donation for assistance to send 4 of their students to the National Conference. Chief Wallace states she can donate \$250.00 from her funds. This was agreeable with all Business Committee members.

3) A donation request was presented by Nathan Enyart and his three sons, Easton, Tufton and Huxton, for assistance with their participation in Junior Rodeo competitions.

MOTION: To provide a \$1,000.00 donation. Motion made by 1st Council Gardner with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

DIRECTOR REPORTS: Provided to each BC member prior to the meeting.

HIP REPORT: The Business Committee has approved \$200,000 additional funds for this fiscal year to the HIP program. You must own your home and this program will provide up to \$10,000.00 for remodeling your home. This will allow 20 additional tribal members assistance for repair of their homes up to \$10,000.00. For information contact Amber Mittag, Director of Education & Specialized Programs.

TINY HOMES: Work is being continued to get the Tiny Homes moved and Tracy is getting bids for having the homes moved.

COYOTE REPORT: Due to recent reports of sightings of coyote in the Housing area the Housing Authority is working with the Feral Hog Program to observe and eliminate this problem.

DARK COUNTY GREENVILLE, OHIO TRAIL OF ART INVITATION: This invitation is extended to the Business Committee. All three Shawnee tribes have been invited to this event to be held on June 17th and 18th. Pieces of artwork will be installed along the trail and the first piece installed will be a statue of Tecumseh. A schedule of events will be provided.

SERPENT MOUND: Serpent Mound has it's Summer Solstice – June 20th-21st and the Shawnee tribes have been invited to present programs. One of the clans of the Shawnee Tribe is the Serpent.

EASTER EGG HUNT: This Easter Egg Hunt will be held on Saturday at 10:00 a.m. and we are expecting 1000 attendees.

AOA OPENING: The AOA opened on April 4th. Currently we are experiencing more pick-ups than people eating inside. Approximately 20 is the maximum number staying to eat daily but there were about 50 people there today for their Easter dinner.

ELDERS DINNER: This dinner will be held Friday, April 29th at 5:30 p.m. The oldest male and female will be honored at this dinner.

BANK DIVIDEND: \$266,494.00 has been paid through the bank dividend and placed in the Social Services Reserve. Our goal was for our Social Services Reserve to be \$20M. We now have \$20,391,349.00 in the Social Services Reserve and \$2,000,000.00 in the Education Reserve.

110 ROAD PROGRESS: This road will provide a second entrance/exit to the Housing Complex. The process of planning the road has begun. 30% of the design

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has been submitted for the 110 Road and we are hoping to have the design phase of it finished by July 15th.

OKLAHOMA PERMIT APPROVAL FOR WATER/SEWER: We needed permits from Oklahoma and Missouri. Permits have been approved and the checks have been cut. We are waiting for Oklahoma to say they have received the check and work can be started.

PROPHET PROPERTY FINALIZED (Lot 102): Twenty-four acres that we purchased on State Line Rd. Part of this land was donated. and part purchased. We have now received all finalized papers.

TRIBAL ECONOMIC DEVELOPMENT CONFERENCE: We had a Tribal Economic Conference that was scheduled in Miami, Oklahoma. This included the 9 tribes plus the Cherokees. This conference has been cancelled and will be rescheduled for the fall.

WOODLANDS FHLB PROPOSAL: The Woodlands are the duplexes that we have for Elders. We have two duplexes there with two units each that could allow four different families to live in the two units. These duplexes were done under the FHLB and they paid \$160,000 towards that construction of these duplexes. Chief Wallace proposed that this be paid off. The requirements of FHLB to live in these units make it very hard for us to find tenants that qualify to live in them. If we were not in the FHLB we would not have to go through this process. In the budget this year we have \$510,000 for Woodlands Housing not associated with Housing Authority. In the 3 years that we have had these FHLB units we have received \$35,458.00 in rental income. Of this \$510,000, \$150,000 is set aside and Chief Wallace is proposing that we take the \$150,000 and add \$10,000.00 more and pay off this FHLB. There would not be a negative impact on the budget and would no longer require the complicated reports that are due each year.

FOOD DISTRIBUTION LOCATION: The Red Barn has been completed. The food distribution location will be moved to the Red Barn. The next food distribution will be Thursday, April 28th at 10:00 a.m. – 1:30p.m.

SUMMER YOUTH: This is a summer youth program where we employ our tribal youth ages 16-22. The program begins at the end of their school session and ends at the beginning of their fall term. The pay will be \$13.00/hour with a 40- hour work week. Application will need to be made by the youth interested. To apply contact Kendra Stuart, Human Resources.

WILD GREEN ONION/EGGS FUNDRAISER FOR CCDF/ICW/HAVEN ANGEL TREE: This event was held in the Annex and sponsored by the Cultural Preservation Department. The funds from this fund raiser will be used for the CCDF, ICW and Haven Angel Tree. The amount raised was \$1,906.00.

ECLC GRADUATION CEREMONY: The ECLC will be honoring 18 little graduates on May 12, 2022, at 5:30. All are invited to attend.

Chief Wallace was chosen to represent the Nine Tribes from our county and to report upon the Economic Impact that the tribes have on the State of Oklahoma. This event was held in Oklahoma City three weeks ago at the First American Museum. \$15.6 billion was the Native Economic Impact on the State of Oklahoma.

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2nd Chief Samples congratulated and thanked Chief Wallace for the outstanding job that she did representing the nine tribes of Northeast Oklahoma.

RESOLUTIONS

The Fraudulent Activity Policy will be tabled at this time for further clarification.

RESOLUTION NUMBER 041322-R-01 Resolution to Approve the Articles of Organization of Woodlands Management, LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve Articles of Organization of Woodlands Management, LLC.

MOTION: To Approve Resolution Number 041322-R-01. The motion was made by Treasurer Barrett with second by 1st Council Gardner.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-02 Resolution to Approve the Articles of Organization of Woodlands Development, LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Articles of Organization of Woodlands Development, LLC.

MOTION: To approve Resolution Number 030922-R-02. The motion was made by Treasurer Barrett with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

Note: The Election Ordinance Update will be added to the next agenda.

MOTION: To add Resolutions 041322-R-03 thru 041322-R-08 to the agenda. The motion was made by Treasurer Barrett with second by Secretary Littlefield.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-03 Resolution to Approve the Articles of Organization of Woodlands Hospitality LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Articles of Organization of Woodlands Hospitality, LLC.

MOTION: To Approve Resolution Number 041322-R-03. The motion was made by 1st Council Gardner with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-04 Resolution to Approve the Articles of Organization of Woodlands Management Services, LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Articles of Organization of Woodlands Management Services, LLC.

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MOTION: To Approve Resolution Number 041322-R-04. The motion was made by Secretary Littlefield with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-05 Resolution to Amend the Operating Agreement of Woodlands Construction Management, LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to approve the attached amended Operating Agreement of Woodlands Construction Management, LLC.

MOTION: To Approve Resolution Number 041322-R-05. The motion was made by Treasurer Barrett with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-06 Resolution to Approve the Attached Operating Agreement of Woodlands Entertainment, LLC.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby approve the attached Operating Agreement of Woodlands Entertainment, LLC.

MOTION: To Approve Resolution Number 041322-R-06. The motion was made by 2nd Council Daugherty with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 041322-R-07 Resolution Authorizing the Submission of the FY2022 Department of Health and Human Services – Administration for Children and Families (OCC) Grant Application for Tribal Maternal, Infant, and Early Childhood Home Visiting Program.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby support and wish to authorize the submission of the FY2022 Department of Health and Human Services – Administration for Children and Families (OCC) Grant Application for Tribal Maternal, Infant, and Early Childhood Home Visiting Program.

MOTION: To Approve Resolution Number 041322-R-07. The motion was made by 1st Council Gardner with second by Treasurer Barrett.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

RESOLUTION NUMBER 030922-R-08 Resolution to Authorize a Master Equity Lease Agreement between the Eastern Shawnee Tribe of Oklahoma and Enterprise FM Trust.

NOW THEREFORE BE IT RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma does hereby wish to authorize a Master Equity Lease Agreement between the Eastern Shawnee Tribe of Oklahoma and Enterprise FM Trust for the lease of fleet vehicles by the Tribe and its entities.

BE IT FURTHER RESOLVED, that the Business Committee of the Eastern Shawnee Tribe of Oklahoma authorizes Chief Glenna J. Wallace to execute any and all documents relevant to this agreement.

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MOTION: To Approve Resolution Number 041322-R-08. This motion was made by Treasurer Barrett with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

REQUISITIONS

Requisition EN-84461 payable to Early Childhood Learning Center in the amount of \$33,500.00 for February childcare.

MOTION: To approve EN-84461. The motion was made by 2nd Council Daugherty with second by Secretary Littlefield.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

REQUISITION EN-84669 payable to Grand Lake Mental Health in the amount of \$44,632.33 for March SAMHSA Crisis Services.

MOTION: To approve EN-84669. The motion was made by 1st Council Gardner with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

REQUISITION EN-84709 payable to Pelivan Transit/Grand Gateway E.D.A. in the amount of \$32,845.35 for the Pelivan Inv. 745 January 2022.

MOTION: To approve EN-84709. The motion was made by 2nd Council Daugherty with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

REQUISITION EN-84856 payable to Marion Company LLC in the amount of \$306,024.54 for Pay Application 1 Housing.

MOTION: To Approve EN-84856. The motion was made by 1st Council Gardner with second by Secretary Littlefield.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

REQUISITION EN-84972 payable to Cowin Construction LLC in the amount of \$201,689.00 for Annex Roof Repairs.

MOTION: To Approve EN-84972. The motion was made by 2nd Council Daugherty with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

Requisition EN-84981 payable to Satterlee Plumbing Heating & Air Conditioning in the amount of \$133,050.00 for Invoice 26598 for Indigo Sky replaced two Aerco Benchmark 1000 boilers.

MOTION: To Approve EN-84981. The motion was made by Treasurer Barrett with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

PURCHASE ORDER REQUEST 00056281 from Indigo Sky Casino in the amount of \$86,076.16 for Dell Maintenance Renewal.

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MOTION: To approve PO 00056281. The motion was made by 2nd Council Daugherty with second by 3rd Council Kraus.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

NEW BUSINESS

OIGA Conference in Tulsa August 9-11, 2022. Discussed donation. A 20x20 floor space has already been reserved. The cost is \$250/individual. Donation will be discussed with Casino and Gaming on the amount.

H.R. 3587 Respect Act - requesting support letters.

OLD BUSINESS

Candidate Support Letters – 2nd Chief Samples reported that the Business Committee wishes to allow support letters to be written and signed by any tribal member and that a title may be used if desired.

MOTION: To go into Closed Session after a five- minute break, at 7:01 P.M. made by Treasurer Barrett with second by 2nd Council Daugherty.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

CLOSED SESSION

MOTION: To return to Open Session at 11:26 p.m. The motion was made by 2nd Council Daugherty with second by Treasurer Barrett.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

MOTION: To approve the tribes pay scales as discussed with required changes up to the minimum.

Motion made by Treasurer Barrett with second by Secretary Littlefield.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

MOTION: To move the second Business Committee meeting of May to May 31st, 2022 at 10:00 a.m. and 5:30 p.m.

Motion made by Secretary Littlefield with second by Treasurer Barrett.

Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

MOTION: To authorize Chief to sign the broker of record. Motion made by 2nd Council Daugherty with second by 1st Council Gardner.

Motion carried: 4 approved (Gardner, Daugherty, Kraus, Littlefield), 0 opposed, 1 abstained (Barrett), 0 absent.

MOTION: To delay the mailing of the Shooting Star to be able to inform tribal citizens of election ordinance revisions to be voted upon at the next BC meeting, April 27th..

Motion made by 1st Council Gardner with second by Treasurer Barrett.


Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

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MOTION: To adjourn at 11:52 p.m. The motion was made by Treasurer Barrett with
second by 2nd Council Daugherty.
Motion carried: 5 approved, 0 opposed, 0 abstained, 0 absent.

ADJOURN


Debbie Littlefield, Secretary

04-27-22

Date


Chris Samples, Second Chief

4-27-22

Date